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Memorandum

TO: BATA Oversight Committee

DATE: February 6, 2008

FR: Executive Director

W. I. 1251

RE: Contract Amendment – Advanced Toll Collection and Accounting System (ATCAS) Toll Plaza Server Room Improvements: Aztec Consultants, Inc.

On July 11, 2008, the Oversight Committee authorized the Executive Director to enter in to a contract with Aztec Consultants, Inc. for design-build services not to exceed \$600,000. A primary scope of work was identified in the Request for Proposals, and included replacing air conditioners and installing fire suppression and alarm systems in the ATCAS computer rooms at the state-owned toll plazas.

The Request for Proposals was written such that through task order BATA may retain the services of Aztec Consultants for a period of three years to complete other needed improvements to the toll plaza server rooms and facilities. Staff requests additional funds in the amount of \$140,000 for work related to capital maintenance of the ATCAS computer rooms. This work, to be completed via task orders, may include but not be limited to: air conditioner replacements, not identified in the primary scope; painting, floor repair, service calls, and preventative maintenance.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to amend the existing contract with Aztec Consultants for an amount not to exceed \$140,000 to fund, at BATA's sole discretion, task order work related to capital maintenance of the ATCAS computer rooms. Task orders will be executed according to the procedures laid out in the September 17, 2007 contract between Aztec and BATA.

/Steve Heminger/

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract

Work Item No.: 1251

Vendor: Aztec Consultants
San Ramon, CA

Work Project Title: Design-Build ATCAS Facility Improvements

Purpose of Project: Improvements to the ATCAS server and UPS rooms at the seven state-owned toll plazas.

Brief Scope of Work: Task order work related to capital maintenance of the ATCAS computer rooms, including but not limited to: air conditioner replacements not previously identified; painting; floor repair; service calls; and preventative maintenance.

Project Cost Not to Exceed: \$140,000 (Current contract amount is \$600,000).

Funding Source: Toll Bridge Rehabilitation Program

Fiscal Impact: Project costs are consistent with funds programmed and budgeted in the BATA Operating Budget.

Motion by Committee: That the Executive Director or his designee be authorized to amend the existing contract with Aztec Consultants for an amount not to exceed \$140,000 to fund, at BATA's sole discretion, task order work related to capital maintenance of the ATCAS computer rooms and the Chief Financial Officer is directed to set aside funds for such amendment.

BATA Oversight Chair: _____
Steve Kinsey

Approved: Date: February 13, 2008