



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: February 6, 2008

FR: Executive Director

W.I.: 1211

RE: Contract Amendment: Transportation 2035 Performance Analysis: Cambridge Systematics

Cambridge Systematics was selected competitively in fall 2007 to assist MTC staff with the performance analysis for the Transportation 2035 Plan. Under their original contract for \$60,000, the firm provided assistance with the Transportation 2035 Vision performance assessment last fall and is currently advising staff as we define the approach to the project-based assessment to take place this spring. MTC staff now seeks the Committee's approval to add assistance with the project-level evaluation itself, as envisioned in the Request for Proposal.

Staff recommends amending the existing contract for an additional \$40,000 to assist with the quantitative assessment of more than 100 projects under consideration for the Transportation 2035 Plan. Cambridge Systematics will assist MTC staff to test and develop the technical methodology for evaluating projects as well as with the actual project evaluation itself.

Staff recommends that this Committee authorize the Executive Director, or his designee, to negotiate and enter into a contract amendment with Cambridge Systematics, Inc., in an amount not to exceed \$40,000, for a total maximum contract amount of \$100,000.

/Steve Heminger/
Steve Heminger

SH:LK

J:\COMMITTEE\Administration\2008 By Month\02_Admin_FEB_2008\02c_Cambridge_Systematics_Amendment..doc

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract Amendment

Work Item No.: 1211

Consultant: Cambridge Systematics, Boston, Massachusetts

Work Project Title: Transportation 2035 Performance Analysis

Purpose of Project: Assist MTC with performance assessment for the Transportation 2035 Plan

Brief Scope of Work: (1) Assist MTC staff in development of project performance evaluation methods. (2) Assist MTC staff in conducting project evaluation.

Project Cost Not to Exceed: \$40,000 for FY 2007-08 (current contract = \$60,000)

Funding Source: TDA

Fiscal Impact: \$40,000 for this amendment is in the current FY 2007-08 agency operating budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Cambridge Systematics, Inc., for the Transportation 2035 Performance Assessment and the Chief Financial Officer is directed to set aside funds up to \$40,000 for such contract amendment.

Administration Committee: _____
Bob Blanchard, Chair

Approved: Date: February 13, 2008