



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: Administration Committee

DATE: January 2, 2008

FR: Deputy Executive Director, Policy

W.I.: 1161

RE: Contract Amendment: Network Security and Performance Consultant Sable Computer, Inc. d/b/a/ KIS Computer Center

Sable Computer (d/b/a Keep It Simple Computer Center) was selected competitively in FY 2002-03 to assess and recommend information technology (IT) security policies to improve network security and performance, as well as undertake technical support tasks to assist MTC's IT staff in implementing recommendations. Sable is now an approved state CMAS contractor for services related to network design and integration, including network security.

Staff recommends amending the contract for an additional \$50,000 to assist with 1) deploying the Windows XP operating system and Office 2003 software to all desktop computers, 2) improving the efficiency and security of MTC's main file servers and storage network, and 3) providing technical assistance to IT staff, as needed, to address new issues to help us deal with the constantly changing threats to IT security.

Staff recommends that this Committee authorize the Executive Director, or his designee, to negotiate and enter into a contract amendment with Sable Computer, Inc., in an amount not to exceed \$50,000 in FY07-08, for a total maximum contract amount of \$200,000.

Therese McMillan

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract Amendment

Work Item No.: 1161

Consultant: Sable Computer, Inc. d/b/a Keep It Simple Computer Center,
Fremont, California

Work Project Title: Network Security & Performance Consultant

Purpose of Project: Assist MTC with enhancing security and performance of the
agency's computer network.

Brief Scope of Work: (1) Assist MTC's IT staff in deploying the Windows XP operating
system and Office 2003 software to all desktop computers; (2) Im-
prove the efficiency and security of MTC's main file servers; (3)
Improve the efficiency and security of MTC's storage area network
(SAN); and (4) Provide other technical assistance tasks to address
related network security, performance and productivity issues, as
requested on a task order basis.

Project Cost Not to Exceed: \$50,000 for FY 2007-08 (current = \$150,000)

Funding Source: TDA

Fiscal Impact: \$50,000 for this amendment is in the current FY 2007-08 agency
operating budget

Motion by Committee: That the Executive Director or his designee is authorized to negoti-
ate and enter into a contract amendment with Sable Computer, Inc.,
for the MTC IT Security Assessment Consultant and the Chief Fi-
nancial Officer is directed to set aside funds up to \$50,000 for such
contract amendment in FY 20007-08.

Administration Committee:

Bob Blanchard, Chair

Approved: Date: January 9, 2008