



METROPOLITAN
TRANSPORTATION
COMMISSION

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ADMINISTRATION COMMITTEE

November 14, 2007
MINUTES

Bill Dodd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Ammiano
City and County of San Francisco

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Bob Blanchard
Sonoma County and Cities

Dean Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jon Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Spering
Solano County and Cities

Adrienne F. Tissier
San Mateo County

Amy Worth
Cities of Contra Costa County

Ken Yeager
Santa Clara County

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

Attendance

Chair Blanchard called the meeting to order at 10:08 a.m. Committee members present were Commissioners Ammiano, Bates, Glover, Kinsey, Sartipi, and Tissier. Other Commissioners in attendance were Giacomini, Lempert, Worth, and Yeager.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of October 10, 2007.

Funding Agreement – 2020 Peninsula Gateway Study: City/County Association of Governments of San Mateo County (C/CAG)

The Committee authorized the Executive Director or his designee to enter into a funding agreement with the City/County Association of Governments of San Mateo County (C/CAG) in an amount not to exceed \$250,000 for assistance in developing Phase 2 of the 2020 Peninsula Gateway Corridor Study.

Contract Amendment – StreetSaver® Online Application Hosting Services: DevMecca.com LLC

The Committee authorized the Executive Director or his designee to enter into a contract amendment with DevMecca.com in an amount not to exceed \$80,000 to continue to provide StreetSaver® online application hosting.

Regional Measure 2 Marketing Program Funding Agreement: Solano Transportation Authority

The Committee authorized the Executive Director or his designee to enter into a funding agreement with Solano Transportation Authority (STA) in an amount not to exceed \$260,000 for FY 2007-08 to market five RM2 operating projects (Vallejo Transit Route 80, Vallejo Transit Route 85, Fairfield/Suisun Transit Route 40, Fairfield/Suisun Transit Route 90, and Vallejo Baylink Ferry & Route 200).

MTC Resolution No. 3836: MTC Assignment of BART Loan Receivables to BATA in Exchange for Lump Sum Payment

The Committee authorized the referral of MTC Resolution No. 3836, to the Commission to authorize the Executive Director or his designee to assign the balance of the BART Loan receivables (\$47 million plus interest) from MTC to BATA in exchange for a lump sum payment of \$47 million to MTC from BATA.

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Administration Committee Meeting Minutes

Resolution No. 3808, Revised – FY 2007-08 Overall Work Program (OWP)

The Committee authorized the referral of MTC Resolution No. 3808, Revised, to the Commission to amend MTC's Overall Work Program (OWP) to include additional unspent federal planning funds from FY 2006-07 and to include a Sea Level Rise Study funded by Caltrans.

MONTHLY FINANCIAL STATEMENTS

The Committee accepted in writing the following monthly financial reports for the month of September: Operating Income for September 2007; Report of Operating Expenditures for FY 2007-08 through September 2007; Report of Capital Projects for FY 2007-08 through September 2007; FY 2007-08 Contract Services Disbursement Report for September 2007. For the month of September 2007, the monthly financial report listed twelve (12) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee received a comparison between budget and actual revenue and expenditures through September 2007.

INVESTMENT REPORT

The Committee accepted for information the Investment Reports for the months of September 2007.

OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 10:13 a.m. The next Committee meeting date will be on December 12, 2007 in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.