



METROPOLITAN
TRANSPORTATION
COMMISSION

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DRAFT

ADMINISTRATION COMMITTEE

September 12, 2007
MINUTES

Bill Dodd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Ammiano
City and County of San Francisco

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Bob Blanchard
Sonoma County and Cities

Dean Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacopini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

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Marin County and Cities

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State Business, Transportation
and Housing Agency

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Cities of Contra Costa County

Ken Yeager
Santa Clara County

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

Attendance

Vice-Chairperson Bates called the meeting to order at 10:51 a.m. Committee members present were: Commissioners Ammiano, Dodd, Cortese, Giacopini, Glover, Haggerty, Halsted, Kinsey, Lempert, Rubin, Sartipi, Tissier, and Yeager.

Closed Session:

The Committee met in closed session pursuant to Government Code Section 54956.9(a) to confer with counsel regarding the following litigation: Darensberg v. MTC, U.S. District Court, Northern District, Case No. C-05-01597 (EDL).

Open Session:

The Committee returned to open session at 11:03 a.m.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of July 11, 2007.

Contract Amendment: Freeway Congestion Monitoring and Analysis: Kimley-Horn and Associates, Inc.

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Kimley-Horn and Associates in an amount not to exceed \$160,000 for additional collection and analysis of freeway congestion data on Bay Area freeways.

Contract Amendment: Transportation 2035 Plan Public Participation: Pacific Municipal Consultants

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Pacific Municipal Consultants in an amount not to exceed \$150,000 to provide support for public participation services in connection with the development of the Transportation 2035 Plan including two telephone polls and the joint MTC/ABAG Fall Forum.

Contract Amendments: Pavement Management Technical Assistance Program (P-TAP) - Round 9

The Committee authorized the Executive Director or his designee to amend the existing contracts with Adhara Systems, AMS Consulting, Engineering Information Services, Farallon Geographics, GeoData Analytics, Harris & Associates, Infrastructure Management Services, Kleinfelder, Nichols Consulting Engineers, and Pavement Engineering Inc. with combined amounts not to exceed \$903,089 for consulting services for the FY 2007-08 Pavement Management Technical Assistant Program.

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Contract Amendment: Regional Rail Plan – Earth Tech, Inc.

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Earth Tech, Inc. in an amount not to exceed \$265,000 to complete the planning analysis for the development of the Bay Area Regional Rail Plan.

Contract Amendment: Litigation Special Counsel: Hanson, Bridgett, Marcus, Vlahos & Rudy, LLP

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Hanson, Bridgett, Marcus, Vlahos & Rudy, LLP to assist Office of the General Counsel with the litigation in Darensburg v. MTC. The amount of the amendment is confidential during the process of the litigation.

Contract Amendment: High-Occupancy/Toll Lanes Network Feasibility Study - PB Americas, Inc.

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with PB Americas, Inc. in an amount not to exceed \$425,000 for the development of planning-level corridor layouts and refined cost estimates for the regional HOT lanes network.

MONTHLY FINANCIAL STATEMENTS

The Committee accepted in writing the following monthly financial reports for the month of June: Operating Income for June 2007; Report of Operating Expenditures for FY 2006-07 through June 2007; Report of Capital Projects for FY 2006-07 through June 2007; FY 2006-07 Contract Services Disbursement Report for June 2007. For the month of June 2007, the monthly financial report listed twenty (20) contracts executed by the Executive Director in the amount of \$100,000 and under, and nineteen (19) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee received a comparison between budget and actual revenue and expenditures through June 2007.

INVESTMENT REPORT

The Committee accepted for information the Investment Reports for the months of June and July 2007.

CONTRACTS

Contract Amendment – Legislative Representation for FYs 2007-08 and 2008-09: Government Relations, Inc. (Thomas J. Bulger)

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Tom Bulger (dba Government Relations, Inc.) in an amount not to exceed \$429,520 for legislative representation of MTC in Washington D.C. for an additional two years, through October 30, 2009. The Committee further directed staff to conduct a competitive bid process for services following this two-year period. \$137,420 of the approved amount is in the FY 2007-08 agency budget; authorized amounts for FY 2008-09 (\$216,400) and for the first four months of FY 2009-10 (\$75,700) are subject to approval of the agency budgets for FY 2008-09 and 2009-10.

Contract: Construction Services for Joseph P. Bort MetroCenter Seismic Retrofit Project Contractor

The Committee authorized the Executive Director or his designee to negotiate and enter into an agreement with Rubecon General Contracting, Inc. in an amount not to exceed \$2,286,213 for the seismic retrofit work for the Joseph P. Bort MetroCenter. Also approved was a project contingency in the amount of \$380,000 to be used at MTC's discretion for changes in work.

Resolution No. 3822 – Authorizing Participation in PERS Prepaid Post Employment Benefits Trust Program

The Committee authorized the referral of MTC Resolution No. 3822, to the Commission to authorize the Executive Director or his designee to participate in the Public Employee Retirement System (PERS) administered trust for Other Post Employment Benefits (OPED) in compliance with GASB 43 and 45 standards.

Resolution No. 3824, Acceptance of State Funds for Assessment of Sea-Level Rise in the San Francisco Bay

The Committee authorized the referral of MTC Resolution No. 3824, to the Commission to authorize the Executive Director or his designee to enter into a fund transfer agreement with the State of California to accept \$75,000 in state funding for an assessment of the economic impact of sea-level rise on the San Francisco Bay.

BUSINESS MEETING EXPENSES

Ann Flemer, Deputy Executive Director, Operations, reported there are no anticipated expenses to report for the month of September.

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OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 11:24 a.m. The next Committee meeting date will be on October 3, 2007 in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.

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