



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: July 3, 2007

FR: Deputy Executive Director, Operations

W.I.:

RE: Contract Amendment - Regional Transit Capital Inventory Phase 2: Booz-Allen Hamilton, Inc.

Background

In November 2006, MTC contracted with Booz-Allen Hamilton for \$250,000 to complete Phase I of the Regional Transit Capital Inventory (RTCI) project. This contract followed a competitive procurement that gave MTC the option to negotiate amendments for future phases of work to enhance the region's transit inventory. The RTCI will collect consistent and comparable data on the region's transit capital assets and associated replacement and rehabilitation costs from each operator, using a uniform and transparent data collection process. The data will be used to improve our ability to forecast the need for transit capital rehabilitation and replacement funding in the region, and to program available funding to meet the highest priority needs. Most immediately, RTCI data will be used to develop the transit capital needs projections for Transportation 2035, the region's long-range plan.

Contract Amendment

The original contract was amended administratively for an additional \$25,000 to cover additional project scope (development of standard inventory/cost factors based on national averages). Phase 1 is complete. In order to provide support to transit operators for data collection and to help refine our priorities for Phase 2 of the RTCI project, we are proposing to add \$160,000 to the Booz-Allen contract to have them work with six selected operators during the Transportation 2035 data collection period. The role of the consultants would be to advise operators on how to adapt their asset data to the RTCI format, to identify areas in need of additional work and assistance after the Transportation 2035 data collection period, and to assist with developing capital rehabilitation cost estimates for use in the plan.

Recommendation

Staff recommends that the Committee authorize the Executive Director his designee to negotiate and enter into a contract amendment with Booz-Allen Hamilton, Inc. in an amount not to exceed \$160,000 to implement Phase 2 of the RTCI project.

Ann Flemer

SH: AR

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Amendment

Work Item No.: 1512

Consultant: Booz-Allen Hamilton
San Francisco, CA

Work Project Title: Regional Transit Capital Inventory (RTCI)

Purpose of Project: Evaluate and collect data on transit capital rehabilitation and replacement needs, to support fund programming and as input to the 2009 Regional Transportation Plan.

Project Cost Not to Exceed: \$160,000 Amendment (previous contract and amendment #1= \$275,000)

Funding Source: Federal Transit Administration 5307 funds, AB664

Fiscal Impact: FY 2007-08 budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Booz-Allen Hamilton for the Regional Transit Capital Inventory project, and the Chief Financial Officer is directed to set aside funds in the amount of \$160,000 for said amendment.

Administration Committee:

Bob Blanchard, Chair

Approved: Date: July 11, 2007