



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TDD/TTY 510.817.5769  
FAX 510.817.5848  
E-MAIL [info@mtc.ca.gov](mailto:info@mtc.ca.gov)  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

***Memorandum***

TO: Partnership Technical Advisory Committee

DATE: Jan. 2, 2007

FR: Ellen Griffin

RE: Proposed Guidelines to Developing MTC's Public Participation Plan

**Background**

In 2001, MTC adopted Resolution 3351, a Public Involvement Action Plan, to implement recommendations from a review of MTC policies and procedures for involving the public in its key decisions. More recently, however, two milestones have prompted MTC to re-review and update its public participation process:

1. Passage in 2005 of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (also known as SAFETEA), which included a requirement for a Public Participation Plan to be developed in consultation with a wide array of interest groups, agencies and stakeholders.
2. MTC adoption in 2006 of two Environmental Justice principles, the first of which calls for to an open, transparent public participation process that empowers low-income communities and communities of color to participate in decisions that affect them.

We will be seeking ideas and comments on our public participation process over the course of the next few months. We are interested in hearing from our advisors, representatives of interest groups, and from you — representatives from MTC's partner agencies. We are also conducting focus groups, a Web survey and a peer review panel.

**Schedule**

<b>Action</b>	<b>Date</b>
Brainstorm with advisory committees	January 2007
Conduct focus groups	February 2007
Convene a peer review panel	February 2007
Conduct Web survey	Feb-March 2007
Release of draft plan, formal public hearing	Spring 2007
Final adoption of plan by MTC Commission	July 2007

## **Next Steps**

We seek your ideas on how to build upon current efforts so that more Bay Area residents have a voice in the key decisions confronting MTC. In particular, we are interested in hearing how MTC can better equip you and your agency — as one of MTC's partners — to add value. Likewise, we are interested in learning how your agency might assist us in reaching out to and involving your constituents.

Attached for your information is the PowerPoint presentation we have used at our advisory committee meetings to generate discussion. I welcome your ideas and suggestions on ways to involve more Bay Area residents in the key actions of MTC.

## **Attachment**

J:\COMMITTE\Partnership\Partnership TAC\2007 PTAC\07 Memos\02\_February\09\_PublicParticipPlan\_Griffin.doc