



iLegislate on your iPad

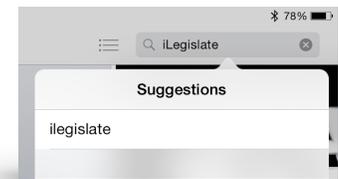
This document will help you to install and sign into the iLegislate app on your iPad.

Obtaining the iLegislate App

Turn on your device, and tap on the App store icon.



In the search field in the upper right-hand corner, type in “iLegislate” and hit *enter* or *return* on your keyboard, or tap directly on the name iLegislate.



You will see a “get” or “install” button next to the Granicus logo. Tap this button. You will then be prompted to enter your app store password. Once you have entered your password, your app should begin to download.

Signing into iLegislate

Once your download is complete, find the iLegislate app on your iPad and tap on the icon.



You will then see a sign-in prompt:



iLegislate® requires that you have an account on the Granicus Open Platform. Please visit Granicus.com for more information.

Site (i.e. cityname.granicus.com)

Username

Password

SIGN IN

In the first field, type in the following: *mtc.granicus.com*

Your username is your first initial, plus your last name. For instance, if your name is “Jane Smith”, your username would be “jsmith”.

Your default password will be given to you in person by MTC Technology Services, but you will need to change it for security purposes. Instructions for changing your password can be found in the iLegislate Quick Reference Guide.



Accessing Agendas on the Web

This document will help you to obtain MTC agendas from a web browser.

Open your web browser:



In the navigation bar at the top of your browser, type in the following:

mtc.legistar.com



Then press enter or return.

Once the site has loaded, scroll through the list of meetings until you find the correct one. There will be a blue link on the right that says “agenda”.

Legislation Committee	5/8/2015		10:05 AM	Lawrence D. Dahms Auditorium	Meeting details	Agenda
MTC Planning Committee & ABAG Admin. Committee	5/8/2015		10:00 AM	Lawrence D. Dahms Auditorium	Meeting details	Agenda
Operations Committee	5/8/2015		9:30 AM	Lawrence D. Dahms Auditorium	Meeting details	Agenda

Click this link, and a PDF copy of your chosen agenda will be downloaded to your computer.

For your convenience, MTC Technology Services has created a Quick Reference Guide for iLegislate. This document is available in the iBooks app on your MTC iPad, or at the following web address:

<https://mtcdrive.box.com/MTCQRG>
