

Agenda Item 2c

TO: Bay Area Headquarters Authority

DATE: April 15, 2015

FR: Deputy Executive Director

W. I. 9130

RE: Contract Amendment - Furniture Procurement Services: Hogue and Associates (\$4,000,000)

This item would authorize the Executive Director or designee to negotiate and enter into a contract amendment with Hogue and Associates to design, procure and install office, public space and other ancillary furniture for the Regional Agency Headquarters Facility at 375 Beale Street, San Francisco.

Background

As part of an agreement with the partner agencies, BAHA is obligated to provide furniture for agency (Association of Bay Area Governments, Bay Area Air Quality District and MTC) spaces at move-in. BAHA will handle all matters related to this initial acquisition and transfer assets to each agency according to its ownership interests. The scope includes approximately 600+office/workstations, 2,000+ chairs/seating, 50 conference rooms/collaboration areas, the first floor lobby furniture and the Agency reception and atrium areas, at an estimated total furniture cost of \$4.0 Million. Funding for the furniture procurement is included in the existing FY 2014-15 project budget.

The contract with Hogue was authorized on June 25, 2014 for an amount not to exceed \$500,000 for Phase I professional services costs related to the design of new office furniture for the agency offices. Staff now seeks BAHA approval of a contract amendment that provides Phase II funding for the issuance of purchase and/or task order(s) for the acquisition, delivery and installation of furniture at 375 Beale Street. Hogue and its subcontractor Service West are neither small business nor disadvantaged business enterprise firms.

Recommendation

Staff recommends that the Authority authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Hogue and Associates to add an amount not to exceed \$4,000,000 for the acquisition, delivery and installation of furniture at 375 Beale Street.



Andrew B. Fremier

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REQUEST FOR AUTHORITY APPROVAL

Summary of Proposed Contract Amendment

Consultant: Hogue and Associates (San Francisco)

Work Project Title: 375 Beale Street Furniture Dealer/Manufacturer Services

Purpose of Project: Provide services to design, procure and install office, public space and other ancillary furniture for 375 Beale Street

Brief Scope of Work: Provide services related to the procurement of new office and other ancillary furniture for the 375 Beale Street building.

Project Cost Not to Exceed: \$4,000,000 (Contract amendment amount for Phase II)
\$ 500,000 (Original contract amount for Phase I)
\$4,500,000 (New total contract amount)

Funding Source: BAHA FY 2014-15 Budget

Fiscal Impact: Funding is included in BAHA's FY 2014-15 Budget

Motion by Authority: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Hogue and Associates to add an amount not to exceed \$4,000,000 for the acquisition, delivery and installation of furniture at 375 Beale Street, as described above and in the Executive Director's memorandum dated April 15, 2015, and the Treasurer and Auditor is directed to set aside funds in the amount of \$4,000,000 for such contract amendment.

BAHA Chair: _____
Dave Cortese

Approved: Date: April 22, 2015