



METROPOLITAN
TRANSPORTATION
COMMISSION

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: April 1, 2015

FR: Executive Director

W.I.: Various

RE: Contract Amendment – Project Based Temporary Staffing Services: Local Government Services (\$270,000)

Staff seeks Committee approval of a contract amendment with Local Government Services (LGS) in a net amount not to exceed \$270,000 for project-based temporary staffing services for new initiatives and operational projects and programs through June 30, 2015.

Background

On July 9, 2014 the Administrative Committee approved a contract amendment with LGS, a temporary staffing service provider, for the amount of \$3,722,374. We are requesting approval to add an additional \$270,000 to the LGS contract, making the total amount of this year's contract \$3,992,374. Funding for the amendment to this contract is within the approved FY 2014-15 budget. The reason for this funding is to assist in providing support for various operational programs including SharePoint, Clipper®, FasTrak® and Express Lanes.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with LGS in an amount not to exceed \$270,000 for project-based temporary staffing through June 30, 2015.

A blue ink signature of Steve Heminger, consisting of a large, stylized 'S' and 'H' followed by a horizontal line.

Steve Heminger

SH: AM

REQUEST FOR COMMITTEE APPROVAL

Summary of Contract Amendment

Work Item No.: 9130, 1254, 1223, 1413, 1212, 1222, 1153, 1251, and 1611

Consultant: Local Government Services (LGS),
Carmel, CA

Work Project Title: Project-Based Temporary Staffing Services

Purpose of Project: Provide project-based temporary staffing services

Brief Scope of Work: Provide project-based temporary staffing services for new initiatives and time-limited planning and operational projects and programs, including but not limited to SharePoint, Clipper®, FasTrak®, Express lanes programs.

Project Cost Not to Exceed: \$270,000 this amendment
Previously approved amount = \$3,722,374
Total approved contract amount based on this action: \$3,992,374

Funding Source: HUD, BAHA, BATA, General Funds, and RM2 SB1339

Fiscal Impact: Funds included in MTC's current fiscal year agency budget (FY 2014 -15)

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with LGS to provide project-based temporary staffing services as described above and in the Executive Director's memorandum dated April 1, 2015, and the Chief Financial Officer is directed to set aside \$270,000 in FY 2014 -15 funds for such contract amendment.

Administration Committee:

Adrienne J. Tissier, Chair

Approved:

Date: April 8, 2015