



**BAY AREA TOLL AUTHORITY (BATA)  
OVERSIGHT COMMITTEE**  
January 14, 2015  
MINUTES

**AMY REIN WORTH, CHAIR**  
*Cities of Contra Costa County*

**DAVE CORTESE, VICE CHAIR**  
*San Joaquin County*

**ALICIA C. AGUIRRE**  
*Cities of San Mateo County*

**TOM AZUMBRADO**  
*U.S. Department of Housing  
and Urban Development*

**JASON BAKER**  
*Cities of Santa Clara County*

**TOM BATES**  
*Cities of Alameda County*

**DAVID CAMPOS**  
*City and County of San Francisco*

**DORENE M. GIACOPINI**  
*U.S. Department of Transportation*

**FEDERAL D. GLOVER**  
*Contra Costa County*

**SCOTT HAGGERTY**  
*Alameda County*

**ANNE W. HALSTED**  
*San Francisco Bay Conservation  
and Development Commission*

**STEVE KINSEY**  
*Marin County and Cities*

**SAM LUCCARDO**  
*San Jose Mayor's Appointee*

**MARK LUCE**  
*Napa County and Cities*

**JAKE MACKENZIE**  
*Sonoma County and Cities*

**JULIE PIERCE**  
*Association of Bay Area Governments*

**BIJAN SARTIPI**  
*California State  
Transportation Agency*

**LIBBY SCHAAF**  
*Oakland Mayor's Appointee*

**JAMES P. SPERING**  
*Solano County and Cities*

**ADRIENNE J. TISSIER**  
*San Mateo County*

**SCOTT WIENER**  
*San Francisco Mayor's Appointee*

**STEVE HEMINGER**  
*Executive Director*

**ANDREW B. PREMIER**  
*Deputy Executive Director*

**Attendance**

Vice Chair Tom Bates convened the meeting at 9:35 a.m. In addition to Vice Chair Bates, the following Committee members were in attendance: Jason Baker, David Campos, Federal Glover, Mark Luce, Bijan Sartipi, Adrienne Tissier, and Scott Wiener.

Also present were Ex-Officio voting members BATA Chair Amy Rein Worth and BATA Vice Chair Dave Cortese. Chair Rein Worth was appointed at the beginning of the meeting as a voting member in order for a quorum be present.

Other BATA Commissioners in attendance as ad hoc non-voting members included: Alicia Aguirre, Dorene Giacopini, Scott Haggerty, Steve Kinsey, Jake Mackenzie, Julie Pierce, and Jim Spering.

**Consent Calendar**

Upon the motion of Commissioner Luce and the second of Commissioner Rein Worth, the Committee unanimously approved the following consent items:

- Minutes of the December 10, 2014 meeting
- BATA Financial Statements – November 2014
- Contract – On-Call Consultant Support: Traffic Technologies, Inc., (\$150,000)
- Contract Amendment – On-Call Construction Management Services – San Francisco-Oakland Bay Bridge Rehabilitation Program Oversight: Zoon Engineering, Inc. (\$600,000)
- Contract Amendment – On-Call Design Services – San Francisco-Oakland Bay Bridge Yard Building Renovation: HNTB Corporation (\$574,000)

**BATA Resolution No. 108, Revised – Toll Bridge Seismic Retrofit Program Approval of California Department of Transportation Contract**

Upon the motion of Commissioner Luce and the second of Commissioner Rein Worth the Committee unanimously approved forwarding BATA Resolution No. 108, Revised, to the Authority for approval.

**Contract Change Order – FasTrak® Regional Customer Service Center Express Lanes Support: Xerox State and Local Solutions, Inc. (\$3,466,500 plus a contingency of \$133,500)**

Upon the motion of Commissioner Rein Worth and the second of Commissioner Luce the Committee unanimously authorized the Executive Director or his designee to negotiate and enter into a contract change order with Xerox State and Local Solutions, Inc. in an amount not to exceed \$3,466,500 plus a contingency of \$133,500 to expand the Regional Customer Service Center to support the Bay Area Express Lanes projects and directed the Chief Financial Officer to set aside funds for such contract change order.

Contract Amendment – Credit Card Processing Services for the FasTrak® Electronic Toll Collection Program: Bank of America Merchant Services (\$2,000,000)

Upon the motion of Commissioner Campos and the second of Commissioner Rein Worth the Committee unanimously authorized the Executive Director or his designee to increase the contract encumbrance for the Bank of America Merchant Services contract in an amount not to exceed \$2,000,000 per year for a total annual encumbrance of \$13,000,000 through FY 2016-17 for banking and credit card processing services for FasTrak® Electronic Toll Collection, subject to the approval of future BATA Toll Bridge Program Operating Budgets.

Commissioners Luce, Campos, and Pierce provided comment on the processing fees, how those fees are negotiated, and generally on toll collection costs. They requested that staff provide a briefing at a future meeting on the cost of toll collection.

Mr. Roland Lebrun provided public comment on fees for the Clipper® service.

Agency On-Call Bench Contracts / Revised Agency Procedures

Denise Rodrigues, BATA staff, presented for information to the Committee an update on subconsultant utilization on BATA on-call bench contracts and proposed agency procedures for procurement.

Commissioner Campos asked about the limits on the usage of DBE and SBE firms and commented that a 9% overall usage of DBE and SBE firms seemed low. Commissioner Campos recommended that the agency look into establishing a program that will increase the usage of SBE and DBE firms.

Other Business/Public Comment/Next Meeting/Adjournment

There being no further business or public comment, the meeting was adjourned at 10:08 a.m.

The next BATA Oversight Committee meeting is scheduled for Wednesday, February 11, 2015 at 101 8<sup>th</sup> Street, 1<sup>st</sup> Floor, Lawrence D. Dahms Auditorium, Oakland, CA.