



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

Agenda Item 2e

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***Memorandum***

TO: Administration Committee

DATE: January 7, 2015

FR: Executive Director

W.I.: 1233

RE: Lease Renewal – MTC-ABAG Parking Lot: State of California Department of Transportation (\$71,471)

Staff seeks the Committee's approval to enter into a lease renewal in the amount of \$71,471 with the State of California Department of Transportation (Caltrans) for three additional years and one additional month of continued use of the MTC and Association of Bay Area Governments (ABAG) staff parking lots through June 30, 2019.

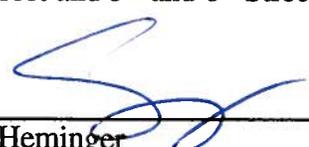
Background

MTC and ABAG entered in a five-year rental agreement with Caltrans for the staff parking lot located under Interstate 880 between Madison Street and Oak Street and 5<sup>th</sup> and 6<sup>th</sup> Streets in Oakland on June 1, 2006. As per the initial rental agreement, the lease was renewed in December 2012 through May 31, 2016. The use of this lot allows MTC and ABAG to store pool cars and provide parking to staff and guests. As part of the Memorandum of Understanding (MOU) with its employees, MTC committed to maintaining the MTC and ABAG parking lot for staff use after the move to San Francisco, to afford employees the ability to park in the lot and take transit to the new offices at 375 Beale Street in San Francisco.

This lease renewal adds \$71,471 to the current rental agreement, bringing the contract total to \$263,207, extends the lease term through June 30, 2016, and provides options to renew the lease for three additional one-year terms, allowing MTC and ABAG to continue to use the staff parking lot through June 30, 2019.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into a three-year one-month lease renewal with Caltrans in an amount not to exceed \$71,471, to continue to allow staff the use of the parking lot located under Interstate 880, between Madison Street and Oak Street and 5<sup>th</sup> and 6<sup>th</sup> Streets in Oakland through June 30, 2019.

  
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Steve Heminger

SH:DR

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**REQUEST FOR COMMITTEE APPROVAL**  
**Summary of Proposed Lease Renewal**

**Work Item No.:** 1153

**Consultant:** State of California Department of Transportation (Caltrans)  
Oakland, California

**Work Project Title:** MTC-ABAG Parking Lot Lease

**Purpose of Project:** To allow continued use of the MTC and Association of Bay Area Governments (ABAG) staff parking lot located under Interstate 880, between Madison Street and Oak Street and 5<sup>th</sup> and 6<sup>th</sup> Streets in Oakland, through June 30, 2019.

**Brief Scope of Work:** Rental of the MTC and ABAG staff parking lot through June 30, 2019.

**Project Cost Not to Exceed:** \$71,471 this lease renewal  
Current Rental Agreement Amount = \$191,736  
Total approved contract amount based on this action = \$263,207

**Funding Source:** General Overhead

**Fiscal Impact:** Included in FY 2014-2015 Agency Budget

**Motion by Committee:** That the Executive Director or his designee is authorized to negotiate and enter into a lease renewal with Caltrans for rental of the MTC and ABAG staff parking lot through June 30, 2019 as described above and in the Executive Director's memorandum dated January 7, 2015, and the Chief Financial Officer is authorized to set aside \$71,471 for such amendment.

**Administration Committee:**

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Adrienne J. Tissier, Chair

**Approved:** Date: January 14, 2015