



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 2d

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Memorandum

TO: Administration Committee

DATE: January 7, 2015

FR: Executive Director

W.I.: 1233

RE: Contract Amendment – Quality Acceptance for MTC P-TAP Projects: California State University, Chico Research Foundation (\$150,000)

Staff seeks the Committee's approval to enter into a contract amendment adding funds in the amount of \$50,000 per year for FY 2014-15 through FY 2016-17 with the California State University, Chico Research Foundation (CSUCRF) to provide quality acceptance services for MTC Pavement Management Technical Assistance Program (P-TAP) and extending the contract to April 30, 2017.

Background

Since 1999, MTC's P-TAP has provided over \$10 million of Surface Transportation Program (STP) funds to over 500 projects. P-TAP affords local jurisdictions the opportunity to perform regular rating of their street networks and update their StreetSaver® pavement management system. In turn, cities and counties are able to develop informed strategies for maintaining their street networks and remain certified under Streets and Highways Code Section 2108.1, thereby remaining eligible to receive federal funding. It also provides MTC with the data that it needs to prepare regional analysis such as the Vital Signs and the regional transportation.

Since FY 2013-13, CSUCRF has provided a quality acceptance program that is part of the MTC's Data Quality Management Plan (DQM) administered under P-TAP. It ensures the accuracy of data gained through P-TAP which is critical to both the management of street and road assets and the quality of regional analyses. CSUCRF was selected for this work on a sole source basis, based on its long standing technical expertise in promoting pavement preservation through its California Pavement Preservation Center and its familiarity with StreetSaver®.

This amendment will add \$50,000 per year for FY 2014-15 through FY 2016-17, for a total of \$150,000, to the current contract, bringing the contract total to \$250,000. With these additional funds, CSUCRF will be able to continue to provide quality acceptance services for the next two rounds of P-TAP. Funding for this amendment for FY 2014-15 is included in the approved FY 2014-15 agency budget, with future funding subject to agency budget approvals.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into a contract amendment and extension with CSUCRF in an amount not to exceed \$150,000 to provide quality acceptance services as described herein.


Steve Heminger

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract Amendment

Work Item No.: 1233

Consultant: California State University, Chico Research Foundation
Chico, California

Work Project Title: Quality Acceptance for MTC P-TAP Projects

Purpose of Project: To provide quality acceptance services to ensure quality data is available for the management of street and road assets and regional needs assessment.

Brief Scope of Work: Provide services related to administering a rate certification program, auditing consultant's quality control plan, and verifying data collected consultants.

Project Cost Not to Exceed: \$150,000 this amendment
Previously approved agreement = \$100,000
Total approved contract amount based on this action = \$250,000

Funding Source: PMP Sales

Fiscal Impact: Funds programmed in the FY 2014-15 Budget, and future budget agency approval

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with California State University, Chico Research Foundation for quality acceptance services as described above and in the Executive Director's memorandum dated January 7, 2015, and the Chief Financial Officer is authorized to set aside \$50,000 in FY 2014-15, and subject to approval of future agency budgets, \$50,000 in FY 2015-16 and \$50,000 in FY 2016-17, for such amendment.

Administration Committee: _____
Adrienne J. Tissier, Chair

Approved: Date: January 14, 2015