



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

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*Memorandum*

TO: Commission

DATE: October 15, 2014

FR: Executive Director

W. I. 1152

RE: Members of Audit Committee

Staff is requesting that the Commission Chair appoint a formal Audit Committee for the purposes of reviewing the annual audit prepared by MTC's outside independent audit firm. Staff recommends the committee be comprised of the chair of MTC/BATA/MTC SAFE and the chairs of the committees overseeing MTC, MTC SAFE and BATA's operations. The four Audit Committee members would be the Chair of the Commission, MTC SAFE and BATA as well as the chairs of the MTC Administration, BATA Oversight, and MTC Operations committees.

The Audit Committee would review the results of MTC's fiscal year end audit with the outside auditor annually. It would also review the results of the standalone audits for BATA and BAIFA, BAHA, the A-133 Single Audit, audit recommendations, and an internal control report.

Also, the Audit Committee would meet prior to the audit with the outside auditors on the audit plan, to understand the expectations of the audit.

  
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Steve Heminger