



ABAG



MEMORANDUM

TO: Regional Prosperity Plan Steering Committee

DATE: July 3, 2014

FR: Vikrant Sood, Program Manager

W.I.: 1611

RE: Recommendation for Award – Facilitator/Researcher Position (\$40,000)

Background

On Wednesday, April 2, 2014, MTC and ABAG, on behalf of the Regional Prosperity Plan Consortium, released a call for letters of interest to recruit a facilitator/researcher for the project. The position will be filled for one (1) year starting in July 2014 and have a budget of \$40,000. The facilitator/researcher will support the working group co-chairs in the third and final year of the program to summarize, synthesize and document key findings and lessons learned from the three-year grant.

Information on the Call for Letters of Interest was distributed using the following outreach methods:

- Announcement on the One Bay Area website at, <http://www.onebayarea.org/regional-initiatives/Bay-Area-Prosperity-Plan.html>.
- Announcement on the Basecamp Web Portal for the Regional Prosperity Plan at, <https://bayarea.basecamphq.com/projects/10428054-steering-committee/>.
- Announcement at each of the three working groups for the Prosperity Plan.

Community and non-profit organizations as well as for-profit consulting firms located within the nine county San Francisco Bay Area were eligible to apply for this position.

Selection Panel

The Joint Projects Team (JPT) was tasked with reviewing the applications and recommending awards to the Steering Committee. The JPT is composed of MTC and ABAG staff as well as co-chairs for each of the three working groups. Co-chairs who were unable to participate in the selection process due to a conflict of interest nominated a proxy.

<i>Selection Panel Membership</i>	<i>Name and Organization</i>
Staff	Therese Trivedi, MTC and Johnny Jaramillo, ABAG
Housing the Workforce Co-Chairs	Pilar Lorenzana-Campo, Non-Profit Housing Coalition of Northern California; Carlos Romero, Urban Ecology; Wayne Chen, City of San Jose
Equity Collaborative Co-Chairs	Jennifer Martinez, San Francisco Organizing Project / Peninsula Inter-Faith Action; Bob Allen, Urban Habitat

Selection Process

Six (6) applications were received for the Facilitator/researcher position. The JPT reviewed the applications on Thursday, May 22, 2014, and decided to invite three (3) applicants for in-person interviews. The following five criteria, weighted equally, were used to evaluate the six applications: leadership and/or critical thinking on key issues; understanding of interconnectedness of housing, economic, equity and displacement issues; expertise with research, analysis, synthesis, policy development and communication; ability to be creative, resourceful, rigorous, objective and fact-based; and grant administration and project management. The in-person interviews were held on Thursday, June 5, 2014.

Recommendations

The JPT recommends awarding \$40,000 to Paul Peninger, Peninger Consulting, for the facilitator/researcher position.