



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: Policy Advisory Council

DATE: July 2, 2014

FR: Doug Johnson, Principal, Planning Section

W.I. 1114

RE: Draft Countywide Transportation Plan (CTP) Guidelines

Background

Government Code Section 66531 authorized Bay Area counties to develop Countywide Transportation Plans (CTPs) on a voluntary basis, and directed MTC to develop guidelines to assist CMAs and other appropriate agencies in the development of the CTPs. MTC adopted the original CTP Guidelines in 1989 as MTC Resolution 2120, and last updated the guidelines in 2000.

The CTP guidelines are intended to:

- Strengthen the relationship between CTPs and the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS);
- Encourage the compatibility of the CTPs with those of adjoining counties; and,
- Promote implementation of federal legislation.

MTC hosted a workshop to inform the new draft of the guidelines on June 3 in the MTC Auditorium. Staff sent out more than 700 invitations via the Regional Advisory Work Group and Partnership Technical Advisory Committee distribution lists. Thirty (30) attendees provided feedback on the existing guidelines and provided new subject matter. Additional feedback was collected and led to the development of this draft.

Summary of Major Changes

The counties of the Bay Area have very different communities, transportation systems, and transportation needs that must be considered in their countywide planning efforts. The CTP guidelines are intended to create a framework for CTPs to be conducted locally based on local input and priorities collected during the planning process, while also maintaining general consistency with the process of the RTP/SCS. The following table summarizes the proposed changes to the guidelines.

New Content to be Included in Guidelines

Performance & Targets

- 1) Performance-driven, outcome-based approach to transportation decision making (as resources permit) emphasizing the Economy, Environment, and Equity. The performance framework:
 - a) Should look to regional goals and measure, but will also reflect local priorities.
 - b) Could include both project and/or investment and land use scenario analysis.

Investments & Project Lists

- 2) CTPs provide a basis for transportation improvements and programs considered in the RTP. As such, CTPs should include:
 - a) Identification of short-, medium-, and long-term improvements and programs;
 - b) Both a financially constrained project list and a 'vision' project list:
 - i) provide, as a resource, access to MTC's RTP project database; and,
 - ii) indicate the cost of projects in year-of-expenditure dollars, using inflation factors from the RTP.
 - c) Discussion of relevant regional programs.

Caltrans, transit agencies, and other regional agencies planning processes will also provide a basis for transportation improvements and programs considered in the RTP.

Equity Analysis

- 3) Conduct an equity analysis with input from the public, tailored to the specific character of the county, and with a focus on minority, low-income, and other disadvantaged communities.

Focus Initiative Areas

- 4) Include a discussion of:
 - a) Local/modal studies conducted by the County(s) or Transit Agencies;
 - b) Corridor studies and relevant recommendations;
 - c) Community Based Transportation Plans (CBTPs);
 - d) PDA Investment & Growth Strategies;
 - e) Active transportation and/or complete streets efforts; and,
 - f) Climate change impacts to transportation infrastructure.

Outreach & Regional Coordination

- 5) Document the local public input process, emphasizing how the needs of minority, low-income, and other disadvantaged communities have been considered. Outreach to Native American tribes is also encouraged.

Update Schedule & Effective Date

- 6) CTPs should have regular updates (every 4 years), within 18-30 months before/after adoption of the RTP/SCS.
- 7) CTP Guidelines should be updated every 4 years following RTP/SCS adoption.
- 8) CTP Guidelines are proposed to go into effect for CTPs that were either, initiated after October 1st, or adopted after October 1st. – *for further discussion*

Updated Content

- 1) References to State and Federal law have been updated to reflect current law (e.g., SB 375 and MAP-21). In addition, legal requirements have been added or referenced.
- 2) References were updated to reflect the 2010 Clean Air Plan.
- 3) References to committees or programs that no longer exist have been removed.

Removed Content

- 1) There will no longer be a reference to the expectation CTPs conduct an environmental analysis though they are still able to do so. CTPs do not need to reference MTC's environmental analysis.
- 2) The guidelines will no longer refer to corridor planning explicitly.
- 3) There will no longer be a reference to the Metropolitan Transportation System.

Effective Date

Currently, five counties are in the process of updating their CTPs, and two counties have adopted CTPs within the last two years. As identified in the table of major changes, MTC is considering whether the CTP Guidelines will go into effect for CTPs that were either, initiated after October 1st or adopted after October 1st. MTC staff understands both effective dates have trade-offs, and welcomes feedback and discussion.

Next Steps

After receiving input from the Policy Advisory Council on the proposed changes, staff will release the draft CTP guidelines by July 18th for consideration at workshops in late July. Two workshops will be held at the MetroCenter Auditorium to review the draft CTP guidelines:

- Tuesday, July 22, 2014, at 9:30 – 11:30 a.m.
- Thursday, July 24, 2014, at 6:00 p.m.

Following the workshops, the CTP guidelines will be presented to MTC's Policy Advisory Council and MTC's Planning Committee in September based on the feedback received.