



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: December 31, 2013

FR: Deputy Executive Director, Policy

W.I.: 1255

RE: Contract Amendment– Regional Measure 2 Capital Project Monitoring Program:
T.Y. Lin International (\$700,000)

Staff seeks the Committee's approval to enter into a contract amendment in the amount of \$700,000 with T.Y. Lin International for RM2 capital project monitoring services through the end of its contract term, which expires on October 31, 2015.

Background

Regional Measure 2 (RM2) establishes the Regional Traffic Relief Plan and identifies specific capital projects and programs and transit operating assistance eligible to receive RM2 funding under Sections 30914(c) & (d) of the California Streets and Highways Code. The focus of this contract is on the capital program only. MTC administers the implementation of RM2 in order to manage the timely and cost effective expenditure of RM2 toll revenues for the projects and project phases funded by the RM2 Program. Since 2005, MTC has contracted for assistance with this oversight. In July 2009, MTC issued an RFP for a contractor to continue the project monitoring and oversight of the RM2 capital projects managed by various project sponsors in the region. This work includes preparation of semi-annual and at-risk reports, invoice tracking and review, investigation of projects, and program database maintenance, and can include task orders for further project evaluations, independent assessments, or risk management analyses.

MTC awarded the contract to T.Y. Lin International for a two year contract term from November 2, 2009 through October 31, 2011 in the amount of \$800,000 with the option for two additional consecutive two-year extensions. The contract was extended through October 31, 2013 for an additional \$792,000, bringing the contract total to \$1,592,000 for the four-year period. The contract was further extended through January 31, 2014 under the same terms.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with T.Y. Lin International in an amount not to exceed \$700,000 to provide RM2 capital project monitoring services as described herein through October 31, 2015. Funding for FY 2014-15 is subject to approval of MTC's FY 2014-15 budget.



Ann Flemer

REQUEST FOR COMMITTEE APPROVAL
Summary of Contract Amendment

Work Item No.: 1255

Consultant: T.Y. Lin International, Oakland, CA

Work Project Title: RM2 Capital Project Monitoring Program Services

Purpose of Project: To provide project monitoring services for the RM2 Capital Program

Brief Scope of Work: Workplan Implementation Activities; ongoing implementation of the Project Monitoring Program, preparation of monitoring/at-risk reports; and other RM2 Monitoring Program Professional Services as directed by Task Order.

Project Cost Not to Exceed: \$700,000 (this Amendment)
\$792,000 (first Amendment)
\$800,000 (original contract)
Contract to date, including amendments: \$2,292,000

Funding Source: RM2

Fiscal Impact: Funds in the amount of \$350,000 are included in the FY 2013-14 budget; the balance of \$350,000 to be included in the FY 2014-15 budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with T.Y. Lin International for the RM2 Capital Project Monitoring Program services for an additional two years to October 31, 2015, as described above and in the Deputy Executive Director's memorandum dated December 31, 2013, and the Chief Financial Officer is directed to set aside funds in the amount of \$350,000 in FY 2013-14 for such contract amendment and remaining \$350,000 is subject to the approval of the FY 2014-15 agency budget.

Administration Committee:

Adrienne J. Tissier, Chair

Approved: January 8, 2014