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Memorandum

TO: BATA Oversight Committee

DATE: December 31, 2013

FR: Deputy Executive Director, Operations

W. I. 1251, 1256

RE: Consultant Panels: On-Call Construction Management and Project Design Services

This memorandum requests approval of pre-qualified panels of consulting firms to provide on-call construction management and design services to support various agency projects for a two-year period ending January 31, 2016, with an option to extend for an additional two-year term.

Background

In 2010, BATA issued its second Request for Qualifications (RFQ) to establish an on-call bench of professional engineering consulting firms to provide on-call construction management and design services for BATA projects. The contracts resulting from this RFQ were for a time period of up to 4 years and will expire at the end of January 2014. The use of on-call consultants has proven to be a very successful project delivery mechanism for BATA. BATA has been able to use the on-call services to quickly secure technical expertise to deliver services required by BATA. Projects that have utilized the on-call resources include construction management of the MetroCenter seismic retrofit, design and construction management of the new San Francisco-Oakland Bay Bridge (SFOBB) Toll Administration Building, the signage and lane improvements at the bridge toll plazas, environmental and design review assistance with the Dumbarton and Antioch Bridge seismic retrofits, and the SFOBB Toll Plaza Rehabilitation. Over the contract time period, BATA has utilized the services of all of the on-call firms.

On October 25, 2013, BATA issued an RFQ to select new panels of pre-qualified consulting firms to provide on-call design and construction management services. The RFQ will allow for the on-call consultants to work not only on BATA projects, but also on MTC, MTC SAFE, BAIFA and BAHA projects. The RFQ stated that six to eight firms would be selected for the construction management services pool and six to eight firms would be selected for the design services pool. The selected panels of firms will be on-call starting in February 2014 for a two-year term with an option to extend for an additional two-year term. The first set of contracts to be executed under this procurement are expected in February 2014 as work is identified. Not all firms will be immediately under contract.

Procurement Process

In response to the RFQ, staff received Statements of Qualifications (SOQs) from a total of 22 consulting firms. Eight consultants proposed for construction management services, six proposed for design services, seven proposed for both construction management and design services, and one proposed for landscape architecture design services. All firms were found to meet the minimum qualifications in their respective categories.

An evaluation panel consisting of BATA and Caltrans staff reviewed all of the SOQ's and scored them based on sets of weighted evaluation criteria (one for construction management services; the other for design services) both of which included expertise and experience, qualifications of key staff, ability to have qualified staff available on an as-needed basis, method for providing project services, specialized expertise to cover all of the design services and construction management and resources, and qualifications in report writing and presentations. Based on the evaluation, staff is proposing to select the eight highest ranked firms for each of the pools to provide BATA with the most flexibility for successful project delivery. The proposed consultants are (in alphabetical order) as follows:

Construction Management Services	Design Services
AECOM	BKF Engineers
CH2M Hill	CH2M Hill
Cooper Pugaeda Management, Inc.	HDR Engineering, Inc.
Ghirardelli Associates, Inc.	HNTB Corporation
Harris & Associates	Kimley-Horn and Associates, Inc.
Hatch Mott MacDonald	T.Y. Lin International
Parsons Brinckerhoff	URS Corporation Americas
Zoon Engineering	WMH Corporation

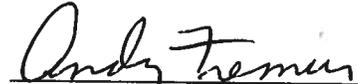
All selected construction management and design services firms listed above submitted very strong SOQs and have extensive experience and expertise. All of these firms have available resources and local offices, which will allow BATA to quickly access technical assistance as needed. All selected firms demonstrated strong qualifications of key staff and a depth of specialized expertise within their project team to cover all areas in relation to the pool for which they were selected.

Seven firms are not being recommended for the consultant panel. PGA Design, Inc., the firm that submitted an SOQ to provide landscape architecture design services, was not selected because landscape architecture was adequately covered by the expertise of the full-service design services firms that were selected. Although firms submitting SOQs for design services were given the option to be considered for a special area of expertise rather than for the full range of design services, the RFQ notified firms that establishing such specialty pools was at BATA's discretion. The other six firms that were not selected were deemed by the review panel to be not as competitive with respect to the evaluation criteria. These six firms are:

4 Leaf , Inc.	Jacobs Project Management Co.
ABA Global Inc.	Moffatt & Nichol
Caltrop	
Kal Krishnan Consulting Services, Inc.	

Recommendation

Staff recommends that this Committee approve the pre-qualified pool of firms identified above to provide on-call construction management and project design services for a two-year term from February 1, 2014 through January 31, 2016, with an option to extend for an additional two-year term with an initial budget for all contracts to be determined as projects arise. Staff will return to this Committee for contract approval in each instance in which a contract or amendment exceeds the Executive Director’s delegated signature authority.


Andrew B. Fremier

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Consultant Panel

Work Item No.: 1251, 1256

Consultants: For Construction Management Services: AECOM, CH2M Hill, Cooper Pugheda Management, Inc., Ghirardelli Associates, Inc., Harris & Associates, Hatch Mott Macdonald, Parsons Brinkerhoff, and Zoon Engineering.

For Design Services: BKF Engineers, CH2M Hill, HDR Engineering, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., T.Y. Lin International, URS Corporation Americas, WMH Corporation.

Work Project Title: On-Call Construction Management and Design Services

Purpose of Project: To provide construction management and oversight for construction projects and design services for design projects.

Brief Scope of Work: For Construction Management Services: Develop staffing and project management plans, review design plans and review and analyze schedules. Perform construction field inspection, materials testing and sampling, office engineering, and contract administration services.

For Design Services: Prepare preliminary engineering and planning services (examples include; environmental analyses, traffic and accident analyses, hazardous material analyses, and structure analyses). Prepare all phases of project Plans, Specifications and Estimates (PS&E).

Project Cost Not to Exceed: Individual contracts TBD. The estimated total budget for the contracts has not been determined at this time.

Funding Source: Various TBD: RM 2, Seismic Retrofit Program, Toll Bridge Rehabilitation Funds

Fiscal Impact: No immediate fiscal impact until contracts are awarded. Funds for each fiscal year are subject to agency budgetary approval process. Project costs shall be consistent with funds programmed and budgeted.

Motion by Committee: That the Committee approves the panels of firms identified above to provide on-call construction management and project design services on an as needed basis from February 1, 2014 through January 31, 2016 with an option to extend for an additional two-year term, as described above and in the Executive Director's memorandum dated December 31, 2013, subject to applicable contract approval procedures and necessary budget approvals.

BATA Oversight Committee: _____
Bill Dodd, Chair

Approved: Date: January 8, 2014