



METROPOLITAN
TRANSPORTATION
COMMISSION
SERVICE AUTHORITY
FOR FREEWAYS
AND EXPRESSWAYS

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Memorandum

TO: Operations Committee

DATE: December 6, 2013

FR: Executive Director

W.L: 6031, 6032

RE: MTC SAFE FY 2013-14 Budget Amendment – Resolution No. 58 Revised

Attached for your review and referral to the Commission for approval is Resolution No. 58, Revised, amending the SAFE operating and capital budget for FY 2013-14.

The net impact of the recommended changes for the operating budget will decrease the operating surplus from \$756,647 to \$499,374. The requested operating cost changes are:

- \$172,000 transfer from SAFE to MTC to fund Freeway Performance Initiative (FPI) Corridor Studies and Implementation
- An encumbrance carryover of \$23,273 from the FY 2012-13
- \$62,000 in new consultant contracts

Total new operating costs are \$234,000 plus \$23,273 in prior year contracts. In the capital budget, there are two proposed changes from the original FY 2013-14 budget.

- An increase of \$172,000 of STP funds to fund the Freeway Service Patrol Data AVL Telecom System Program
- Transfer of \$1,672,354 of CMAQ funds to fund the FPI Corridor Studies Program

Because capital project costs and revenue are equal, there is no net impact on overall balances.

Recommendation

SAFE recommends that the Committee refer MTC SAFE Resolution No. 58 Revised to the Authority for approval.


Steve Heminger

SH:NL

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Date: June 26, 2013
W.I.: 1231, 1232, 1235, 1237
Referred by: Operations
Revised: 12/18/13-SAFE

ABSTRACT

SAFE Resolution No. 58, Revised

Subject

This resolution approves the FY 2013-14 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways (SAFE).

Attachment A to this resolution was revised on December 18, 2013 to reflect a revision to the SAFE Operating and Capital budgets.

Further discussion of the SAFE Budget is contained in the Executive Director's Memorandum to the Operations Committee dated June 7, 2013 and December 6, 2013.

Date: June 26, 2013
W.I.: 6031, 6032, 6035, 6037
Referred by: Operations

RE: Approval of the FY 2013-14 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways

METROPOLITAN TRANSPORTATION COMMISSION
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

SAFE RESOLUTION NO. 58

WHEREAS, SAFE Resolution No. 1 established a Metropolitan Transportation Commission Service Authority for Freeways and Expressways (MTC SAFE or SAFE) pursuant to Streets and Highways Code §§ 2550-2556, which provides for the design, installation, operation and maintenance of a motorist aid call box system in any of the Bay Area counties that elect to join SAFE; and

WHEREAS, SAFE staff has prepared a budget setting forth the anticipated revenues and expenditures of the SAFE for FY 2013-14; and

WHEREAS, the final draft SAFE budget for FY 2013-14 as reviewed and recommended by the Operations Committee and recommend its approval now, therefore, be it

RESOLVED, that the SAFE budget for FY 2013-14, as prepared in accordance to generally accepted accounting principles, attached hereto as Attachment A and incorporated herein as though set forth in full, in the amounts and for the purposes listed therein; and, be it further

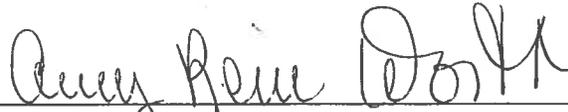
RESOLVED, that SAFE delegates to its Operations Committee the authority to approve all contracts and expenditures in SAFE's Budget for FY 2013-14, providing that there shall be no increase in the overall budget without prior approval of the Commission; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall submit written requests to the Operations Committee for approval of consultants, professional services, and expenditures authorized in the SAFE Budget for FY 2013-14; and be it further

RESOLVED, that SAFE's Executive Director, and the Chief Financial Officer are authorized to carry over and re-budget all grants, contracts and funds properly budgeted in the prior year for which expenditures were budgeted and encumbered and which will take place in FY 2013-14; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall furnish the Operations Committee with a quarterly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services and such other information and data as may be requested by the Operations Committee.

METROPOLITAN TRANSPORTATION
COMMISSION SERVICE AUTHORITY FOR
FREEWAYS AND EXPRESSWAYS



Amy Rein Worth, Chair

The above resolution was entered into by the Metropolitan Transportation Commission Service Authority for Freeways and Expressways at a regular meeting of the Board held in Oakland, California on June 26, 2013.

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
FY 2013-14 OPERATING AND CAPITAL BUDGET**

Date: June 14, 2013
SAFE: WE 6031, 6032
Revised: December 18, 2013

SAFE RESOLUTION NO. 58

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**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
FY 2013-14 OPERATING AND CAPITAL BUDGET**

Revenue and Expense Summary

OPERATING REVENUE/EXPENSE	FY 2013-14 Original	FY 2013-14 Revised	Percent Change
Call Box	\$6,656,000	\$6,656,000	0.0%
FSP	\$8,600,000	\$8,600,000	0.0%
Subtotal Operating Revenue	\$15,256,000	\$15,256,000	0.0%
Call Box	\$2,577,867	\$2,651,140	2.8%
FSP	\$10,766,059	\$10,778,059	0.1%
Subtotal Operating Expense	\$13,343,926	\$13,429,199	0.6%
Transfers Out	\$1,155,427	\$1,327,427	14.9%
Operating Surplus (Shortfall)	\$756,647	\$499,374	-34.0%

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
FY 2013-14 OPERATING AND CAPITAL BUDGET**

REVENUE DETAIL

CALL BOX REVENUES	FY 2013-14 Original	FY 2013-14 Revised	Percent Change
Vehicle Registration Fees	\$5,900,000	\$5,900,000	0.0%
Grants (Non-CBX/FSP Grants moved to MTC Budget)	\$0	\$0	0.0%
Grant (STP)	\$750,000	\$750,000	0.0%
Interest	\$6,000	\$6,000	0.0%
Subtotal: Call Box Revenues	\$6,656,000	\$6,656,000	0.0%
FSP REVENUES			
State Local Assistance Program (LAP)	\$5,750,000	\$5,750,000	0.0%
State CMAQ carryover	\$0	\$0	0.0%
Grant (STP)	\$2,750,000	\$2,750,000	0.0%
Traffic Mitigation Program (Caltrans)	\$100,000	\$100,000	0.0%
Subtotal: FSP Revenues	\$8,600,000	\$8,600,000	0.0%
Total Revenue	\$15,256,000	\$15,256,000	0.0%

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
FY 2013-14 OPERATING AND CAPITAL BUDGET**

EXPENSE DETAIL			
SAFE OPERATING EXPENSE			
	FY 2013-14 Original	FY 2013-14 Revised	Percent Change
I. Salaries and Benefits			
Call Box Program	\$534,695	\$534,695	0.0%
FSP Program	\$524,195	\$524,195	0.0%
Incident Management Program	\$0	\$0	0.0%
Freeway Performance Initiative Program	\$0	\$0	0.0%
II. General Operations			
Call Box Program	\$638,172	\$661,445	3.6%
FSP Program	\$354,364	\$354,364	0.0%
III. Consultant Services			
Call Box Program	\$345,000	\$395,000	14.5%
FSP Program	\$325,000	\$337,000	3.7%
IV. Operating Contracts			
Call Box Program	\$1,060,000	\$1,060,000	0.0%
FSP Program	\$9,562,500	\$9,562,500	0.0%
CALL BOX Operating Expense	\$2,577,867	\$2,651,140	2.8%
FSP Operating Expense	\$10,766,059	\$10,778,059	0.1%
TOTAL OPERATING EXPENSE	\$13,343,926	\$13,429,199	0.6%
TRANSFERS OUT			
BAHA (Staff Salaries)	\$0	\$0	0.0%
MTC (Operations Strategic Plan)	\$0	\$0	0.0%
MTC (Arterial Operations)	\$0	\$0	0.0%
MTC (ATS, Landline Phone Upgrade)	\$16,000	\$16,000	0.0%
MTC (1237, Freeway Operations)	\$58,778	\$230,778	292.6%
MTC (1222-23-24, 511)	\$1,080,649	\$1,080,649	0.0%
TOTAL OTHER PROJECTS/TRANSFERS OUT	\$1,155,427	\$1,327,427	14.9%
TOTAL EXPENSE	\$14,499,353	\$14,756,626	1.8%

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
FY 2013-14 OPERATING AND CAPITAL BUDGET**

I. SALARIES AND BENEFITS EXPENSE

	FY 2013-14 Original	FY 2013-14 Revised	Percent Change
CALL BOX PROGRAM			
Salaries	\$534,695	\$534,695	
Call Box Subtotal	\$534,695	\$534,695	0.0%
FREEWAY SERVICE PATROL			
Salaries	\$524,195	\$524,195	0.0%
FSP Subtotal	\$524,195	\$524,195	0.0%
Total Salaries and Benefits	\$1,058,890	\$1,058,890	0.0%

II. GENERAL OPERATIONS EXPENSE

	FY 2013-14 Original	FY 2013-14 Revised	Percent Change
CALL BOX PROGRAM			
Graphics/printing	\$500	\$500	0.0%
Office depreciation	\$260,000	\$260,000	0.0%
Travel	\$7,500	\$7,500	0.0%
SAFE overhead	\$275,432	\$275,432	0.0%
FPI overhead	\$0	\$0	0.0%
IM overhead	\$0	\$0	0.0%
Legislative advocacy	\$17,900	\$17,900	0.0%
Professional Memberships	\$9,000	\$9,000	0.0%
Insurance	\$42,840	\$42,840	0.0%
Audit	\$25,000	\$48,273	93.1%
Call Box Subtotal	\$638,172	\$661,445	3.6%
FREEWAY SERVICE PATROL			
Graphics/printing	\$500	\$500	0.0%
Office depreciation	\$13,500	\$13,500	0.0%
Travel	\$2,500	\$2,500	0.0%
FSP Overhead	\$270,024	\$270,024	0.0%
Insurance	\$42,840	\$42,840	0.0%
Audit	\$25,000	\$25,000	0.0%
FSP Subtotal	\$354,364	\$354,364	0.0%
Total General Operations	\$992,536	\$1,015,809	2.3%

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
FY 2013-14 OPERATING AND CAPITAL BUDGET**

III. CONSULTANTS/PROFESSIONAL SERVICES EXPENSE

	FY 2013-14 Original	FY 2013-14 Revised	Percent Change
CALL BOX PROGRAM			
Information/Data Management	\$90,000	\$90,000	0.0%
Construction Services	\$20,000	\$20,000	0.0%
Call Box Inspections	\$50,000	\$50,000	0.0%
Private Dispatch consulting fees and back-up	\$10,000	\$10,000	0.0%
511 Freeway Aid Marketing	\$125,000	\$125,000	0.0%
Consultant other	\$50,000	\$100,000	100.0%
Call Box Subtotal	\$345,000	\$395,000	14.5%
FREEWAY SERVICE PATROL			
Systems Integrator	\$275,000	\$275,000	0.0%
Radio Communications Research	\$0	\$12,000	100%+
Consultant other	\$50,000	\$50,000	0.0%
FSP Subtotal	\$325,000	\$337,000	3.7%
Total Consultant Expense	\$670,000	\$732,000	9.3%

IV. OPERATING CONTRACTS EXPENSE

	FY 2013-14 Original	FY 2013-14 Revised	Percent Change
CALL BOX PROGRAM			
CHP Dispatching	\$50,000	\$50,000	0.0%
Telcommunication Services	\$75,000	\$75,000	0.0%
Call Box Repairs/Maintenance/Vandalism	\$800,000	\$800,000	0.0%
Private Call Center	\$75,000	\$75,000	0.0%
SAFE on 17 Program	\$50,000	\$50,000	0.0%
Incident Management/FPI Operations	\$0	\$0	0.0%
Call Box Operations	\$10,000	\$10,000	0.0%
Call Box Subtotal	\$1,060,000	\$1,060,000	0.0%
FREEWAY SERVICE PATROL			
FSP Tow Service	\$9,326,000	\$9,326,000	0.0%
CHP Funding Agreement	\$30,000	\$30,000	0.0%
In-vehicle Maintenance	\$50,000	\$50,000	0.0%
Telecommunication Services	\$52,500	\$52,500	0.0%
System Maintenance	\$10,000	\$10,000	0.0%
Equipment Replacement (hardware)	\$20,000	\$20,000	0.0%
System Improvement (software)	\$20,000	\$20,000	0.0%
FSP General Operations	\$54,000	\$54,000	0.0%
FSP Subtotal	\$9,562,500	\$9,562,500	0.0%
Total Operating Contracts Expense	\$10,622,500	\$10,622,500	0.0%

SAFE CAPITAL PROGRAM
Fiscal Year 2013-14 - SAFE RES 58 Revised

FY 2013-14 SAFE RES 58			FY 2013-14 SAFE RES 58 Revised		FY 2013-14 SAFE RES 58 Difference	
Program	Fund	Budget	Fund	Budget	Fund	Budget
6301 Bridge Call Boxes						
	BATA	3,711,000	BATA	3,711,000		
	SAFE	60,000	SAFE	60,000		
		<u>3,771,000</u>		<u>3,771,000</u>		
6303 Bay Area Camera Upgrade						
	CMAQ	6,724,650	CMAQ	6,724,650		
	SAFE	2,669,933	SAFE	2,669,933		
	STP	70,000	STP	70,000		
		<u>9,464,583</u>		<u>9,464,583</u>		
6304 Traffic Equipment Management						
	SAFE	700,000	SAFE	700,000		
		<u>700,000</u>		<u>700,000</u>		
6306 FSP Data-AVL						
	SAFE	120,000	SAFE	120,000		
	SAFE	1,250,000	SAFE	1,250,000		
	STP	1,400,000	STP	1,572,000	STP	172,000
		<u>2,770,000</u>		<u>2,942,000</u>		<u>172,000</u>
6314 CBX Site Improvement						
	SAFE	1,150,000	SAFE	1,150,000		
		<u>1,150,000</u>		<u>1,150,000</u>		
6315 FPI Corridor Studies						
	CMAQ	1,446,500	CMAQ	3,118,854	CMAQ	1,672,354
	SAFE	183,500	SAFE	183,500		
	Caltrans	700,000	Caltrans	700,000		
	STA	150,000	STA	150,000		
	STP	0	STP	0		
	SAFE	200,000	SAFE	200,000		
	<u>Miscellaneous</u>		<u>Miscellaneous</u>			
	CCAG/SM	300,000	CCAG/SM	300,000		
	SJCOG	116,000	SJCOG	116,000		
	CCAG	100,000	CCAG	100,000		
	Misc Total	<u>516,000</u>	Misc Total	<u>516,000</u>		
		<u>3,196,000</u>		<u>4,868,354</u>		<u>1,672,354</u>
Total		21,051,583		22,895,937		1,844,354

SAFE Capital Funds (+/-) \$0
SAFE Funds from Operating Reserve \$0