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Memorandum

Agenda Item 2b

TO: Bay Area Headquarters Authority

DATE: December 4, 2013

FR: Executive Director

RE: Contract Amendment: Information Technology Consulting Services: Accenture LLP (\$402,000)

This item would authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Accenture LLP (Accenture) in an amount not to exceed \$402,000 for consulting services to assist with the further development and implementation of the inter-agency shared technology and business support services solutions upon move-in at 375 Beale Street.

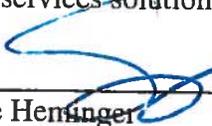
Background

Accenture was selected in January 2013 using the U.S. General Services Administration (GSA), Schedule 70 contract, which is available to state and local government agencies for use, to assist BAHA with project management and technical analyses to support co-location and a collaborative Information System platform for the regional agencies at 375 Beale. Under the current contract totaling \$290,000, Accenture assisted BAHA with the successful analysis and identification of collaborative solutions for the sharing of the Metropolitan Transportation Commission (MTC), Bay Area Air Quality Management District (BAAQMD) and the Association of Bay Area Governments (ABAG) technology at the new Regional Headquarters.

Accenture has completed the preliminary analysis of each agency's existing systems and a technology roadmap for 16 different business elements has been developed. Further work is needed to develop agency readiness and capabilities to implement the shared technology model in advance of relocation. The proposed next phase includes: 1) developing a governance framework for ownership, oversight and resources management framework and 2) developing the technical design and specifications necessary to move to the procurement phase.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Accenture LLP in an amount not to exceed \$402,000 to provide consulting services to assist with the design and implementation of the inter-agency shared technology and business support services solutions for 375 Beale Street.



Steve Heminger

SH:vdc

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REQUEST FOR AUTHORITY APPROVAL

Summary of Proposed Contract Amendment

Consultant: Accenture LLP (San Francisco)

Work Project Title: Information Technology Systems Integration

Purpose of Project: Provide information technology collaborations consulting

Brief Scope of Work: Provide technical consulting for the design and implementation of an inter-agency shared technology and business support services solutions

Project Cost Not to Exceed: \$402,000 (this amendment)
Total Contract before this amendment: \$290,000
Total Authorized Contract after this amendment: \$692,000

Funding Source: BAHA Project Funds

Fiscal Impact: Funding is included in BAHA's FY 2013-14 Budget.

Motion by Authority: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Accenture LLP to provide consulting services as described above and in the Executive Director's memorandum dated December 4, 2013 and the Treasurer and Auditor is directed to set aside funds in an amount of \$402,000 for such contract amendment.

BAHA Chair: _____
Amy Rein Worth

Approved: Date: December 18, 2013