BAHA
BAY AREA HEADQUARTERS AUTHORITY

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Vice Chair of MTC and BATA

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Vice Chair, BATA Oversight Committee

BILL DODD
Chair, BATA Oversight Committee

SCOTT WIENER
Vice Chair, MTC Administration Committee

ADRIENNE TISSIER
Chair, MTC Administration Committee

STEVE HEMINGER
Executive Director

ANN FLEMER
Deputy Executive Director, Policy

ANDREW B. FREMIER
Deputy Executive Director, Operations

Agenda Item 2a

BAY AREA HEADQUARTERS AUTHORITY (BAHA)
October 23, 2013
MINUTES

Attendance

Chair Amy Rein Worth convened the meeting at 10:20 a.m. In addition to Chair Rein Worth, the following Authority members were in attendance: Vice Chair Dave Cortese, Tom Bates, Bill Dodd, Adrienne Tissier and Scott Wiener.

Additional MTC Commissioners in attendance: Alicia Aguirre, Tom Azumbrado, David Campos, Federal Glover, Scott Haggerty, Steve Kinsey, Sam Liccardo, Jake Mackenzie and Joe Pirzynski.

Quorum was confirmed

Consent Calendar

Upon the motion of Commissioner Tissier and the second from Commissioner Cortese, the Authority unanimously approved the minutes of the September 25, 2013 meeting.

375 Beale Street Status Report – October 2013

Stephen Wolf, BAHA staff, presented the October 2013 status report for the 375 Beale Street Project.

Commissioner Steve Kinsey inquired about the capacity of the board room, in comparison to the current capacity of the MetroCenter's auditorium. Mr. Wolf stated that the current seating capacity of the board room is 60 and the projected capacity for the board room at 375 Beale Street is 120 seats. He also stated that the multipurpose room will have the capability to accommodate overflow; and the lobby may also have monitors for public viewing.

Commissioner Joe Pirzynski inquired about sound impacts from the retail space adjacent to the board room. Mr. Wolf stated that there is an emergency stairwell with a width of approximately 25 feet, as well as double studded walls, creating a sound buffer between the retail space and the board room.

Commissioner David Campos inquired whether the building would be accessible pursuant to the Americans With Disabilities Act. Mr. Wolf stated that the building and board room will be wheelchair accessible. Mr. Wolf also stated that the audio/visual system will include features for hearing disabilities.

Amy Rein Worth, Chair, inquired if the Green Room would be available as a meeting room when commission meetings are not in session. Mr. Wolf answered in the affirmative. Chair Worth also inquired about the viewing provisions in the board room for both audience and commissioners. Mr. Wolf stated that the wall screen behind the dais is for the audience. The commissioners will have LCD screens on the dais, which will likely be shared by every two commissioners.

Commissioner Tom Bates inquired about the collaboration spaces for inter-agency mingling and socializing. Mr. Wolf stated that the atrium areas are designed to be some of the major collaborating spaces. Also, the upper floors have coffee rooms. Teri Green, BAHA Director, stated that the design incorporates collaboration spaces on the floors where the agencies are located. Planning staff from all 3 agencies as well as the executive and legal offices will be working together in a central location.

Commissioner Alicia Aguirre expressed her concerns about limited visibility when using LCD screens on the dais. She also asked if restrooms would be located near the boardroom. Mr. Wolf answered in the affirmative.

Commissioner Steve Kinsey asked about the projected date of occupancy. Mr. Wolf stated that the date of occupancy depends on when the Drug Enforcement Administration (DEA) moves out. The Government Services Administration's (GSA) schedule for DEA's move-out is November 2014. Staff is looking to bring in non-agency tenants onto the lower floors (Levels 1 through 5) by Spring 2015. The agency move-in date will be sometime during the second half of 2015.

Commissioner Tom Azumbrado asked if the design accounts for changing security needs and whether restrooms would be accessible to the public. Mr. Wolf stated that the public must have access to the boardroom for publicly noticed meetings without having their ID checked. If needed, a metal detector could be used, but was not envisioned as a permanent feature. An ID badge will be required to access the elevator to upper levels. On the agency floors, there will be cameras at the stairwells and there will be a visitor management system in place. A security desk will be on the first floor where visitors will register to access upper floors. The topic of access to first floor restrooms by the general public will be addressed in future discussions.

Commissioner Bates inquired about the height of the dais tables and whether views of the commissioners would be obstructed while using electronic devices. Mr. Wolf stated that staff could present a rendering of the design of the dais with a person seated in the design. Chair Rein Worth stated how important it is for the design to be flexible with changing technologies and that commissioners would be interested in taking part in a prototype test for the board room design. Ms. Green then invited the commissioners to contact BAHA staff if there are any design features they would like to incorporate into the board room.

Commissioner Azumbrado asked about access to the service elevator for moving furniture. Mr. Wolf stated that there is a dual use service and passenger elevator with front and back access, which opens onto the loading dock at the rear of the building.

BAHA Resolution No. 12 – Air District Financing Plan

Brian Mayhew, Treasurer and Auditor, presented BAHA Resolution No. 12 to authorize BAHA to purchase Certificates of Participation in the amount of $30 million to assist the Bay Area Air Quality Management District in purchasing its office space at 375 Beale Street.

Upon the motion of Commissioner Tissier and the second from Commissioner Bates, BAHA Resolution No. 12, was unanimously approved.

Public Comment/Other Business/Next Meeting/Adjournment

There being no further public comment or business, Chair Rein Worth adjourned the meeting at 10:55 p.m. The next BAHA meeting is scheduled for November 20, 2013 in Oakland, California at a time to be duly noted.

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