

Memorandum

Agenda Item 4

TO: Bay Area Headquarters Authority

DATE: September 18, 2013

FR: Executive Director

RE: Contract Amendment - On-call Project Design Services – Project Management Assistance:
URS Corporation Americas (\$100,000)

In January 2011, after a competitive procurement, the BATA Oversight Committee authorized the Executive Director to enter into contracts with nine firms, including URS Corporation Americas (URS), to provide on-call project design services for various agency projects. The procurement was issued such that MTC, BATA, SAFE, and BAHA could enter into separate contracts using the selected firms. BAHA staff selected URS from a group of three firms who submitted staffing plans for project management assistance for the 375 Beale Street project.

BAHA is currently under contract with URS for an amount not to exceed \$450,000 for work that has included: revising BAHA's Construction Project Manual, geotechnical investigation, technical investigation for the environmental report, and code reviews of the structural, mechanical, electrical, and plumbing design. Staff proposes amending the contract to add an additional \$100,000 in budgeted funds to act as the Commissioning Agent for the Leadership in Energy and Environmental Design (LEED) certification.

Section 101.3.1 of the California Green Building Standards Code requires agencies, such as BAHA, to comply with local ordinances that may have more stringent requirements than the State of California. San Francisco's Green Building Ordinance requires all projects achieve LEED Gold or a prescribed equivalent alternative. As such, this project is pursuing LEED Gold.

URS will provide LEED services for Fundamental and Enhanced Commissioning. Their responsibility will be to verify that the design, construction, and operation of building energy systems are executed in a manner that is consistent with the LEED credits BAHA expects the project to earn. Building energy systems include Heating Ventilation and Air Conditioning and controls, lighting and daylighting control systems, domestic hot water systems, and renewable energy systems.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with URS Corporation Americas for LEED services in an amount not to exceed \$100,000.


Steve Heminger

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REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract Amendment

Vendor: URS Corporation Americas
San Francisco, CA

Work Project Title: On-call Project Design Services: Project Management Assistance

Purpose of Project: Provide project management assistance to BAHA

Brief Scope of Work: Provide project management assistance during the design of the 375 Beale Street renovations and seismic retrofit including providing Commissioning Agent services for LEED Certification.

Project Cost Not to Exceed: \$100,000 (this amendment)
Total Contract before this amendment: \$450,000
Total Authorized Contract after this amendment: \$550,000

Funding Source: \$100,000 – BAHA FY 2013-14 Budget

Fiscal Impact: Funds are included in BAHA's FY 2013-14 Budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with URS Corporation Americas to perform project management assistance as described above and in the Executive Director's memorandum dated September 18, 2013, and the Treasurer and Auditor is directed to set aside funds in the amount of \$100,000 for such contract amendment.

BAHA Chair: _____
Amy Rein Worth

Approved: Date: September 25, 2013