



Joseph P. Bort MetroCenter
 101 Eighth Street
 Oakland, CA 94607-4700
 TEL 510.817.5700
 TDD/TTY 510.817.5769
 FAX 510.817.7848
 E-MAIL info@mtc.ca.gov
 WEB www.mtc.ca.gov

Memorandum

TO: BATA Oversight Committee

DATE: July 3, 2013

FR: Executive Director

W. I. 1256

RE: Contract Amendment – On Call Construction Management Services Community Outreach: Hill International, Inc. (\$210,000)

This item would authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Hill International, Inc. in an amount not to exceed \$210,000 for on-call construction management services for the San Francisco-Oakland Bay Bridge (SFOBB) East Span Replacement Project.

Background

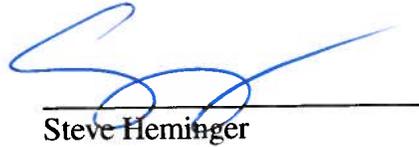
In January 2011, after a competitive procurement, the BATA Oversight Committee authorized the Executive Director to enter into contracts with six firms, including Hill International, Inc., to provide on-call construction management and project design services. The Request for Qualifications (RFQ) that governed the selection specified that BATA could directly assign work to a particular firm based on the nature of the work, expertise and availability of the firm and staff of these firm or could conduct informal proposal solicitations among qualified firms to assist in assigning work. Staff is planning on a new procurement of on-call consultants at the end of this calendar year to replace the current bench of consultants.

Contract Amendment Request

The Community Outreach Manager oversees all aspects of the community outreach program to ensure all communities affected by the construction and demolition activities associated with the SFOBB East Span replacement project are kept well informed. The outreach specifically targets the Treasure Island/Yerba Buena Island, West Oakland and Emeryville communities by building new relationships and maintaining relationships established over the past several years with residents, businesses, schools, community leaders and elected officials. Caltrans previously provided project support for this effort through a public information contract that was terminated earlier this year. BATA proposes to continue with the effort through the end of 2013. Staff is requesting a contract amendment in an amount not to exceed \$210,000 for a Community Outreach Manager as part of the SFOBB East Span Replacement Project. Hill International, Inc. was selected for the community outreach work because the firm is already performing construction management services for the SFOBB East Span Replacement Project and has developed relationships that will assist them in performing the work.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Hill International, Inc. to perform community outreach services for the San Francisco-Oakland Bay Bridge East Span Replacement Project in an amount not to exceed \$210,000.



Steve Heminger

SH:pl

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REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract Amendment

Work Item No.: 1256

Vendor: Hill International, Inc., San Francisco, CA

Work Project Title: On-Call Project Construction Support Services: SFOBB East Span Replacement Community Outreach

Purpose of Project: To provide community outreach for the SFOBB East Span Project Replacement

Brief Scope of Work: The Community Outreach Manager oversees all aspects of the community outreach program to ensure all communities impacted by the construction and demolition activities associated with the East Span replacement project are kept well informed. The outreach specifically targets the Treasure Island/Yerba Buena Island, West Oakland and Emeryville communities by building new relationships and maintaining relationships established over the past several years with residents, businesses, schools, community leaders and elected officials.

Project Cost Not to Exceed: This amendment - \$210,000
Current contract amount before this amendment- \$230,000
Maximum contract amount after this amendment - \$440,000

Funding Source: Toll Bridge Seismic Retrofit Program Funds

Fiscal Impact: Funds are included in the program budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Hill International, Inc. to perform construction support services for SFOBB East Span Replacement project as described above and in the Executive Director's memorandum dated July 3, 2013, and the Chief Financial Officer is directed to set aside funds in an amount of \$210,000 for contract such amendment.

BATA Oversight Committee:

Bill Dodd, Chair

Approved: Date: July 10, 2013