

Date: June 26, 2013  
W.I.: 1231, 1232, 1235, 1237  
Referred by: Operations

ABSTRACT

SAFE Resolution No. 58

Subject

This resolution approves the FY 2013-14 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways (SAFE).

Further discussion of the SAFE Budget is contained in the Executive Director's Memorandum to the Operations Committee dated June 7, 2013.

Date: June 26, 2013  
W.I.: 6031, 6032, 6035, 6037  
Referred by: Operations

RE: Approval of the FY 2013-14 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways

METROPOLITAN TRANSPORTATION COMMISSION  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

SAFE RESOLUTION NO. 58

WHEREAS, SAFE Resolution No. 1 established a Metropolitan Transportation Commission Service Authority for Freeways and Expressways (MTC SAFE or SAFE) pursuant to Streets and Highways Code §§ 2550-2556, which provides for the design, installation, operation and maintenance of a motorist aid call box system in any of the Bay Area counties that elect to join SAFE; and

WHEREAS, SAFE staff has prepared a budget setting forth the anticipated revenues and expenditures of the SAFE for FY 2013-14; and

WHEREAS, the final draft SAFE budget for FY 2013-14 as reviewed and recommended by the Operations Committee and recommend its approval now, therefore, be it

RESOLVED, that the SAFE budget for FY 2013-14, as prepared in accordance to generally accepted accounting principles, attached hereto as Attachment A and incorporated herein as though set forth in full, in the amounts and for the purposes listed therein; and, be it further

RESOLVED, that SAFE delegates to its Operations Committee the authority to approve all contracts and expenditures in SAFE's Budget for FY 2013-14, providing that there shall be no increase in the overall budget without prior approval of the Commission; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall submit written requests to the Operations Committee for approval of consultants, professional services, and expenditures authorized in the SAFE Budget for FY 2013-14; and be it further

RESOLVED, that SAFE's Executive Director, and the Chief Financial Officer are authorized to carry over and re-budget all grants, contracts and funds properly budgeted in the prior year for which expenditures were budgeted and encumbered and which will take place in FY 2013-14; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall furnish the Operations Committee with a quarterly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services and such other information and data as may be requested by the Operations Committee.

METROPOLITAN TRANSPORTATION  
COMMISSION SERVICE AUTHORITY FOR  
FREEWAYS AND EXPRESSWAYS

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Amy Rein Worth, Chair

The above resolution was entered into by  
the Metropolitan Transportation Commission  
Service Authority for Freeways and Expressways  
at a regular meeting of the Board held in Oakland,  
California on June 26, 2013.

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2013-14 OPERATING AND CAPITAL BUDGET**

Date: June 14, 2013  
SAFE: WE 6031, 6032

**SAFE RESOLUTION NO. 58**

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**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2013-14 OPERATING AND CAPITAL BUDGET**

**Revenue and Expense Summary**

<b>OPERATING REVENUE/EXPENSE</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>	<b>Percent Change</b>
Call Box	\$8,110,000	\$6,656,000	-17.9%
FSP	\$8,007,500	\$8,600,000	7.4%
<b>Subtotal Operating Revenue</b>	<b>\$16,117,500</b>	<b>\$15,256,000</b>	<b>-5.3%</b>
Call Box	\$5,031,819	\$2,577,867	-48.8%
FSP	\$10,634,051	\$10,766,059	1.2%
<b>Subtotal Operating Expense</b>	<b>\$15,665,870</b>	<b>\$13,343,926</b>	<b>-14.8%</b>
<b>Transfers Out</b>	<b>\$1,078,665</b>	<b>\$1,155,427</b>	<b>7.1%</b>
<b>Operating Surplus (Shortfall)</b>	<b>(\$627,035)</b>	<b>\$756,647</b>	<b>-220.7%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2013-14 OPERATING AND CAPITAL BUDGET**

**REVENUE DETAIL**

	<b>FY 2012-13</b>	<b>FY 2013-14</b>	<b>Percent Change</b>
<b>CALL BOX REVENUES</b>			
Vehicle Registration Fees	\$5,900,000	\$5,900,000	0.0%
Grants (Non-CBX/FSP Grants moved to MTC Budget)	\$1,200,000	\$0	-100.0%
Grant (STP)	\$1,000,000	\$750,000	-25.0%
Interest	\$10,000	\$6,000	-40.0%
<b>Subtotal: Call Box Revenues</b>	<b>\$8,110,000</b>	<b>\$6,656,000</b>	<b>-17.9%</b>
<b>FSP REVENUES</b>			
State Local Assistance Program (LAP)	\$5,750,000	\$5,750,000	0.0%
State CMAQ carryover	\$150,000	\$0	-100.0%
Grant (STP)	\$2,007,500	\$2,750,000	37.0%
Traffic Mitigation Program (Caltrans)	\$100,000	\$100,000	0.0%
<b>Subtotal: FSP Revenues</b>	<b>\$8,007,500</b>	<b>\$8,600,000</b>	<b>7.4%</b>
<b>Total Revenue</b>	<b>\$16,117,500</b>	<b>\$15,256,000</b>	<b>-5.3%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2013-14 OPERATING AND CAPITAL BUDGET**

<b>EXPENSE DETAIL</b>			
<b>SAFE OPERATING EXPENSE</b>			
	<b>FY 2012-13</b>	<b>FY 2013-14</b>	<b>Percent Change</b>
<b>I. Salaries and Benefits</b>			
Call Box Program	\$498,770	\$534,695	7.2%
FSP Program	\$454,980	\$524,195	15.2%
Incident Management Program	\$362,420	\$0	-100.0%
Freeway Performance Initiative Program	\$1,092,843	\$0	-100.0%
<b>II. General Operations</b>			
Call Box Program	\$1,265,786	\$638,172	-49.6%
FSP Program	\$325,226	\$354,364	9.0%
<b>III. Consultant Services</b>			
Call Box Program	\$361,000	\$345,000	-4.4%
FSP Program	\$325,000	\$325,000	0.0%
<b>IV. Operating Contracts</b>			
Call Box Program	\$1,451,000	\$1,060,000	-26.9%
FSP Program	\$9,528,845	\$9,562,500	0.4%
<b>CALL BOX Operating Expense</b>	<b>\$5,031,819</b>	<b>\$2,577,867</b>	<b>-48.8%</b>
<b>FSP Operating Expense</b>	<b>\$10,634,051</b>	<b>\$10,766,059</b>	<b>1.2%</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>\$15,665,870</b>	<b>\$13,343,926</b>	<b>-14.8%</b>
<b>TRANSFERS OUT</b>			
BAHA (Staff Salaries)	\$62,910	\$0	-100.0%
MTC (Operations Strategic Plan)	\$40,000	\$0	-100.0%
MTC (Arterial Operations)	\$6,882	\$0	-100.0%
MTC (ATS, Landline Phone Upgrade)		\$16,000	
MTC (1237, Freeway Operations)		\$58,778	
MTC (1222-23-24, 511)	\$968,873	\$1,080,649	11.5%
<b>TOTAL OTHER PROJECTS/TRANSFERS OUT</b>	<b>\$1,078,665</b>	<b>\$1,155,427</b>	<b>7.1%</b>
<b>TOTAL EXPENSE</b>	<b>\$16,744,535</b>	<b>\$14,499,353</b>	<b>-13.4%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2013-14 OPERATING AND CAPITAL BUDGET**

**I. SALARIES AND BENEFITS EXPENSE**

	FY 2012-13	FY 2013-14	Percent Change
<b>CALL BOX PROGRAM</b>			
Salaries	\$498,770	\$534,695	
<b>Call Box Subtotal</b>	<b>\$498,770</b>	<b>\$534,695</b>	<b>7.2%</b>
<b>FREEWAY SERVICE PATROL</b>			
Salaries	\$454,980	\$524,195	15.2%
<b>FSP Subtotal</b>	<b>\$454,980</b>	<b>\$524,195</b>	<b>15.2%</b>
<b>INCIDENT MANAGEMENT (IM)</b>			
Salaries	\$362,420	\$0	-100.0%
<b>IM Subtotal</b>	<b>\$362,420</b>	<b>\$0</b>	<b>-100.0%</b>
<b>FREEWAY PERFORMANCE INITIATIVE (FPI)</b>			
Salaries	\$1,092,843	\$0	-100.0%
<b>FPI Subtotal</b>	<b>\$1,092,843</b>	<b>\$0</b>	<b>-100.0%</b>
<b>Total Salaries and Benefits</b>	<b>\$2,409,013</b>	<b>\$1,058,890</b>	<b>-56.0%</b>

**II. GENERAL OPERATIONS EXPENSE**

	FY 2012-13	FY 2013-14	Percent Change
<b>CALL BOX PROGRAM</b>			
Graphics/printing	\$7,500	\$500	-93.3%
Office depreciation	\$260,000	\$260,000	0.0%
Travel	\$11,250	\$7,500	-33.3%
SAFE overhead	\$247,874	\$275,432	11.1%
FPI overhead	\$460,639	\$0	-100.0%
IM overhead	\$180,123	\$0	-100.0%
Legislative advocacy	\$17,900	\$17,900	0.0%
Professional Memberships	\$9,150	\$9,000	-1.6%
Insurance	\$40,800	\$42,840	5.0%
Audit	\$30,550	\$25,000	-18.2%
<b>Call Box Subtotal</b>	<b>\$1,265,786</b>	<b>\$638,172</b>	<b>-49.6%</b>
<b>FREEWAY SERVICE PATROL</b>			
Graphics/printing	\$7,500	\$500	-93.3%
Office depreciation	\$9,000	\$13,500	50.0%
Travel	\$11,250	\$2,500	-77.8%
FSP Overhead	\$226,126	\$270,024	19.4%
Insurance	\$40,800	\$42,840	5.0%
Audit	\$30,550	\$25,000	-18.2%
<b>FSP Subtotal</b>	<b>\$325,226</b>	<b>\$354,364</b>	<b>9.0%</b>
<b>Total General Operations</b>	<b>\$1,591,012</b>	<b>\$992,536</b>	<b>-37.6%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2013-14 OPERATING AND CAPITAL BUDGET**

**III. CONSULTANTS/PROFESSIONAL SERVICES EXPENSE**

	FY 2012-13	FY 2013-14	Percent Change
<b>CALL BOX PROGRAM</b>			
Information/Data Management	\$90,000	\$90,000	0.0%
Construction Services	\$10,000	\$20,000	100.0%
Call Box Inspections	\$50,000	\$50,000	0.0%
Private Dispatch consulting fees and back-up	\$11,000	\$10,000	-9.1%
511 Freeway Aid Marketing	\$150,000	\$125,000	-16.7%
Consultant other	\$50,000	\$50,000	0.0%
<b>Call Box Subtotal</b>	<b>\$361,000</b>	<b>\$345,000</b>	<b>-4.4%</b>
<b>FREEWAY SERVICE PATROL</b>			
Systems Integrator	\$250,000	\$275,000	10.0%
FSP Tow Audits	\$25,000	\$0	-100.0%
Consultant other	\$50,000	\$50,000	0.0%
<b>FSP Subtotal</b>	<b>\$325,000</b>	<b>\$325,000</b>	<b>0.0%</b>
<b>Total Consultant Expense</b>	<b>\$686,000</b>	<b>\$670,000</b>	<b>-2.3%</b>

**IV. OPERATING CONTRACTS EXPENSE**

	FY 2012-13	FY 2013-14	Percent Change
<b>CALL BOX PROGRAM</b>			
CHP Dispatching	\$211,000	\$50,000	-76.3%
Telcommunication Services	\$260,000	\$75,000	-71.2%
Call Box Repairs/Maintenance/Vandalism	\$800,000	\$800,000	0.0%
Private Call Center	\$80,000	\$75,000	-6.3%
SAFE on 17 Program	\$50,000	\$50,000	0.0%
Incident Management/FPI Operations	\$40,000	\$0	-100.0%
Call Box Operations	\$10,000	\$10,000	0.0%
<b>Call Box Subtotal</b>	<b>\$1,451,000</b>	<b>\$1,060,000</b>	<b>-26.9%</b>
<b>FREEWAY SERVICE PATROL</b>			
FSP Tow Service	\$9,201,645	\$9,326,000	1.4%
CHP Funding Agreement	\$30,000	\$30,000	0.0%
In-vehicle Maintenance	\$50,000	\$50,000	0.0%
Telecommunication Services	\$109,200	\$52,500	-51.9%
System Maintenance	\$30,000	\$10,000	-66.7%
Equipment Replacement (hardware)	\$25,000	\$20,000	-20.0%
System Improvement (software)	\$25,000	\$20,000	-20.0%
FSP General Operations	\$58,000	\$54,000	-6.9%
<b>FSP Subtotal</b>	<b>\$9,528,845</b>	<b>\$9,562,500</b>	<b>0.4%</b>
<b>Total Operating Contracts Expense</b>	<b>\$10,979,845</b>	<b>\$10,622,500</b>	<b>-3.3%</b>

**SAFE CAPITAL PROGRAM**  
**Fiscal Year 2013-14**

FY 2012-13 Budget			FY 12-13 Life to Date			+/- FY 2013-14		FY 2013-14 Budget	
Program	Fund	Budget	Actuals	Encumbered	Balance	Fund	Budget	Fund	Budget
<b>6301 Bridge Call Boxes</b>									
	BATA	3,711,000						BATA	3,711,000
	SAFE	60,000						SAFE	60,000
		<b>3,771,000</b>	3,164,844	164,448	<b>441,708</b>				<b>3,771,000</b>
<b>6303 Bay Area Camera Upgrade</b>									
	CMAQ	7,146,650				CMAQ	(422,000)	CMAQ	6,724,650
	SAFE	2,355,933				SAFE	314,000	SAFE	2,669,933
	STP	70,000						STP	70,000
		<b>9,572,583</b>	7,291,424	2,158,459	<b>122,700</b>		<b>(108,000)</b>		<b>9,464,583</b>
<b>6304 Traffic Equipment Management</b>									
	SAFE	750,000				SAFE	(50,000)	SAFE	700,000
		<b>750,000</b>	681,452	18,548	<b>50,000</b>		<b>(50,000)</b>		<b>700,000</b>
<b>6305 Incident Management Program</b>									
	SAFE	180,000				SAFE	(82,118)	SAFE	0
	CMAQ	0							0
		<b>180,000</b>	97,882	0	<b>82,118</b>		<b>(82,118)</b>		<b>0</b>
<b>6306 FSP Data-AVL</b>									
	SAFE	120,000						SAFE	120,000
	SAFE	1,250,000						SAFE	1,250,000
		<b>1,370,000</b>	1,083,989	283,411	<b>2,600</b>	STP	1,400,000	STP	1,400,000
							<b>1,400,000</b>		<b>2,770,000</b>
<b>6307 CHP Radio Interoperability</b>									
	SAFE	430,000				SAFE	(178,610)	SAFE	0
		<b>430,000</b>	244,159	7,232	<b>178,610</b>		<b>(178,610)</b>		<b>0</b>
<b>6310 ATMS</b>									
	SAFE	1,000,000						SAFE	0
	Caltrans	701,031						Caltrans	0
		<b>1,701,031</b>	1,483,629	217,402	<b>0</b>				<b>0</b>

**SAFE CAPITAL PROGRAM**  
**Fiscal Year 2013-14**

FY 2012-13 Budget			FY 12-13 Life to Date			+/- FY 2013-14		FY 2013-14 Budget	
Program	Fund	Budget	Actuals	Encumbered	Balance	Fund	Budget	Fund	Budget
<b>6311 I-880 ICM</b>								<b>Move to MTC 2013-14</b>	
	CMAQ (139)	1,482,890	1,019,538	463,352	0	CMAQ		CMAQ	
	SAFE	192,110	132,077	60,033	0	SAFE		SAFE	
	CMAQ (020)	6,350,000	221,351	749,055	5,379,594	CMAQ	(5,379,594)	CMAQ	5,379,594
		<b>8,025,000</b>	<b>1,372,966</b>	<b>1,272,440</b>	<b>5,379,594</b>		<b>(5,379,594)</b>		<b>5,379,594</b>
<b>6314 CBX Site Improvement</b>									
	STP	0							
	SAFE	1,000,000				SAFE	150,000	SAFE	1,150,000
		<b>1,000,000</b>	<b>614,350</b>	<b>159,034</b>	<b>226,616</b>		<b>150,000</b>		<b>1,150,000</b>
<b>6315 FPI Corridor Studies</b>									
	CMAQ	1,446,500	1,446,500	0	0	CMAQ		CMAQ	1,446,500
	SAFE	183,500	183,500	0	0	SAFE		SAFE	183,500
	Caltrans	700,000	700,000	0	0	Caltrans		Caltrans	700,000
	STA	150,000	0	150,000	0	STA		STA	150,000
	STP	2,000,000	0	0	2,000,000	STP	(2,000,000)	STP	0
	SAFE	260,000	200,000	0	60,000	SAFE	(60,000)	SAFE	200,000
	<u>Miscellaneous</u>					<u>Miscellaneous</u>		<u>Miscellaneous</u>	
	CCAG/SM	300,000				CCAG/SM		CCAG/SM	300,000
	SJCOG	116,000				SJCOG		SJCOG	116,000
	CCAG	100,000				CCAG		CCAG	100,000
	Misc Total	516,000	250,816	265,184	0	Misc Total	0	Misc Total	0
		<b>5,256,000</b>	<b>2,780,816</b>	<b>415,184</b>	<b>2,060,000</b>		<b>(2,060,000)</b>		<b>3,196,000</b>
<b>6317 FPI Implementation</b>								<b>Move to MTC 2013-14</b>	
	CMAQ	7,475,670	2,871,220	558,000	4,046,450	CMAQ	(4,046,450)	CMAQ	4,046,450
	SAFE	439,130	434,701	4,429	0	SAFE		SAFE	
	STP	1,608,000	1,608,000	0	0	STP		STP	
	Caltrans	500,000	94,516	0	405,484	Caltrans	(405,484)	Caltrans	(405,484)
		<b>10,022,800</b>	<b>5,008,437</b>	<b>562,429</b>	<b>4,451,934</b>		<b>(4,451,934)</b>		<b>3,640,966</b>
<b>Total</b>		<b>42,078,414</b>	<b>23,823,948</b>	<b>5,258,586</b>	<b>12,995,880</b>		<b>(10,760,256)</b>		<b>30,072,143</b>

SAFE Capital Funds (+/-)

SAFE Funds from Operating Reserve

**(\$93,272)**

**\$93,272**