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## *Memorandum*

TO: BATA Oversight Committee

DATE: February 6, 2013

FR: Executive Director

W. I. 1252

RE: Contract Amendment - Construction Management Support for the Advanced Toll Collection and Accounting System (ATCAS II) Deployment to the State-owned Bridges: Ghirardelli Associates, Inc. (\$320,000)

This item would authorize the Executive Director or his designee to negotiate and enter into a contract amendment in an amount not exceed \$320,000 with Ghirardelli Associates, Inc. to support the field deployment of ATCAS II.

### **Background**

In January 2011, after a competitive procurement, the BATA Oversight Committee authorized the Executive Director to enter into contracts with eleven firms, including Ghirardelli Associates Inc., to provide on-call design and construction management services. The Request for Qualifications (RFQ) that governed the selection specified that BATA could directly assign work to a particular firm based on the nature of the work, expertise and availability of the firm(s) and staff of those firm(s) or could conduct informal proposal solicitations among qualified firms to assist in assigning the work.

Currently ATCAS II has been deployed at the Benicia and Antioch bridges. Prior to the end of this year, BATA staff plans to roll out ATCAS II to the remaining State-owned Bridges (Richmond-San Rafael, Carquinez, Dumbarton, San Mateo-Hayward, and San Francisco-Oakland Bay Bridge (SFOBB)). Ghirardelli Associates, Inc. staff worked on the deployments at the Benicia and Antioch bridges and bring an expertise to the management of field activities. This contract amendment would give Ghirardelli Associates Inc. the ability to support BATA staff in achieving this planned deployment schedule by continuing to:

1. Act as Construction Project Field Resident Engineer and the point of contact for all field communications and interaction with the Contractor, Caltrans, affected local agencies, and BATA;
2. Perform field inspection activities, monitor Contractor's performance and compliance of applicable codes, specifications, and contract drawings;
3. Review and monitor the construction schedule. Prepare daily reports documenting the progress of construction;
4. Evaluate, recommend, and document contract changes;
5. Provide coordination and review of Contractor's detours and staging plans with local agencies; and
6. Coordinate with other ongoing construction and maintenance projects.

The proposed Contract Amendment would allow Ghirardelli Associates, Inc. to support BATA staff through December 2013.

The current Ghirardelli Associates, Inc. contract was written under the authority of the BATA Oversight Committee in January 2011, for \$200,000, to provide construction management support for the 880/92 interchange construction project. In July 2012, this contract was amended with executive director authority for an additional \$100,000, to provide construction management support in the form of Resident Engineer services for the ATCAS II project. The ATCAS II project already was using construction management services from another on-call consultant for inspection services only, as this type of project was not necessarily thought to need Resident Engineering services. Executive director authority was used to amend this contract to see if these services were warranted for the ATCAS II field deployment. Based on the success of the use of the Resident Engineering services used at Benicia and Antioch, staff feels the project will benefit greatly from continuing these services for the remainder of the ATCAS II deployment.

Based on the reasons stated above, and on our review of the on-call consultants, staff finds that Ghirardelli Associates Inc. has the staff expertise and available staff to provide the required services.

### **Recommendation**

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Ghirardelli Associates Inc. to support the field deployment of ATCAS II to the remaining state-owned bridges (Richmond – San Rafael, Carquinez, Dumbarton, San Mateo-Hayward, and SFOBB) in an amount not to exceed \$320,000.



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Steve Heminger

**REQUEST FOR COMMITTEE APPROVAL**  
**Summary of Proposed Contract Amendment**

**Work Item No.:** 1252

**Vendor:** Ghirardelli Associates, Inc.  
Oakland, CA

**Work Project Title:** On-call Project Construction Management Services

**Purpose of Project:** To provide staffing for on-site construction management services.

**Brief Scope of Work:** Construction Management Services to include providing Field Resident Engineering and inspection services for the deployment of the ATCAS II Project at the Richmond-San Rafael, Carquinez, Dumbarton, San Mateo-Hayward, and San Francisco-Oakland Bay Bridges.

**Project Cost Not to Exceed:** Contract Amendment - \$320,000. (Current contract - \$300,000; this amendment brings the total contract amount to \$620,000).

**Funding Source:** Toll Bridge Rehabilitation Funds

**Fiscal Impact:** None-Funds are included in program budget for FY 2012-2013

**Motion by Committee:** That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Ghirardelli Associates Inc. to provide project construction management services for the deployment of the ATCAS II project at the Richmond-San Rafael, Dumbarton, San Mateo-Hayward, and San Francisco-Oakland Bay Bridges, and the Chief Financial Officer is directed to set aside funds up to \$320,000 for such contract amendment.

**BATA Oversight Chair:**

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Bill Dodd

**Approved:** Date: February 13, 2013