



METROPOLITAN  
TRANSPORTATION  
COMMISSION

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*Memorandum*

Agenda Item No. 2b

TO: Operations Committee

DATE: January 4, 2013

FR: Executive Director

W. I. 2655

RE: Purchase Order (\$715,695) and Contingency (\$107,305) Approval - Hub Signage Program Phase IV Fabrication and Installation: Siemens Industry, Inc. (\$823,000)

This memorandum seeks Committee approval to issue a purchase order to Siemens Industry, Inc. to fabricate and install signage at eight regional transit hubs as part of the Hub Signage Program (HSP) in the amount of \$715,695 and to establish a project contingency fund in the amount of \$107,305.

**Background**

The Transit Connectivity Plan, adopted by the Commission in April 2006, recommended connectivity improvements at 24 regional transit hubs in the Bay Area. The HSP implements several of the connectivity improvements: wayfinding signage, real-time transit information and printed transit information. MTC has a budget of approximately \$10,000,000 for the HSP, with implementation generally being led by MTC and BART. MTC has already installed wayfinding and static transit information signs at most of its eight hubs. Phase IV, the final phase of MTC's implementation efforts, will install real-time signs at eight hubs, as well as wayfinding and transit information signs at two of those hubs. Phase IV is expected to be complete by Summer 2013.

**Consultant Selection Process**

On November 8, 2012, MTC staff released an Invitation For Bid (IFB) to perform Phase IV work. There were 2 bids received on November 29<sup>th</sup>, 2012 in response to the IFB. To be qualified, bidders had to meet minimum qualifications including: contractor licensing requirements; experience in manufacturing architectural and real-time signage; and experience with outdoor fiber-optic cable installation. Staff determined that both bidders met the minimum qualifications as outlined in the IFB. The lowest responsive bid was submitted by Siemens Industry, Inc. at a price of \$715,695.

Bidder	Location	Cost
Siemens Industry, Inc.	Novato, CA	\$715,695
LC General	San Francisco, CA	\$868,380

**Contingency**

The proposed project budget includes a contingency of \$107,305. The contingency amount is separate from the contract amount and shall be used at MTC's sole discretion for changes in the work.

**Recommendation**

Staff recommends that this Committee authorize the Executive Director or his designee to issue a purchase order to Siemens Industry, Inc. to install signage at eight regional transit hubs in the amount of \$715,695 and direct the Chief Financial Officer to set aside funds in the amount of \$823,000, including a project contingency of \$107,305.



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Steve Heminger

SH:js

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Purchase Order

Work Item No.: 2655

Vendor: Siemens Industry, Inc.  
Novato, CA

Work Project Title: Hub Signage Program Phase IV: Fabrication and Installation

Purpose of Project: To complete installation of regional signage at eight regional transit hubs.

Brief Scope of Work: Install real-time information displays at eight regional transit hubs and wayfinding/transit information signage at two (2) regional transit hubs.

Project Cost Not to Exceed: Purchase Order = \$ 715,695  
Project Contingency = \$107,305  
Total Maximum Project Cost = \$823,000

Funding Source: Prop 1B Funds.

Fiscal Impact: Funds are included in the program budget for FY 2012-13

Motion by Committee: That the Executive Director or his designee is authorized to issue a purchase order in the amount of \$715,695 to Siemens Industry, Inc. to install regional signage at eight regional transit hubs as described above and in the Executive Director's memorandum dated January 4, 2013 and further that the Chief Financial Officer is directed to set aside, funds in an amount of \$823,000 for the project, including \$715,695 for the purchase order and \$107,305 for a discretionary project contingency.

Operations Committee:

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Jake Mackenzie

Approved:

Date: January 11, 2013