

## Agenda Item 5



METROPOLITAN  
TRANSPORTATION  
COMMISSION

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### *Memorandum*

TO: Policy Advisory Council

DATE: October 3, 2012

FR: Pam Grove, Staff Liaison

W.I. 1114

RE: Policy Advisory Council 2012-2013 Work Plan

As a result of your work plan meeting with the Commission last month, staff has developed a schedule of anticipated policy items going before the Commission over the coming year. Attached is a draft of that schedule, along with a narrative description of a draft work plan.

During your October meeting, staff will work with the Council to finalize and approve the 2012-2013 work plan.

Staff will also continue to update the schedule of policy items going before the Commission in order to ensure their timely discussion with the Council.

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## **MTC POLICY ADVISORY COUNCIL** **PROPOSED 2012-2013 WORK PLAN**

### Overview

The Commission met in September 2012 with its Policy Advisory Council (Council) to discuss the Council's role in providing valuable insight and advice regarding MTC's programs and initiatives over the coming year. It was clear from both the Commission and the Council's perspectives that the new Council structure is well suited to serving the needs of the MTC and representing the diversity of the communities in the Bay Area.

### Overall Recommendations

1. Council review and/or policy discussions on specific topic areas should occur before items are placed on an agenda for Commission consideration to allow Commissioners ample time to consider Council recommendations.
2. The Commission and the Council should meet to review progress on key initiatives and adjust the work plan as necessary.
3. Council members should remain in contact with their appointing Commissioner(s) and both should engage in proactive discussions about upcoming issues of interest.

### Work Plan Topics

- **Legislative Initiatives (Fall 2012)**

The Council has been asked by the Commission to consider what possible legislative changes might be needed in order to implement Plan Bay Area. The Council will agendize the Draft 2013 MTC Legislative Program and enlist MTC legislative staff to give some background information, present an overview, and take comments for Commission consideration. The Commission also expressed a desire for the Council to actively consider new legislation and provide insight and/or guidance as appropriate.

- **Plan Bay Area (Ongoing)**

MTC will continue its efforts to adopt and implement Plan Bay Area. The Commission will seek the Council's input on a draft of the plan early in 2013, which will include issues related to transportation investment and land use, equity, safety, public health, the economy, environmental protection, and strategies to assist in the reduction of greenhouse gas emissions. The Council will be asked to review the Plan's Equity Analysis, EIR, and public participation efforts (including an evaluation). Additionally, the Council will be asked to review companion work on an Economic Impact Assessment study and Priority Development Area Readiness and Feasibility Study. Upon adoption of Plan Bay Area, the Council will also review the resulting draft Transportation Improvement Program (TIP) before its adoption.

- **Transit Sustainability Project Follow-Up (Fall/Winter 2012-2013 and Ongoing)**

Both the Council and the Commission expressed a desire for the Council to explore ways to ensure the sustainability, reliability, effectiveness and affordability of the Bay Area's public transit system, specifically in the area of paratransit services. In this regard, the Council will work to provide input to the implementation of the Transit Sustainability Project and paratransit coordination as developed in the Coordinated Public Transit-Human Services Transportation Plan.

- **Public Participation (Winter/Spring 2013)**

Public outreach, education and engagement are critical elements of MTC's overall work program. The diversity of the Council lends itself to taking an active role in identifying new options for outreach to the communities and interests they represent. The Council will work to provide suggestions for effective public involvement in MTC's decisions, as well as Plan Bay Area public outreach. This may also include playing a greater role in outreach efforts via Congestion Management Agencies and assisting with meetings and workshops in various counties.

- **Social Equity (Ongoing)**

The Council believes that social equity should be considered in every aspect of the Commission's work. In this regard, the Council will provide ongoing policy recommendations to the Commission to ensure that traditionally underserved communities share equally in the transportation system without bearing an undue burden with respect to negative impacts, and will continue its equity work related to the adoption of Plan Bay Area.

Additionally, MTC will be conducting an analysis of its Limited English Proficiency (LEP) Plan, as requested by the Federal Transit Administration (FTA) in its 2011 review. The Commission will seek the Council's advice as to best practices to ensure that Bay Area residents who speak limited English have meaningful access to participate in the regional planning process.

#### Subcommittee

The Council will continue its standing subcommittee on the subject of Equity and Access. This subcommittee will take a closer look at details related to the development of social equity goals for Plan Bay Area and transportation access, the impact of various policies on the region's underserved and low-income communities, and access and mobility issues related to senior and disabled populations.

## Agenda Items Before the Commission and the Policy Advisory Council

Fiscal year 2012-13

NOTE: This schedule is tentative. All dates are subject to change.

Updated: Oct. 3, 2012

	Fall 2012				Winter 2012-2013				Spring 2013				Summer 2013		
	Sept.	Oct.	Nov.		Dec.	Jan.	Feb.		Mar.	April	May		June	July	Aug.
<b>COMMISSION TOPICS</b>															
2013 Legislative Program		●	●		▲										
Limited-English Proficiency Plan Update					●				●	▲					
Express Lane Network			●		▲										
Transit Sustainability Project Follow-Up:															
Transit Performance Initiative and Incentive Programs			●		▲										
Paratransit Effectiveness (Coordinated Public Transit—Human Services Transportation Plan Update)					●	▲									
Plan Bay Area:															
Public Participation Plan Implementation					●					● + ▲					
Economic Impact Assessment						●					▲				
PDA Readiness and Feasibility Study						●					▲				
Equity Analysis									●	▲					
EIR and Plan Approval								●	●	▲					
Public Participation Evaluation													●		
TIP Adoption												●	▲		
<b>INFORMATIONAL TOPICS</b>															
Legislative Updates – Ongoing															
Title VI Program Implementation					●										
Staff Liaison Reports – Ongoing															

**LEGEND:**

● = Item Goes Before the Policy Advisory Council

▲ = Item Goes Before the Commission