



METROPOLITAN
TRANSPORTATION
COMMISSION

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ADMINISTRATION COMMITTEE

September 12, 2012
MINUTES

Adrienne J. Tissier, Chair
San Mateo County

Amy Rein Worth, Vice Chair
Cities of Contra Costa County

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

David Campos
City and County of San Francisco

Dave Cortese
Santa Clara County

Bill Dodd
Napa County and Cities

Dorene M. Giacopini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Mark Green
Association of Bay Area Governments

Scott Haggerty
Alameda County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Licardo
Cities of Santa Clara County

Jake Mackenzie
Sonoma County and Cities

Kevin Mullin
Cities of San Mateo County

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Spering
Solano County and Cities

Scott Wiener
San Francisco Mayor's Appointee

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

Attendance

Chair Cortese called the meeting to order at approximately 10:30 a.m. Committee members present were: Committee Vice Chair Wiener, Commissioners Bates, Campos and Glover. Commission Chair Tissier and Vice Chair Rein Worth were present as an Ex-Officio voting members. Other Commissioners present as ad hoc non-voting members of the Committee were: Giacopini, Green, Haggerty, Halsted, Mackenzie and Spering.

Item 2: Consent Calendar:

Upon the motion of Commissioner Glover and second by Commissioner Campos, the following items on the Consent Calendar were approved unanimously.

Item 2a: Minutes

The Committee received and approved as written the meeting minutes of July 11, 2012.

Item 2b: Monthly Financial Statements

The Committee received the following monthly financial reports for the month of June: Report of Operating Income for FY 2011-12 as of June 2012; Report of Operating Expenditures for FY 2011-12 as of June 2012; Report of Capital Projects for FY 2011-12 as of June 2012; Report of Clipper[®] Operating and Capital Budgets as of June 2012; FY 2011-12 Contract Services Disbursement Report for June 2012. For the month of June 2012, the monthly financial report listed six (6) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee also received a comparison of the budget vs. actual plus encumbrance salaries and benefits through June 2012.

Item 2c: Investment Report

The Committee received the Investment Reports for the months June and July 2012.

Item 2d: Funding Agreements – RM2 Marketing Program:

- i. Solano Transportation Authority (STA): \$260,000
- ii. Water Emergency Transportation Authority (WETA): \$130,000

The Committee authorized the Executive Director or his designee to negotiate and enter into a funding agreement with STA to develop and execute the marketing of Transbay Bus Service and the Chief Financial Officer was authorized to set aside funds in an amount not to exceed \$260,000 for such agreement. Additionally, the Committee authorized the Executive Director or his designee to negotiate and enter into a funding agreement with WETA to develop and execute the marketing of regional ferry service and the Chief Financial Officer was authorized to set aside funds in an amount not to exceed \$130,000 for such agreement.

**Item 2e: Contract Amendment - Safe Routes to Transit Administration:
Transform CA (\$82,000)**

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Transform CA to administer the Safe Routes to Transit (SR2T) program for Regional Measure 2 (RM2). The Chief Financial Officer was directed to set aside RM2 funds in an amount not to exceed \$82,000 for such contract amendment.

**Item 2f: Contract Amendment – Regional Geographic Information System (GIS)
Base Map: TomTom North America (formerly TeleAtlas North America)
(\$190,000)**

The Committee authorized the Executive Director or his designee to negotiate and enter into a sole source contract amendment with TomTom North America Inc. for 3 years (FY 2012-15) to extend the GIS Base map license for an additional three years and subject to the approval of future agency budgets for the remaining 2 years of the contract. The Chief Financial Officer was directed to set aside funds in amount not to exceed \$190,000 for such contract.

**Item 3: State of California Public Pension Reform – Impact on MTC Pension
Formula**

Robin James, MTC Human Resources Manager, advised the Committee that the California Legislation approved Assembly Bill 340 (Furutani), which requires all public employers to amend their pension agreements applicable to employees who enter the pension system for the first time on or after January 1, 2013 and to adopt some changes to existing plans within five years. She explained that per current MTC Resolutions and

memoranda of understanding between MTC staff and management, staff was in the process of creating and adopting a second tier CalPERS pension formula of 2% at age 60 for new employees to be processed and approved for an effective date of October 1, 2012. She further advised that the bill requires a January 1, 2012 plan amendment for new employees with a retirement formula of 2% at age 62 and that the bill includes various other requirements, none of which are meaningfully different from MTC's current contract with its employees.

Upon the motion of Commissioner Campos and second by Commissioner Glover, the Committee approved the recommendation that MTC management meet with the Committee for Staff Representation (CSR) and propose suspending the creation of the second tier plan amendment outlined in the current MOU and instead await the implementation of the provisions of AB 340 which will avoid having to administer a third tier amendment starting in January 2013.

Item 3: Other Business/Public Comment/Adjournment

There being no further business or public comment, the meeting was adjourned at approximately 10:34 a.m. The next Committee meeting date will be on October 10, 2012 at 9:45 a.m. in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.