



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TTY/TDD 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Agenda Item No. 2a

Adrienne J. Tissier, Chair
San Mateo County

Amy Rein Worth, Vice Chair
Cities of Contra Costa County

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tim Bates
Cities of Alameda County

David Campos
City and County of San Francisco

Dave Cortese
Santa Clara County

Bill Dodd
Napa County and Cities

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Mark Green
Association of Bay Area Governments

Scott Haggerty
Alameda County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo
Cities of Santa Clara County

Jake Mackenzie
Sonoma County and Cities

Kevin Mullin
Cities of San Mateo County

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Spering
Solano County and Cities

Scott Wiener
San Francisco Mayor's Appointee

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

**OPERATIONS COMMITTEE
MINUTES
FRIDAY, JUNE 8, 2012**

ATTENDANCE

Chair Tissier convened the meeting at 9:10 a.m. Committee members present were: Commissioners Azumbrado, Giacomini, Green, Haggerty, Halsted, Liccardo and Spering. Commissioner Rein Worth was present as an ex-officio member of the Committee. Other Commissioners present as ad hoc non-voting members of the Committee were Commissioners: Bates, Campos, Cortese, Kinsey and Wiener.

CONSENT CALENDAR

Chair Tissier noted that there were a number of speakers for Agenda Item 3(g), funding for the Bay Area Bicycle Coalition to coordinate and implement Bike To Work (BTW) events during 2013, 2014, and 2015, and suggested beginning with public comment on this item. Dave Campbell, East Bay Bicycle Coalition, expressed his opposition to the staff funding recommendation and asked that staff be directed to work with the Bicycle Coalition for a better solution. Andy Thornley, San Francisco Bicycle Coalition, described the success of BTW events and asked that funding not be cut. Mai Le, Bay Area Bicycle Coalition, said that the fund raising had increased over the past year by 30%, but would have to increase by 200% to make up for the loss of MTC funds; she asked for funding not to be reduced.

Commissioner Spering moved to remove Agenda Item Nos. 3e and 3g from the consent calendar, and move to the regular calendar. Commissioner Rein Worth seconded the motion. The motion carried unanimously.

Upon motion of Commissioner Spering and second by Commissioner Rein Worth, the remaining items on the consent calendar were unanimously approved:

- Minutes of May 11, 2012;
- Contract Amendment - ITS/511 Program Technical Advisor Services: Kimley-Horn and Associates (\$440,000);
- Cooperative Agreement – I-880 Integrated Corridor Management Preliminary Engineering Oversight: Caltrans (\$252,000);
- Contract - FSP Tow Service Beat 12 : K&S Towing (\$297,171);
- Contract Amendment – 511 Website Service: Civic Resource Group, LLC (\$300,100).

Contract Amendment – Bike to Work: Bay Area Bicycle Coalition

Commenting on the remarks of the speakers, Mr. Heminger noted that staff is not proposing that MTC funding for BTW events be reduced in 2013; instead, staff suggests that there are private sponsorship opportunities that may allow this event to continue at its current level and grow. Commissioner Haggerty asked if there is a way to guarantee the level of funding in the program. Mr. Heminger responded that the best way to proceed is to approve the funding for BTW 2013, and to direct staff to work with the Bicycle Coalition on a plan to determine what private funding is available for the events.

Commissioner Bates supported the approach proposed by Mr. Heminger and noted he is most concerned about the impact on rural North Bay counties.

Commissioner Liccardo is comfortable with the staff approach. He noted that during Bike to Work week, there are a lot of volunteers; marketing is done mostly by public agencies who are supporting the program. He noted that if MTC returns funding to its prior levels, it should ask the Bicycle Coalition to do more as part of the work plan for future years.

Chair Tissier stated that she would encourage the Bicycle Coalitions to work with staff to come up with a combination of funding sources from both public and private corporations.

Commissioner Spring moved to approve the staff recommendation to authorize the Executive Director or his designee to negotiate and enter into a contract with the Bay Area Bicycle Coalition, in an amount not to exceed \$150,000, to promote and coordinate the regional Bike to Work events for FY 2012-2013, and to further direct staff to come up with a funding plan with Bicycle Coalition for Bike to Work events in 2014 and 2015. Commissioner Green seconded the motion. The motion carried unanimously.

Clipper® Program Contract Actions

Regarding the Clipper® Contract action under Item 3(e)(i), Commissioner Liccardo asked why we did not anticipate the need for the integration of Clipper® with the BART Add Fare Machines (AFMs) in the original contract.

Mr. Heminger explained that BART originally wanted Clipper® to be designed not to permit patrons to leave BART stations with negative balances, but at that time, MTC was not convinced that doing away with the negative balance feature was necessary given the cost to retrofit the AFMs. Mr. Heminger reminded the Committee that there has been significant fraudulent behavior by some Clipper® customers who obtain free cards and dispose of them with negative balances, thus evading paying fares without consequences, so staff changed its position. Retrofitting the AFMs will require all BART customers to have paid full fare prior to leaving BART stations.

Eric Scott spoke to the issue of the AFMs. He believes it is a non-issue with registered cards and other personalized cards such as the RTC discount cards. He would like to see more consistency between the legacy fare media and Clipper®.

Commissioner Spring moved to approve all of the contract actions in Item 3(e). Commissioner Haggerty seconded the motion. The motion carried unanimously.

Program for Arterial System Synchronization (PASS):

FY 2012-2013 Cycle of Projects (\$1,150,000) and Contract Amendments:

Kimley-Horn & Associates (\$420,000); TJKM Transportation Consultants (\$360,000); and URS Corporation (\$220,000)

Ms. Danielle Stanislaus, MTC staff person, requested approval of the seventeen third cycle of projects for the program for arterial system synchronization, totaling \$1,150,000. She reported that staff is currently wrapping up 21 signal timing projects, and distributed the MTC press release which highlights the benefits achieved by the first cycle of projects; staff also put together individual project fact sheets for local jurisdictions. Ms. Stanislaus also recommended approval of contract amendments with the three firms selected in June 2010 to implement PASS, in the amounts stated above. The amendments would extend the contracts through the FY 2012-2013 PASS cycle.

Commissioner Spring moved to approve the staff recommendation to authorize the Executive Director or his designee to negotiate and enter into contract amendments with the three consulting firms of Kimley-Horn & Associates (\$420,000), TJKM Transportation Consultants (\$360,000), and URS Corporation (\$220,000) to provide technical assistance for the PASS. Commissioner Haggerty seconded the motion. The motion carried unanimously.

Final Title VI Summary Report, Clipper® Fare Media Transitions and Clipper® Operating Rules: MTC Resolution No. 3983, Revised

Ms. Denise Rodrigues, MTC staff person, presented Committee members with a PowerPoint presentation. Ms. Rodrigues provided an overview of MTC's Title VI analyses of the Clipper® transition mandated by MTC Resolution 3866, Revised, leading up to the Final Title VI Summary Report (the Report). She reviewed a number of findings in the Report, and asked that the Committee refer the Report to the Commission, with the request that the Commission direct staff to forward the Report to the Federal Transit Administration (FTA) and to implement changes to the Clipper® Program consistent with the Report. She also requested the Committee to forward the changes to the Clipper® Operating Rules included in MTC Resolution No. 3983, Revised, to the Commission for approval. She noted that the two major changes to the Operating Rules include lowering the adult card acquisition fee from \$5.00 to \$3.00, and combining the balance and restoration fees from \$10.00 to \$5.00. Ms. Rodrigues then reviewed next steps.

Commissioner Liccardo suggested that since most schools do not issue ID cards for students, staff explore the possibility of considering Consulate Cards in their place. Mr. Jacob Avidon, MTC staff person, noted that Clipper® already accepts Consulate Cards. Staff is looking into additional options for student IDs.

As a comment on this item, Eric Scott supports plans for changes to the application process. Some Muni passes not transitioned to Clipper® were not considered in the Report.

Commissioner Liccardo moved to refer MTC Resolution No. 3983, Revised, to the Commission for adoption with a request that the Commission direct staff to submit the Final Title VI Summary Report to the FTA and to implement changes to the Clipper® Program in a manner consistent with the Final Summary Report. Commissioner Haggerty seconded the motion. The motion carried unanimously.

FY 2012-13 SAFE Budget: SAFE Resolution No. 57

Mr. Jaime Maldonado, MTC staff person, reported that SAFE operating revenues have held steady while the operating expenditures have decreased due to lower Freeway Service Patrol (FSP) towing and Call Box maintenance expenses as a result of the current competitive bidding environment. At the close of FY 2012-13, the fund balance for SAFE is projected to be approximately \$12M, of which approximately 50% is cash or cash equivalents.

Commissioner Worth moved to refer MTC SAFE Resolution No. 57 to the Authority for approval. Commissioner Green seconded the motion. The motion carried unanimously.

Public Comment/Other Business/Next Meeting/Adjournment

There being no further business, Chair Tissier adjourned the meeting at 9:48 a.m. The next meeting of the Operations Committee is scheduled for Friday, July 13, 2012, in Oakland, California.