



METROPOLITAN
TRANSPORTATION
COMMISSION
SERVICE AUTHORITY
FOR FREEWAYS
AND EXPRESSWAYS

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Memorandum

TO: Operations Committee

DATE: May 4, 2012

FR: Executive Director

W.I.: 6032

RE: Contract Amendment – FSP In-Vehicle Equipment and AVL Support : Mentor Engineering-(\$230,00)

This memorandum requests Operations Committee approval of a \$230,000 amendment to the SAFE's contract with Mentor Engineering to add funds for two years of support.

Background

The FSP program requires voice and data communications between the tow operators and the California Highway Patrol (CHP), Caltrans, and MTC SAFE. Such communications are critical for fleet operations and for measuring tow service performance. The communications system includes Mobile Data Computers (MDCs), radios, and antennas located both in the tow trucks and at the CHP and MTC SAFE offices.

Mentor Contract

Mentor Engineering was selected through a competitive procurement in October 2006 to act as MTC SAFE's In-Vehicle Equipment and Automated Vehicle Locator (AVL) Application Services Provider. They manufacture the MDC's and provide software development services for the AVL system. The original contract term was for five years. Funds were amended to the contract in October 2007 and March 2009 for a total current contract amount of \$1,120,000. The contract was extended without funding to October 2014 earlier this year. The procurement permits extensions through October 2015.

The FSP program requests an additional \$230,000 to fund support and maintenance to our fleet of MDCs, as well as additional development services to the AVL system during the extension period through October 2014.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Mentor Engineering to add \$230,000, bringing the total contract amount to \$1,350,000.



Steve Heminger

SH: JF

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1232

Contractor: Mentor Engineering
Calgary, Canada

Work Project Title: FSP In-Vehicle Equipment and AVL Application Services

Brief Scope of Work: Continue to provide in-vehicle equipment and AVL Application support and development services through October 2014.

Project Cost Not to Exceed: \$230,000 (this amendment)
Total contract before this amendment = \$1,120,000
Total authorized contract amount with this amendment = \$1,350,000

Funding Source: SAFE, LAP FY 11-12

Fiscal Impact: Project is included in the annual budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Mentor Engineering to provide FSP In-Vehicle Equipment and AVL Application Services as described herein and in the Executive Director's memorandum dated May 4, 2012, and the Chief Financial Officer is directed to set aside funds up to \$230,000 for such contract amendment.

Operations
Committee:

Jake Mackenzie, Chair

Approved: May 11, 2012