



Joseph P. Bort MetroCenter
 101 Eighth Street
 Oakland, CA 94607-4700
 TEL 510.817.5700
 TDD/TTY 510.817.5769
 FAX 510.817.7848
 E-MAIL info@mtc.ca.gov
 WEB www.mtc.ca.gov

Memorandum

TO: BATA Oversight Committee

DATE: April 4, 2012

FR: Deputy Executive Director

W. I. 1253

RE: Contract Amendment – On Call- Project Design Services, FasTrak® Regional Customer Service Center Procurement Assistance: Jacobs Engineering Group, Inc. (\$190,000)

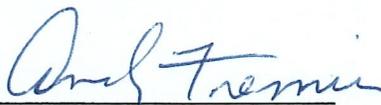
BATA is responsible for the operation of the FasTrak® Customer Service Center (CSC) which includes customer account management, processing of BATA, Golden Gate Bridge District, and Express Lane toll transactions and violations, call answering, tag distribution, violation notice processing, payment processing, automatic credit card account replenishment, web site management, violation image review, customer correspondence and the CSC system maintenance. After a competitive selection, BATA entered into a contract with ACS on December 31, 2003 for the management and operation of the CSC. This contract has been extended through May 30, 2013.

In January 2011, after a competitive procurement, this committee authorized the Executive Director to enter into contracts with nine firms, including Jacobs Engineering Group, Inc. to provide on-call project design services.

In April 2011, BATA executed a task order with Jacobs Engineering Group, Inc. to assist with the development of a Request for Proposal (RFP) to procure a new CSC vendor. We anticipate releasing this RFP in the next few months. Staff is now requesting funds for the Jacobs Engineering Group, Inc. contract to assist with the procurement effort, including assisting with addenda, providing technical assessment of proposals and providing other design assistance during the procurement phase. The procurement phase is anticipated to take eight months to complete and for a contract to be awarded to a new CSC vendor.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Jacobs Engineering Group, Inc. in an amount not to exceed \$190,000 to assist the FasTrak® CSC procurement.


 Andrew B. Fremier

AF: bz

REQUEST FOR AUTHORITY APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1253

Contractor: Jacobs Engineering Group, Inc.
San Francisco, CA

Work Project Title: FasTrak[®] Customer Service Center (CSC) Technical Assistance

Purpose of Project: Procurement Assistance for CSC

Brief Scope of Work: Provide technical assistance for procurement of CSC contract including developing RFP and providing technical support during proposal evaluation period

Project Cost Not to Exceed: \$190,000 (This amendment)
(Current contract - \$450,000 maximum contract amount after this amendment - \$640,000)

Funding Source: BATA Capital Budget - Rehabilitation

Fiscal Impact: Project costs of \$190,000 are consistent with funds programmed and budgeted in the FY 2011-12 BATA rehabilitation budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Jacobs Engineering Group, Inc. for CSC technical assistance and the Chief Financial Officer is directed to set aside funds up to \$190,000 for such contract amendment.

BATA Oversight Committee: _____
Bill Dodd, Chair

Approved: Date: April 11, 2012