



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 8

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Policy Advisory Council

DATE: February 1, 2012

FR: Pam Grove, Staff Liaison

W.I. 1114

RE: Staff Liaison Report – February 2012

Update on MTC Policy Advisory Council Recruitment

The initial two-year term of the Policy Advisory Council will end in March 2012, and MTC staff plans to ask for an extension of the current terms through summer 2013. This will enable the Commission and staff to discuss the recently completed evaluation of the Policy Advisory Council structure (slated for consideration at MTC's February 17th Legislation Committee). It also enables MTC to benefit from the past year and a half of input, education and study the current Council has already contributed to Plan Bay Area and the Transit Sustainability Project. Staff hopes to continue the fruitful discussions already in progress with the Council and not disrupt the momentum with orientation of new advisors. Staff will report on the Commission's decision on this request at your next meeting.

Update on MTC Office Relocation

As an update to MTC's plans to relocate to 390 Main Street in San Francisco, attached is the staff status report that was presented to the Bay Area Headquarters Authority at its January 25, 2012 meeting.

If you have any questions about this report or the ongoing status of the project, please contact Teri Green at tgreen@mtc.ca.gov or 510-817-5750.

Plan Bay Area Virtual Workshop

Staff is seeking advisors' help in spreading the word about the Plan Bay Area Virtual Workshop. If you or someone you know was not able to attend one of the recent Plan Bay Area public workshops, there is still time to weigh in on a number of questions about priorities for transportation and future land use development. Individuals can participate from the comfort of their computer in an online virtual workshop that contains content that mirrors the live workshops. There are specific questions, along with opportunities to comment every step of the way. The online votes and comments will be tabulated and considered by MTC and ABAG decision makers — along with feedback gathered from workshops, focus groups and a

– more –

statistically valid telephone survey — at a meeting slated for March 9. The virtual workshop will be open for comment through Wednesday, February 15 and can be accessed at:

<http://www.onebayarea.org/workshops/virtual.htm>.

Bay Bridge Closure Scheduled for Presidents' Day Weekend

The westbound deck of the San Francisco-Oakland Bay Bridge will be closed during Presidents' Day weekend this February. Construction of a slight detour near the toll plaza will require the upper deck heading into San Francisco to be closed from **8 p.m. Friday, February 17 to 5 a.m. Tuesday, February 21**. Eastbound traffic will have full access to the bridge during the closure.

Weather could slow construction and delay the reopening of the westbound deck, which will remain closed until the essential operation is completed. Get the latest construction and closure updates at BayBridgeInfo.org, and the latest information on transit and transportation options at 511.org. For more information on the closure, go to:

http://www.mtc.ca.gov/news/current_topics/1-12/sfobb_closure.htm.

Call for Nominations: 2012 MTC Transportation Awards

Every other year, MTC honors individuals and organizations who have made extraordinary contributions to the way people get around in the San Francisco Bay Area. MTC encourages you to recommend individuals, projects or organizations you know that may have developed new and better ways to help people get where they're going each day. Examples of the types of efforts MTC is seeking to honor include:

- innovative activities that promote efficient use of the transportation network;
- significant efforts to inform and educate the public about transportation issues;
- a bus or train operator, or other transportation employee, who has gone above the call of duty;
- efforts to boost smart growth;
- successful efforts to improve transit service and encourage the use of alternatives to driving alone.

We are also looking for nominations for five special awards that are part of MTC's awards program.

- **The Miriam Gholikely Award** recognizes extraordinary accomplishments in the field of community service, volunteerism, advocacy, leadership or minority affairs.
- **The Doris W. Kahn Accessible Transportation Award** honors a person or organization whose efforts have resulted in significant improvement in transportation services for the elderly or persons with disabilities.
- **The John F. Foran Legislative Award** honors a state or federal legislator whose work has had a positive effect on transportation.
- **The Greta Ericson Distinguished Service Award** recognizes long-term, quality leadership in the transportation profession.
- **The David Tannehill Special Employee Award** is intended for a transportation employee who goes beyond the call of duty.

Call for Nominations: 2012 MTC Transportation Awards (continued)

The deadline for nominations is **March 31, 2012**. A jury of MTC Commissioners, staff and the general public will select winners. Call for nominations postcards will be available at your February 8 meeting, and more information on the program (including an online nomination form) can be found online at http://www.mtc.ca.gov/about_mtc/awards/. To obtain a paper copy of the nomination form, call the MTC Public Information Office at 510.817.5757.

From the Executive Director's Report

The following items of interest were in the January 2012 Executive Director's Report to the Commission:

- ***Plan Bay Area Workshops — Various Locations, January 5-25***
ABAG and MTC hosted public workshops in each of the nine Bay Area counties this month to solicit input on the alternative growth and transportation scenarios that the two agencies are considering as we head towards adoption of a preferred sustainable communities strategy this Spring. Thanks to all the commissioners who attended, participated, and in some cases helped police the discussion in these very contentious meetings. I would especially like to commend MTC public information officers Catalina Alvarado, Ellen Griffin, Georgia Lambert, Leslie Lara, and Ursula Vogler for their tireless efforts in organizing these workshops. In an era when the actions of government employees are often ridiculed and mocked (including at our workshops), these MTC staffers exemplify the best traditions of public service.
- ***Governor's Budget Proposal Released — Sacramento, January 5***
Governor Brown's proposed budget for FY 2012-13 forecasts a \$9 billion shortfall, a sharp drop from the \$27 billion deficit the Legislature faced last year. In brief, the governor proposes to close the remaining budget shortfall by seeking new revenues from the voters, on the heels of the "cuts only" approach last year. In the transportation arena, there were two major items of news: (1) Funding levels would hold relatively steady, with a slight increase forecast for the State Transit Assistance (STA) program; and (2) Governor Brown is recommending a new, consolidated, cabinet-level "Transportation Agency" that would oversee numerous departments ranging from Caltrans to the Board of Pilot Commissioners.
- ***Federal MPO Recertification — Oakland, January 10-11***
Our federal transportation partners were in the building for two days of meetings related to the quadrennial recertification of MTC as the metropolitan planning organization (MPO) for the San Francisco Bay Area. We expect to receive their final report in March.
- ***Governor Defends High Speed Rail Plans — Sacramento, January 18***
In a remarkably upbeat State of the State Address, Governor Brown mounted a full-throated defense of the California High Speed Rail Authority's plans to begin construction of the system in the coming fiscal year despite mounting criticism from many quarters. The governor characterized much of that criticism as similar to the derision faced by many high-profile public works projects of the past, ranging from

BART to the Suez Canal. In his words: “Critics of the high-speed rail project abound as they often do when something of this magnitude is proposed.”

- ***Upcoming Events***

February 9 – “Big 4” MPO Meeting, Los Angeles

February 17-21 – Bay Bridge Westbound Deck Closure

To read the entire Executive Director’s report to the Commission, go to
http://www.mtc.ca.gov/news/ed_report.htm.



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Memorandum

TO: Bay Area Headquarters Authority

DATE: January 18, 2012

FR: Executive Director

RE: 390 Main Street Status Report - January 2012

1. Overall Renovation and Seismic Retrofit Project Schedule/Budget

The budget and preliminary project schedule are attached as Attachment A and B, respectively.

2. Perkins + Will/Architectural and Engineering Update

Negotiations with Perkins + Will to execute a design contract are underway. The main points of negotiation include the indemnification and professional liability requirements, the scope, and the fee. We expect to sign the contract prior to your meeting next week.

3. Construction Update

Staff intends to secure the construction contract through a Construction Management at Risk (CMAR) procurement model. The CMAR will be selected via a two-part procurement, Request for Qualification / Request for Proposal (RFQ/RFP); to be released the week of January 17th. Responses to the RFQ will be evaluated and a shortlist of 3-5 firms will be invited to submit a response to the RFP. Staff expects to recommend contract award at the March 2012 BAHA meeting.

4. Workforce Development /Project Labor Agreement

Staff is reviewing requirements for participating in the City and County of San Francisco's First Source CITYBUILD Referral Program which promotes employment opportunities for economically disadvantaged individuals of all ethnic backgrounds and genders in the construction work force. Staff also recommends adoption of a Project Labor Agreement for this project. Additional information on this subject is included as Agenda Item #6.

5. Inter-Agency Coordination

A core team of MTC, Air District and BCDC staff meet weekly to discuss the project status, co-location and integration of services opportunities, and design principles to achieve operational efficiencies. The draft concepts are included as Attachment C and will be further refined during the programming and conceptual design phase. The core team is also in process of developing a strategy for the relocation of the agency's data center and identifying opportunities for sharing or leveraging IT infrastructure and equipment.

6. Regional Partner Update

Staff continues discussions with the Air District and BCDC on their plans to occupy 390 Main Street.

7. Building Operations

The following activities have occurred since the last BAHA meeting:

- Philadelphia, the property insurance carrier, toured 390 Main for a Risk Management consultation. Based on the observations noted, no recommendations have been generated as a result of the visit.
- As a condition of obtaining environmental insurance (for the underground fuel tank storage), operations and maintenance plans were prepared and accepted by the insurance carrier for Asbestos, Water Intrusion (Mold), and Lead Based Paint.
- The City and County of San Francisco Fire Inspector confirmed that all items identified on the “Notice to Correct Fire Hazards” letter dated September 15, 2011 were satisfied.
- The City and County of San Francisco issued a sidewalk repair notice dated January 9, 2012. The Facilities Operations Manager will commence work for repairs.

Next Steps

Over the next 90 days, staff expects to complete the following tasks:

- Issue RFQ/RFP for CMAR construction services (Jan 2012)
- Finalize contract with A&E firm and commence programming work (Jan/Feb/March 2012)
- Work with IT sub-consultant to develop an IT migration strategy (Feb/March 2012)
- Continue discussions with City and County of San Francisco on the planning and zoning permit process and requirements (on-going).
- Continue work with BAAQMD and BCDC to identify co-location efficiencies (on-going)
- Work with Department of General Services on the BCDC lease (on-going).
- Work with U.S. General Services Administration and Western Laboratory to mitigate impacts of the building renovations to their operations, including potential relocation of these operations to other premises (on-going).



Steve Heminger

Attachment A
Budget

BAHA Resolution No. 3
December 21, 2011

BAHA CAPITAL BUDGET

Attachment B

	Approved FY 2011-12
Revenue:	
Transfer in from BATA	\$167,026,515
Total Revenue	<u>\$167,026,515</u>
Expenses:	
Purchase Building	\$93,000,000
Building Improvements	\$25,160,723
Total Building Cost	<u>\$118,160,723</u>
Tenant Improvements	\$23,865,792
Total Development	<u>\$142,026,515</u>
Development Contingency	\$15,000,000
Optional Exterior Enhancement	\$8,300,000
Staff Cost	\$1,700,000
Total Expenses	<u>\$167,026,515</u>

Attachment B
Preliminary Schedule

Event	Date
Programming Complete	March 2012
Construction Manager at Risk Selected	April 2012
Schematic Design Complete	July 2012
Guaranteed Maximum Price Accepted and Commencement of Construction	November 2012
Design Drawings Complete	December 2012
BCDC Lease Expires	April 1, 2013
Air District and MTC/BATA Relocation	Summer 2013

Regional Administrative Facility Headquarters Space Planning Principles (11/8/11-DRAFT)

To achieve cost savings and operational efficiencies, the following principles will guide space planning and development for the Regional Agency Government Headquarters facility:

Public Meeting Areas	<ul style="list-style-type: none"> ▪ Develop a formal Board Room, a Multi-purpose Room and Conference Center space with central reservation system accessible by all agency staff.
Cost-effective Construction	<ul style="list-style-type: none"> ▪ Consistent floor space in design, layout and amenities ▪ Consistent Office/cubicle size and design standards ▪ Joint procurement for new furniture, fixtures and equipment ▪ Installation of WiFi throughout the building ▪ Installation of paging system throughout the building ▪ Co-location and sharing of IT infrastructure and systems (i.e. telephones, email, hardware, software)
Consolidation/ Integration of Support Functions	<ul style="list-style-type: none"> ▪ Copy/Production Center ▪ Mail Room ▪ Shipping/Receiving ▪ Library ▪ Lab ▪ Employment Center ▪ IT Help Desk Support ▪ Website Development ▪ Graphics Support ▪ Public Art Display ▪ Packet Production Areas ▪ Storage Areas
Employee Support Amenities	<ul style="list-style-type: none"> ▪ Break rooms ▪ Gym/Locker rooms ▪ Quiet space/private rooms ▪ Snack Shack
Green Building	<ul style="list-style-type: none"> ▪ Integrate sustainable building features into design, construction and occupancy ▪ Achieve equivalent of LEED Silver standard
Co-location	<ul style="list-style-type: none"> ▪ Achieve functional inter-agency co-location and adjacencies.