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Memorandum

TO: BATA Oversight Committee

DATE: January 18, 2012

FR: Executive Director

RE: Contract Amendment - On-call Project Design Services – Project Management Assistance: URS Corporation Americas

In January 2011, after a competitive procurement, the BATA Oversight Committee authorized the Executive Director to enter into contracts with eleven firms, including URS Corporation Americas (URS), to provide on-call construction management and project design services. The procurement was issued such that MTC, BATA, SAFE, and BAHA could enter into separate contracts using the selected firms. BAHA staff entered into an initial contract of \$100,000 with URS, and proposes to amend the contract to add an additional \$250,000 in budgeted funds for this project.

The funds will be used for project management assistance during the design of the 390 Main Street renovation and seismic retrofit. URS will act as an extension of staff, and provide services that include:

- Development of the Request for Proposals and General Conditions for the Construction Management at Risk (CMAR) procurement and contract;
- Schedule and budget tracking;
- Geotechnical services;
- American Land Title Association surveying;
- Review of the Guaranteed Maximum Price; and
- Administrative assistance, including generation of reports.

In addition, URS may be called on to provide peer review services on the seismic retrofit and other structural strategies, although this scope is not currently anticipated, as the City of San Francisco is expected to fulfill this role.

In the selection of URS, staff requested three of BATA's on-call firms to provide staffing plans for the scope of work mentioned above. The three were identified based on the qualifications listed in the original proposals to BATA. URS's proposed staff had experience developing CMAR contracts, which was the primary reason for their selection from the three firms.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with URS Corporation Americas for project management assistance in an amount not to exceed \$250,000 from budgeted BAHA capital funds.



Steve Heminger

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REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract Amendment

Vendor: URS Corporation Americas
San Francisco, CA

Work Project Title: On-call Project Design Services: Project Management Assistance

Purpose of Project: Provide Project Design Services for BAHA

Brief Scope of Work: Provide project management assistance during the design of the 390 Main Street renovations and seismic retrofit

Project Cost Not to Exceed: This Amendment - \$250,000. (Current contract - \$100,000; maximum contract amount after this amendment \$350,000).

Funding Source: \$250,000 – BAHA Capital Budget

Fiscal Impact: Funds are included in the program budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment in the amount of \$250,000 with URS Corporation Americas to perform Design Services in the form of project management assistance for the 390 Main Street project, and that the Treasurer and Auditor is directed to set aside funds for such amendment.

BAHA Chair:

Adrienne J. Tissier

Approved:

Date: January 25, 2012