



**METROPOLITAN  
TRANSPORTATION  
COMMISSION  
SERVICE AUTHORITY  
FOR FREEWAYS  
AND EXPRESSWAYS**

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*Memorandum*

TO: Operations Committee

DATE: June 3, 2011

FR: Executive Director

W.I.: 1231, 1232, 1235, 1237

RE: MTC SAFE FY 2010-11 Budget Amendment – MTC SAFE Resolution No. 55

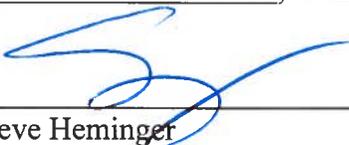
The purpose of the proposed amendment to SAFE Resolution No. 55 is to add \$32,000 in expenses to account for carryover from the MTC SAFE FY 2009-10 for audit services and \$50,000 in CMAQ revenue for towing services to the Operating Budget. With this modification we project a SAFE reserve balance of \$11.6 million at the close of FY 2010-11.

**Operating Budget Summary Comparison (in thousands)**

<u>Original FY 2010-11</u>		<u>Revised FY 2010-11</u>	
Opening Reserve Balance	\$11,576	Opening Reserve Balance	\$11,576
FY 2010-11 Operating		FY 2010-11 Operating	
Revenue	\$18,194	Revenue	\$18,244
Expenses	<\$17,022>	Expenses	<\$17,054>
Transfers	<\$1,204>	Transfers	<\$1,204>
Operating Deficit	<\$32>	Operating Deficit	<\$14>
<u>Ending Reserve Balance</u>	<u>\$11,564</u>	<u>Ending Reserve Balance</u>	<u>\$11,611</u>

**Recommendation**

Staff recommends that the Committee refer MTC SAFE Resolution No. 55, to the Authority for approval.

  
\_\_\_\_\_  
Steve Heminger

SH:JM

Date: June 23, 2010  
W.I.: 1231, 1232, 1235, 1237  
Referred by: Operations  
Revised: 09/22/10-SAFE  
06/22/11-SAFE

ABSTRACT

SAFE Resolution No. 55, Revised

Subject

This resolution approves the FY 2010-11 budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways.

Attachment A to this resolution was revised on September 22, 2010 to reflect a revision to the SAFE Operating and Capital budgets.

Further discussion of the FY 2010-11 budget is contained in the Executive Director's Memorandum to the Operations Committee dated June 11, 2010, September 10, 2010 and June 10, 2011.

Date: June 23, 2010  
W.I.: 1231, 1232, and 1235  
Referred by: Operations

RE: Approval of the FY 2010-11 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways

METROPOLITAN TRANSPORTATION COMMISSION  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

SAFE RESOLUTION NO. 55

WHEREAS, SAFE Resolution No. 1 established a Metropolitan Transportation Commission Service Authority for Freeways and Expressways (MTC SAFE or SAFE) pursuant to Streets and Highways Code §§ 2550-2556, which provides for the design, installation, operation and maintenance of a motorist aid call box system in any of the Bay Area counties that elect to join SAFE; and

WHEREAS, the SAFE staff has prepared a budget setting forth the anticipated revenues and expenditures of the SAFE for FY 2010-11; and

WHEREAS, on June 11, 2010 the Operations Committee reviewed the final SAFE Budget for FY 2008-09 and recommended its approval and recommend its approval, now, therefore, be it

RESOLVED, that the SAFE approves the FY 2010-11 budget to be effective July 1, 2010, attached hereto as Attachment A and incorporated herein as though set forth in full, in the amounts and for the purposes listed therein; and, be it further

RESOLVED, that the Operations Committee may approve adjustments among line items in the SAFE Budget for FY 2010-11 providing that there shall be no increase in the overall budget without prior approval of the full SAFE; and, be it further

RESOLVED, that SAFE's Executive Director, or the responsible SAFE staff person designated by the Executive Director, is authorized to carry over all funds properly budgeted in the prior year for which expenditures were budgeted and encumbered which will take place in FY 2010-11; and be it further

RESOLVED, that the SAFE staff shall furnish the Operations Committee with a quarterly financial report to reflect estimated and actual income, expenditures, obligations for professional and consultant services, cash flow projections and such other information and data as may be requested by the Operations Committee.

RESOLVED, that the Commission authorizes the Chief Financial Officer to set aside up to 20% of the operating costs into an Operating Reserve to be utilized only with specific authority of the Commission.

METROPOLITAN TRANSPORTATION  
COMMISSION SERVICE AUTHORITY FOR  
FREEWAYS AND EXPRESSWAYS

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Scott Haggerty, Chair

The above resolution was entered into by  
the Metropolitan Transportation Commission  
Service Authority for Freeways and Expressways  
at a regular meeting of the Board held in Oakland,  
California on June 23, 2010.

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

Date: May 14, 2010  
SAFE: WE 1231, 1232, 1235 & 1237  
Revised: June 22, 2011

**SAFE RESOLUTION NO. 55**

**ATTACHMENT A: TABLE OF CONTENTS**

Revenue and Expense Summary	Page 2
Revenue Detail	Page 3
Expense Detail	Page 4
Salaries and Benefits/General Operations	Page 5
Consultants/Professional Services	Page 6
Operating Contracts	Page 7
Capital Expense	Page 8

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

**Revenue and Expense Summary**

<b>OPERATING REVENUE/EXPENSE</b>	<b>FY 2010-11 Rev 9/2010</b>	<b>FY 2010-11 Revised</b>	<b>Percent Change</b>
Call Box	\$7,833,640	\$7,833,640	0.0%
FSP	\$10,360,000	\$10,410,000	0.5%
<b>Subtotal Operating Revenue</b>	<b>\$18,193,640</b>	<b>\$18,243,640</b>	<b>0.3%</b>
Call Box	\$5,390,928	\$5,407,318	0.3%
FSP	\$11,631,184	\$11,647,574	0.1%
<b>Subtotal Operating Expense</b>	<b>\$17,022,112</b>	<b>\$17,054,892</b>	<b>0.2%</b>
<b>Operating Surplus (Shortfall)</b>	<b>\$1,171,528</b>	<b>\$1,188,748</b>	<b>1.5%</b>
<b>CAPITAL REVENUE/EXPENSE</b>			
Freeway Performance Initiative	\$2,424,000	\$2,424,000	
Incident Management	\$1,640,000	\$1,640,000	0.0%
Call Box on Tunnels (Caltrans)	\$0	\$0	
Call Box Site Access (STP)	\$0	\$0	
Call Box on Bridges (BATA)	\$0	\$0	
<b>Subtotal Capital Revenue</b>	<b>\$4,064,000</b>	<b>\$4,064,000</b>	<b>0.0%</b>
Call Box	\$0	\$0	
FSP	\$0	\$0	
Incident Management	\$1,640,000	\$1,640,000	0.0%
Freeway Performance Initiative	\$2,574,000	\$2,574,000	
<b>Subtotal Capital Expense</b>	<b>\$4,214,000</b>	<b>\$4,214,000</b>	<b>0.0%</b>
<b>Capital Surplus (Shortfall)</b>	<b>(\$100,000)</b>	<b>(\$150,000)</b>	<b>50.0%</b>
<b>Transfers Out</b>	<b>(\$1,204,472)</b>	<b>(\$1,204,472)</b>	<b>0.0%</b>
<b>CONTRIBUTION FROM RESERVES</b>			
<i>In (Out)</i>	\$132,944	\$165,724	24.7%
<b>FISCAL YEAR SURPLUS(SHORTFALL)</b>	<b>\$0</b>	<b>\$0</b>	

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

**REVENUE DETAIL**

<b>CALL BOX REVENUES</b>	<b>FY 2010-11 Rev 9/2010</b>	<b>FY 2010-11 Revised</b>	<b>Percent Change</b>
Vehicle Registration Fees	\$6,000,000	\$6,000,000	0.0%
Grants (Incident Management & Freeway Performance Initiative)	\$1,660,000	\$1,660,000	
Interest	\$173,640	\$173,640	0.0%
<b>Subtotal: Call Box Revenues</b>	<b>\$7,833,640</b>	<b>\$7,833,640</b>	<b>0.0%</b>
<b>FSP REVENUES</b>			
State Local Assistance Program (LAP)	\$6,600,000	\$6,600,000	0.0%
State CMAQ carryover	\$100,000	\$150,000	50.0%
STP	\$3,560,000	\$3,560,000	0.0%
Traffic Mitigation Program (Caltrans)	\$100,000	\$100,000	0.0%
<b>Subtotal: FSP Revenues</b>	<b>\$10,360,000</b>	<b>\$10,410,000</b>	<b>0.5%</b>
<b>CAPITAL REVENUES</b>			
ATMS (Caltrans)			
Highway 12 Corridor Study (various)	\$766,000	\$766,000	
Highway 24 Corridor Study (CCTA)			
Call Box (transfer from BATA for Bridges)			
Call Box (transfer from CT for DD Tunnel)			
Call Box Site Access Upgrade (STP)			
FPI Corridor Study	\$858,000	\$858,000	
FPI Corridor Study (Detection Fitness)	\$500,000	\$500,000	
FPI SR 92/Hwy 101 Interchange (CCAG, SMCTA)	\$300,000	\$300,000	
BAVU TOS Transfer			
Incident Management (CMAQ/STP)	\$1,640,000	\$1,640,000	
<b>Subtotal: Capital Revenues</b>	<b>\$4,064,000</b>	<b>\$4,064,000</b>	<b>0.0%</b>
<b>RESERVE CONTRIBUTIONS</b>			
Transfer - MTC Transfer	\$1,204,472	\$1,204,472	0.0%
Transfer - Operating Shortfall/Surplus	(\$1,171,528)	(\$1,188,748)	1.5%
Transfer - Capital Shortfall	\$100,000	\$150,000	50.0%
<b>Subtotal: Changes in Reserves</b>	<b>\$132,944</b>	<b>\$165,724</b>	<b>24.7%</b>
<b>Revenues Applied to Budget Year</b>	<b>\$22,390,584</b>	<b>\$22,473,364</b>	<b>0.4%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

<b>EXPENSE DETAIL</b>			
<b>SAFE OPERATING EXPENSE</b>			
<b>I. Salaries and Benefits</b>	<b>FY 2010-11 Rev 9/2010</b>	<b>FY 2010-11 Revised</b>	<b>Percent Change</b>
Call Box Program	\$560,132	\$560,132	0.0%
FSP Program	\$369,391	\$369,391	0.0%
Incident Management Program	\$535,455	\$535,455	0.0%
Freeway Performance Initiative Program	\$902,128	\$902,128	
<b>II. General Operations</b>			
Call Box Program	\$1,297,879	\$1,314,269	1.3%
FSP Program	\$248,250	\$264,640	6.6%
<b>III. Consultant Services</b>			
Call Box Program	\$417,500	\$417,500	0.0%
FSP Program	\$625,000	\$625,000	0.0%
<b>IV. Operating Contracts</b>			
Call Box Program	\$1,677,834	\$1,677,834	0.0%
FSP Program	\$10,388,543	\$10,388,543	0.0%
<b>CALL BOX Operating Expense</b>	<b>\$5,390,928</b>	<b>\$5,407,318</b>	<b>0.3%</b>
<b>FSP Operating Expense</b>	<b>\$11,631,184</b>	<b>\$11,647,574</b>	<b>0.1%</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>\$17,022,112</b>	<b>\$17,054,892</b>	<b>0.2%</b>
<b>SAFE CAPITAL EXPENSE</b>			
<b>V. Capital Expenditures</b>			
Call Box	\$0	\$0	
FSP Program	\$0	\$2,574,000	
Incident Management	\$1,740,000	\$1,640,000	-5.7%
<b>TOTAL CAPITAL EXPENSE</b>	<b>\$1,740,000</b>	<b>\$4,214,000</b>	<b>142.2%</b>
<b>TRANSFERS OUT</b>			
MTC (Freeway Emergency Preparation)	\$200,000	\$200,000	0.0%
MTC (Arterial Operations Coordination)	\$233,889	\$233,889	0.0%
MTC (Freeway Operations)			
MTC (Urban Partnership Program)			
MTC (511)	\$770,583	\$770,583	0.0%
<b>TOTAL OTHER PROJECTS/TRANSFERS OUT</b>	<b>\$1,204,472</b>	<b>\$1,204,472</b>	<b>0.0%</b>
<b>TOTAL EXPENSE</b>	<b>\$19,966,584</b>	<b>\$22,473,364</b>	<b>12.6%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

**I. SALARIES AND BENEFITS EXPENSE**

	FY 2010-11 Rev 9/2010	FY 2010-11 Revised	Percent Change
<b>CALL BOX PROGRAM</b>			
Salaries	\$560,132	\$560,132	
<b>Call Box Subtotal</b>	<b>\$560,132</b>	<b>\$560,132</b>	<b>0.0%</b>
<b>FREEWAY SERVICE PATROL</b>			
Salaries	\$369,391	\$369,391	
<b>FSP Subtotal</b>	<b>\$369,391</b>	<b>\$369,391</b>	<b>0.0%</b>
<b>INCIDENT MANAGEMENT (IM)</b>			
Salaries	\$535,455	\$535,455	
<b>IM Subtotal</b>	<b>\$535,455</b>	<b>\$535,455</b>	<b>0.0%</b>
<b>FREEWAY PERFORMANCE INITIATIVE (FPI)</b>			
Salaries	\$902,128	\$902,128	
<b>FPI Subtotal</b>	<b>\$902,128</b>	<b>\$902,128</b>	
<b>Total Salaries and Benefits</b>	<b>\$2,367,106</b>	<b>\$2,367,106</b>	<b>0.0%</b>

**II. GENERAL OPERATIONS EXPENSE**

	FY 2010-11 Rev 9/2010	FY 2010-11 Revised	Percent Change
<b>CALL BOX PROGRAM</b>			
Graphics/printing	\$10,000	\$10,000	0.0%
Office depreciation	\$280,000	\$280,000	0.0%
Travel	\$12,500	\$12,500	0.0%
MTC overhead	\$501,359	\$501,359	0.0%
FPI overhead	\$392,041	\$392,041	
Legislative advocacy	\$21,000	\$21,000	0.0%
Professional Memberships	\$7,500	\$7,500	
Insurance	\$40,000	\$40,000	0.0%
Audit	\$33,479	\$49,869	49.0%
<b>Call Box Subtotal</b>	<b>\$1,297,879</b>	<b>\$1,314,269</b>	<b>1.3%</b>
<b>FREEWAY SERVICE PATROL</b>			
Graphics/printing	\$10,000	\$10,000	0.0%
Office depreciation	\$9,000	\$9,000	0.0%
Travel	\$10,000	\$10,000	0.0%
MTC Overhead	\$148,638	\$148,638	0.0%
Insurance	\$40,000	\$40,000	0.0%
Audit	\$30,612	\$47,002	53.5%
<b>FSP Subtotal</b>	<b>\$248,250</b>	<b>\$264,640</b>	<b>6.6%</b>
<b>Total General Operations</b>	<b>\$1,546,129</b>	<b>\$1,578,909</b>	<b>2.1%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

**III. CONSULTANTS/PROFESSIONAL SERVICES EXPENSE**

	<b>FY 2010-11 Rev 9/2010</b>	<b>FY 2010-11 Revised</b>	<b>Percent Change</b>
<b>CALL BOX PROGRAM</b>			
Information/Data Management	\$110,000	\$110,000	0.0%
Construction Services	\$20,000	\$20,000	0.0%
Call Box Inspections	\$75,000	\$75,000	0.0%
Private Dispatch consulting fees and back-up	\$12,500	\$12,500	0.0%
Mobile Call Box Program	\$150,000	\$150,000	0.0%
Consultant other	\$50,000	\$50,000	0.0%
<b>Call Box Subtotal</b>	<b>\$417,500</b>	<b>\$417,500</b>	<b>0.0%</b>
<b>FREEWAY SERVICE PATROL</b>			
Systems Integrator	\$325,000	\$325,000	0.0%
FSP Benefit/Cost Analysis	\$250,000	\$250,000	
Fleet Management	\$0	\$0	
Consultant other	\$50,000	\$50,000	0.0%
<b>FSP Subtotal</b>	<b>\$625,000</b>	<b>\$625,000</b>	<b>0.0%</b>
<b>Total Consultant Expense</b>	<b>\$1,042,500</b>	<b>\$1,042,500</b>	<b>0.0%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

**IV. OPERATING CONTRACTS EXPENSE**

	<b>FY 2010-11 Rev 9/2010</b>	<b>FY 2010-11 Revised</b>	<b>Percent Change</b>
<b>CALL BOX PROGRAM</b>			
CHP Dispatching	\$216,834	\$216,834	0.0%
Telcommunication Services	\$276,000	\$276,000	0.0%
Call Box Repairs/Maintenance/Vandalism	\$950,000	\$950,000	0.0%
Private Call Center	\$145,000	\$145,000	0.0%
Supplies & Equipment	\$0	\$0	
SAFE on 17 Program	\$50,000	\$50,000	0.0%
Incident Management/FPI Operations	\$30,000	\$30,000	0.0%
Call Box Operations	\$10,000	\$10,000	0.0%
<b>Call Box Subtotal</b>	<b>\$1,677,834</b>	<b>\$1,677,834</b>	<b>0.0%</b>
<b>FREEWAY SERVICE PATROL</b>			
FSP Tow Service	\$9,908,593	\$9,908,593	0.0%
CHP Funding Agreement	\$0	\$0	
In-vehicle Maintenance	\$141,250	\$141,250	0.0%
Telecommunication Services	\$122,200	\$122,200	0.0%
System Maintenance	\$50,000	\$50,000	0.0%
Equipment Replacement (hardware)	\$50,000	\$50,000	0.0%
System Improvement (software)	\$50,000	\$50,000	0.0%
FSP General Operations	\$66,500	\$66,500	0.0%
<b>FSP Subtotal</b>	<b>\$10,388,543</b>	<b>\$10,388,543</b>	<b>0.0%</b>
<b>Total Operating Contracts Expense</b>	<b>\$12,066,377</b>	<b>\$12,066,377</b>	<b>0.0%</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2010-11 BUDGET**

**V. CAPITAL/PROJECT EXPENSE**

	FY 2009-10	FY 2010-11	FY 2010-11 Revised
<b>CALL BOX PROGRAM (1231)</b>			
Bridge call boxes	\$250,000	\$0	\$0
Tunnels & Tubes	\$750,000	\$0	\$0
CBX Site Mitigation	\$750,000	\$0	\$0
<b>Call Box Subtotal</b>	<b>\$1,750,000</b>	<b>\$0</b>	<b>\$0</b>
<b>INCIDENT MANAGEMENT PROJECTS (1235)</b>			
Bay Area Traffic Camera Upgrade	\$1,055,000	\$100,000	\$0
IM Project Implementation (T-2035)		\$1,640,000	\$1,640,000
Advanced Traffic Management System	\$701,031	\$0	\$0
<b>Incident Management Subtotal</b>	<b>\$1,756,031</b>	<b>\$1,740,000</b>	<b>\$1,640,000</b>
<b>FREEWAY PERFORMANCE INITIATIVE PROJECTS (1237)</b>			
Highway 24 Corridor Study	\$250,000	\$0	\$0
Highway 12 Corridor Study	\$1,450,000	\$0	\$916,000
SR 92/Hwy 101 Interchange Study			\$300,000
Corridor Analysis (Detection Fitness)		\$500,000	\$500,000
Freeway Performance Initiative (T-2035)	\$1,330,000	\$858,000	\$858,000
<b>Freeway Performance Initiative Subtotal</b>	<b>\$3,030,000</b>	<b>\$1,358,000</b>	<b>\$2,574,000</b>
<b>Total Capital Expense</b>	<b>\$6,536,031</b>	<b>\$3,098,000</b>	<b>\$4,214,000</b>