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*Jake Mackenzie*  
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*Kevin Mullin*  
Cities of San Mateo County

*Jon Rubin*  
San Francisco Mayor's Appointee

*Bijan Sartipi*  
State Business, Transportation  
and Housing Agency

*James P. Spering*  
Solano County and Cities

*Vacancy*  
City and County of San Francisco

*Steve Heminger*  
Executive Director

*Ann Flener*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations

OPERATIONS COMMITTEE  
MINUTES  
FRIDAY, APRIL 8, 2011

ATTENDANCE

Chair Mackenzie convened the meeting at 10:40 a.m. Committee members present were: Vice Chair Mullin, Commissioners Giacopini, Green, Liccardo, Rubin, and Spering. Commissioners Tissier and Rein Worth were present in their ex-officio capacity. Other Commissioners present as ad hoc members of the Committee were Commissioners Bates and Cortese.

CONSENT CALENDAR

Upon motion of Commissioner Spering and second of Commissioner Rubin, the Committee approved the consent calendar unanimously.

- Minutes of March 11, 2011
- Funding Agreement – Call Answering, Administration, and Dispatch Services for the MTC SAFE Call Box Program for FY 2011-12 through FY 2013-14: California Highway Patrol (\$654,000)
- Contract – MTC SAFE Call Box Maintenance FY 2011-12 through FY 2013-14: Republic ITS (\$2,250,000)
- Clipper<sup>SM</sup> Program Contract Actions
  - i. Funding Agreement Amendment – Ticket Vending Machine Integration: Santa Clara Valley Transportation Authority (\$250,000)
  - ii. Contract Amendment – Bay Crossings Store Operations: Nematode (\$167,000)

511 Program Contract Actions

Emily Van Wagner, MTC staff person, presented the Committee with a recommendation for approval of 1) a change order to the 511 Traffic contract with Science Application International Corporation (SAIC); 2) an amendment to the 511 Transit contract with SAIC; and 3) a funding agreement with the San Francisco Municipal Transportation Agency (SFMTA) to complete work funded by reallocation of unspent IntelliDrive<sup>SM</sup> federal funds.

Commissioner Spering moved approval to authorize the Executive Director or his designee to negotiate and enter into the following contract actions:

- 511 Traffic Change Order – New Parking Functionality: Science Application International Corporation (\$255,000)
- 511 Transit Contract Amendment – Enhancements for Multi-Modal Trip Planner and Transit Information: Science Application International Corporation (\$250,000)
- Funding Agreement – 511 Parking Project: San Francisco Municipal Transportation Agency (\$125,000)

Commissioner Rubin seconded the motion. The motion carried unanimously.

511 Regional Ridesharing & Bicycling Program

- 511 Regional Ridesharing & Bicycling Contract

Emily Van Wagner, MTC staff person, presented the Committee with a recommendation to negotiate and enter into a five-year contract (with the option to renew for up to an additional five years) with PB Americas, Inc., for operation of the Regional Ridesharing and Bicycling Program (RRBP).

Commissioner Spering moved approval to authorize the Executive Director or his designee to negotiate and enter into a five year contract with PB Americas in an amount not to exceed \$19.6 million, with a budget for FY 2011-12 of \$3.8 million, subject to approval of the FY 2011-12 agency budget. Commissioner Liccardo seconded the motion. The motion carried unanimously.

- Funding Agreement Amendments – 511 Employer Outreach

Emily Van Wagner, MTC staff person, presented the Committee with a recommendation to negotiate and enter into amendments to existing funding agreements with the Contra Costa Transportation Authority (CCTA) (\$70,000), the City/County of San Francisco (CCSF) (\$70,000), the Cities and County Association of Governments of San Mateo County (C/CAG) (\$70,000) and the Solano Transportation Authority (\$240,000).

Commissioner Spering stated he would like funding to be committed long-term and not provided on a year by year basis; this would then allow for greater reliability for county long-range planning. Ms. Van Wagner stated that the intent is to fund the program this year, reassess the scope of work for the counties based on the scope of work for the new Regional Ridesharing and Bicycling Program contract and return to the Committee for approval of a plan for county funding for the remaining four years. Commissioner MacKenzie recommended that that after a one-year evaluation, the four year extension will be negotiated to support a full five-year program.

After discussion, Commissioner Spering moved approval that the Executive Director or his designee is authorized to negotiate and enter into amendments to existing funding agreements with the four specified agencies for the purposes described herein, provided that after a one-year evaluation, four year extensions will be negotiated to realize a full 5 year program. The Chief Financial Officer is authorized to set aside CMAQ funds for the amendments, as specified herein, subject to the availability of funds and FY 2011-12 budget approval process. Commissioner Rubin seconded the motion. The motion carried unanimously.

Call Box Program Evaluation

Ms. Stefanie Pow, MTC staff person, presented the Committee with a presentation on historic and current call box information and discussed the purpose and process for conducting an evaluation of the call box system. Staff will report on the results of the evaluation in Fall 2011.

Commissioner Liccardo recommended that it would be helpful to know the location of cell phone dead zones and to make sure they are covered. Commissioner Mullin recommended that staff contact Senator Simitian's office regarding data on cell phones.

Mr. Richard Hedger stated that some insurance companies offer an emergency phone. He suggested that this might be an opportunity for public/private partnership with some of the insurance companies in the Bay Area to make phones available to call the 511 motorist aid service directly.

PUBLIC COMMENT/OTHER BUSINESS ADJOURNMENT

Mr. Clarence Fisher provided comments regarding possible program ideas, including: adding required transit facility parking costs to 511 trip planning costs; adding options for roadside assistance through 511; options to view toll lane and carpool lane configurations on the 511 website, and lastly interest in provision of Regional Transit Connection (RTC) discount passes to out of state patrons prior to their visiting the SF Bay Area.

Chair Mackenzie asked staff for an update on the issue regarding Clipper card and persons with disabilities. Ms. Crotty, MTC staff, stated that MTC discussed this issue with transit agencies, and agencies have agreed to issue a separate Clipper card for use by RTC assistants as a pilot for one next year.

There being no further business, Chair Mackenzie adjourned the meeting at 11:11 a.m.