



METROPOLITAN
TRANSPORTATION
COMMISSION
SERVICE AUTHORITY
FOR FREEWAYS
AND EXPRESSWAYS

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Memorandum

TO: Operations Committee

DATE: March 4, 2011

FR: Executive Director

W.I.: 1231

RE: Contract Amendment - MTC SAFE Call Box Inspector: Stanley Bricker

MTC SAFE released a letter Request for Proposal (RFP) for call box inspection services in March 2009. MTC SAFE uses a call box inspector for a number of purposes, including certifying new and removed call box installations, randomly inspecting call box sites for functionality, and monitoring call answering center calls for quality. From this procurement, Stanley Bricker was selected as the call box inspector. The agreement with Mr. Bricker in the amount of \$109,679, is due to expire on June 30, 2011, and staff recommends extending the current agreement from July 1, 2011 until June 30, 2013 for an amount not to exceed \$100,000. This is the first of two two-year extensions allowed in the original procurement.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into contract amendment with Stanley Bricker for call box inspections through June 30, 2013 with a maximum payment not to exceed \$60,000 for FY 2012 and \$40,000 for FY 2013, subject to adoption of the annual agency budgets.

Steve Heminger

SH: sp

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1231

Contractor: Stanley Bricker, Pleasanton, CA

Work Project Title: Call Box Inspection Services

Purpose of Project: Provide call box inspection services for the call box system

Brief Scope of Work: Perform monthly random inspections of call box sites, certify new call box installations and call box site removals, and monitor call answering center calls for quality during FY 2012 and FY 2013.

Project Cost Not to Exceed (this amendment): \$100,000: \$60,000 for FY 2011-12 and \$40,000 for FY 2012-13
Original contract = \$109,679; New Total maximum = \$209,679

Funding Source: SAFE

Fiscal Impact: Funding for contracting year to be proposed for inclusion in agency budgets for FY 2011-12 and FY 2012-13.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Stanley Bricker to provide call box inspection services, and that the Chief Financial Officer is authorized to set aside funds for such amendment in the maximum amount of \$100,000 as specified above, subject to annual agency budget approval.

Operations
Committee:

Approved: _____ Date: March 11, 2011
Jake Mackenzie, Chair