



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: January 5, 2011

FR: Executive Director

W. I. 1512

RE: Funding Agreement Amendment – San Francisco Expansion: City CarShare

City CarShare is a non-profit organization that operates car-sharing services for its members within the San Francisco Bay Area. MTC staff requests the Committee’s approval to negotiate and enter into a funding agreement amendment to expand car-sharing services in San Francisco by adding \$595,529 in federal High Priority Project (HPP) funds.

City CarShare Expansion in San Francisco

Under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA), City CarShare received \$1.4 million in HPP funds to support expanded car-share services in San Francisco and \$436,000 in San Francisco Value Pricing Pilot Program Funds to examine value pricing improvements. As a non-profit organization, City CarShare is not able to receive these federal funds directly. Therefore, MTC is the public agency co-sponsor, serving as the pass through public agency for these funds, on behalf of City CarShare.

The \$1.4 million in HPP funding was authorized for City CarShare over five fiscal years (FY 04-05 through FY 08-09). In February 2007, MTC executed a funding agreement for the first two years of funding (\$549,519) to expand car-sharing services in low and moderate income neighborhoods in San Francisco. This was amended in March 2008, to add \$294,792 in HPP funds for the third year’s funding and \$436,000 in Value Pricing Pilot Program funds. The proposed amendment would add \$595,529 in HPP funds for the fourth and fifth fiscal years’ funding for the following activities to be undertaken by City CarShare:

- Expand City CarShare’s fleet by purchasing twenty five additional vehicles for fifteen new or existing San Francisco locations.
- Operate and maintain vehicles and related infrastructure.
- Upgrade technology to support project expansion.
- Expand marketing and outreach activities.

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The proposed amendment would bring the total of HPP funds to \$1.4 million, and the total project amount to \$2.3 million (including HPP, VPP and Local Share funds).

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into a funding agreement amendment with City CarShare for \$595,529 in HPP funds to support expanded car-sharing services in San Francisco, consistent with MTC's FY 2010-11 budget.

Steve Heminger

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Funding Agreement Amendment

Work Item No.: 1512

Contractor: City CarShare
San Francisco, California

Work Project Title: Expand City CarShare Services in Low and Moderate Income Neighborhoods in San Francisco

Purpose of Project: To provide additional vehicles and related infrastructure improvements in order to expand car-sharing services in San Francisco.

Brief Scope of Work:

1. Expand City CarShare San Francisco Fleet.
2. Operate and maintain vehicles and related infrastructure.
3. Upgrade technology to support project expansion.
4. Expand marketing and outreach activities will be provided through this funding agreement.

Project Cost Not to Exceed: \$2,344,800 (previous approved agreement is \$1,600,389)

Funding Source: Federal Highway Administration (FHWA) High Priority Project funds

Fiscal Impact: \$595,529 in funding in the FY 2010-11 agency budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a funding agreement amendment with City CarShare to expand car-sharing services in San Francisco, and the Chief Financial Officer is directed to set aside funds in the amount of \$595,529 for such funding agreement amendment.

Administration Committee:

Tom Bates, Chair

Approved: Date: January 12, 2011