



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: MTC Planning Committee

DATE: October 1, 2010

FR: Executive Director

RE: Draft Title VI Compliance Report, MTC Resolution No. 3982

Attached is a Draft Title VI Compliance Report (“the Report”), which MTC is required to submit every four years to the Federal Transit Administration (FTA), as well as the state Department of Transportation (Caltrans). The report describes the programs and activities MTC has in place to ensure nondiscrimination on the basis of race, color, or national origin, delivery of services and benefits, and is prepared in response to FTA Circular 4702.1A. The report also describes major efforts undertaken by MTC during the last four years that form the basis for assuring that continuing planning and programming activities are nondiscriminatory on the basis of race, color, or national origin.

Staff will present the draft report to the Policy Advisory Council on October 13, 2010. Comments and requested changes will be considered in preparing the Final Report before it is presented to the Commission on October 27, 2010, for approval.

The report describes:

- methods used by MTC to inform and involve diverse communities in the transportation decision-making process;
- MTC’s Limited English Proficient (LEP) plan that includes our plan for providing meaningful access to its activities and programs for persons with limited English proficiency based;
- Title VI procedures the public may follow to file a discrimination complaint; and
- MTC’s Public Participation work and public review process.

Staff recommends that the Planning Committee refer MTC Resolution No. 3982 to the Commission for approval to transmit MTC’s Title VI Compliance Report to FTA and Caltrans.

Steve Heminger