



## Agenda Item No. 4

METROPOLITAN  
TRANSPORTATION  
COMMISSION

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### *Memorandum*

TO: Operations Committee

DATE: September 3, 2010

FR: Executive Director

W. I. 1229

RE: Contract: RTEMP Exercises & Emergency Preparedness: URS Corp.

#### Background

On June 28, 2010, MTC issued a Request for Proposal for consultant assistance to conduct and evaluate ongoing regional transportation emergency preparedness exercises, designed to test the Regional Transportation Emergency Management Plan (RTEMP) and to undertake Emergency Preparedness activities. The selected consultant will develop a program of region-wide exercises to be conducted over a 3-year period that will culminate in up to four seminars/workshops or tabletop exercises and up to two functional exercises. Notice was sent to over 32 firms that specialize in facilitating disaster preparedness exercises. Four proposals were received and evaluated by a panel of representatives from MTC, BART, CCCTA, LAVTA and the GGBHTD.

#### Evaluation

The evaluation panel reviewed proposals from Beck Disaster Recovery (BDR), Inc. (San Diego, CA and Maitland, FL); Olson Group, Ltd (Pleasanton, CA and Alexandria, VA); TETRA TECH EM Inc. (Oakland, CA); and URS Corp. (Oakland, CA). Each proposal was scored based on the following evaluation factors, listed in order of importance: 1) experience and expertise in emergency response and management; 2) experience in multimodal regional transportation operations and planning; 3) familiarity with the Bay Area and emergency management institutional relationships; 4) approach; 5) cost effectiveness; and 6) written quality of proposal.

All four proposals came in under the \$500,000 budgeted for the project and appear to have extensive experience in conducting emergency preparedness exercises. However, URS Corp. clearly came out on top in every evaluation category, and the evaluation panel unanimously recommended URS Corp. URS Corp. team members have worked on several other Bay Area regional plans (RECP Transportation Subsidiary Plan, WETA Emergency Operations Plan, UASI Mass Evacuation Plan) and understand the region's institutional issues; they understand how the TRP Steering Committee works; and their proposal was clear and well-written, with sufficient detail. While URS Corp. did not propose the lowest cost, they allocated the highest number of hours for the work (so the cost per hour was reduced), and the majority of those hours were assigned to key, well-qualified members of the team. The evaluation panel determined that interviews were not necessary, as the proposals provided sufficient information to enable the panel's evaluation and selection of the recommended firm.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract with URS Corp. in an amount not to exceed \$489,694, to conduct Regional Transportation Emergency Preparedness Exercises through September 30, 2013.

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Steve Heminger

SH:NWO

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## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Consultant Contract

Work Item No.: 1229

Contractor: URS Corporation  
1333 Broadway, Suite 800  
Oakland, California

Work Project Title: RTEMP Exercises & Preparedness

Purpose of Project: To assist with the design, conduct, coordination and evaluation of region-wide transportation emergency preparedness exercises and emergency preparedness.

Brief Scope of Work: Develop a regional emergency preparedness program to be conducted over a three-year period that will culminate in one or more functional exercises.

Project Cost: \$489,694

Funding Source: FHWA Planning/SAFE/BATA

Fiscal Impact: \$489,694 is available in the FY 2010-11 Budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract with URS Corporation to develop and conduct regional transportation preparedness exercises, and the Chief Financial Officer is authorized to set aside funds in the amount of \$489,694 for such agreement.

Operations Committee: Approved: \_\_\_\_\_  
Amy Rein Worth, Chair

Approved: Date: September 10, 2010