



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Operations Committee

DATE: July 2, 2010

FR: Executive Director

W.I. 2655

RE: Contract – Regional Hub Signage Program, Phase III: Procurement and Installation: Fluoresco Lighting and Signs

Background

The Transit Connectivity Plan, adopted by the Commission in April 2006, recommended connectivity improvements at 24 regional transit hubs. The first improvement, the Hub Signage Program, will result in installation of wayfinding signage, real-time transit information and printed transit information displays at these hubs. In March 2008, MTC received \$9.8 million in Proposition 1B funds through the Public Transportation, Modernization, Improvement and Service Enhancement Account (PTMISEA) to implement this program, as part of a State Transit Assistance (STA) transfer in the regional STA program.

MTC has conducted procurements on behalf of transit agencies at 10 regional transit hubs to create Concept Plans (Phase I), and develop hub-specific designs and plans, specifications and estimates (Phase II). Procurement and Installation (Phase III) will result in the installation of the wayfinding signage and transit information displays at 6 stations designated as transit hubs: Fairfield Transportation Center, Great America Station, Mountain View Caltrain Station, Palo Alto Caltrain Station, San Francisco 4th and King Caltrain Station, and San Jose Diridon Caltrain Station. Staff expects work to be completed by February 28, 2011. The remaining 4 hubs will be addressed through a follow up procurement that will also install real time information systems at all hubs. BART and Santa Rosa are directly managing work at their hubs through separate funding agreements.

Invitation for Bid

On May 17, 2010, MTC issued an Invitation for Bid (IFB) for Phase III. The budget for the signs specified in the IFB was \$975,000. In accordance with the IFB, award will be made to the responsible bidder submitting the lowest responsive bid. The following 4 bids were received on June 28, 2010 by the 4:00 p.m. submittal deadline:

Bidder	Location	Amount
1. Fluoresco Lighting and Signs	Tucson, AZ (with Oakland, CA office)	\$383,233
2. Architectural Graphics Incorporated	Virginia Beach, VA	\$388,158
3. Arrow Sign Company	Oakland, CA	\$646,106
4. TubeArt	Seattle, WA	\$1,032,087

As set forth above, Fluoresco Lighting and Signs (Fluoresco) is the apparent low bidder.

Contingency

The project budget includes a contingency of \$100,000 to cover additional signs, if needed, as well as unknown project costs not included in the scope of work. The contingency amount is separate from the contract amount and shall be used at MTC's sole discretion for changes in the work.

Recommendation

Staff recommends that:

- This Committee authorize the Executive Director or his designee to award the contract to install wayfinding signage and transit information displays at 6 regional transit hubs to Fluoresco in the amount of \$383,233, pending staff review to confirm responsiveness and responsibility.
- If Fluoresco is determined non-responsive or non-responsible, or if it cannot secure bonding or provide certificates of insurance as required by the IFB, this Committee authorize the Executive Director or his designee to award the contract to Architectural Graphics Incorporated in the amount of \$388,158, pending staff's review for responsiveness and responsibility.
- This Committee give the Executive Director, or his designee, authority to use contingency funds in the amount of \$100,000.

Steve Heminger

SH: JS

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract

Work Item No.:	2655
Contractor:	Fluoresco Lighting and Signs or Architectural Graphics Incorporated
Work Project Title:	Regional Transit Hub Signage Program
Purpose of Project:	Install Regional Signage at Transit Hubs
Brief Scope of Work:	Fabricate and install wayfinding signage and transit information displays at 6 regional transit hubs.
Project Cost:	\$383,233 if Fluoresco Lighting and Signs is awarded the contract or \$388,158 if Architectural Graphics Incorporated is awarded the contract; plus \$100,000 contingency (not included in the contract)
Funding Source:	Prop. 1B
Fiscal Impact:	Included in the FY 2010-11 Budget.
Motion by Committee:	<p>That the Executive Director or his designee is authorized to award the contract to fabricate and install wayfinding signage and transit information displays at 6 regional transit hubs as follows:</p> <ul style="list-style-type: none">• To Fluoresco Lighting and Signs in the amount of \$383,233, subject to staff's determination that Fluoresco is responsible and has submitted a responsive bid;• Should staff determine that Fluoresco is not responsible or responsive, or if it cannot secure bonding or provide certificates of insurance as required by the IFB, to Architectural Graphics Incorporated in the amount of \$388,158, subject to staff's determination that Architectural Graphics is responsible and has submitted a responsive bid.

Further, that the Executive Director, or his designee, be authorized to use contingency funds in the amount of \$100,000 for additional signs, if needed, and for other changes not included in the scope of work, and that the Chief Financial Officer is directed to set aside funds for such contract and for the contingency.

MTC Operations Committee:

Amy Rein Worth, Chair

Approved:

Date: July 9, 2010