



METROPOLITAN
TRANSPORTATION
COMMISSION
SERVICE AUTHORITY
FOR FREEWAYS
AND EXPRESSWAYS

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

Agenda Item No. 2c

TO: Operations Committee

DATE: May 7, 2010

FR: Executive Director

W.I.: 1232

RE: Contract - MTC SAFE Freeway Service Patrol (FSP) In-Vehicle Maintenance: Absolute Wireless, Inc.

Summary

Staff recommends that the Committee authorize a contract with Absolute Wireless, Inc. in an amount not to exceed \$175,000 for in-vehicle FSP maintenance services for voice and data communications equipment for a period beginning July 1, 2010 and ending June 30, 2012.

Background

The FSP program requires voice and data communications between the tow operators and the California Highway Patrol (CHP), Caltrans, and MTC SAFE. Such communications are critical for fleet operations and for measuring tow service performance. The data communications system includes the Mobile Data Terminal (MDT), modem, radio, antennas, and associated wiring, located both in the tow trucks and at the CHP and MTC SAFE offices. The installation and maintenance of this equipment is maintained on an on-call basis by the In-Vehicle Maintenance provider.

Request for Proposal

On March 23, 2010, MTC SAFE released a Request for Proposal (RFP) to select a contractor for FSP In-Vehicle Maintenance services for the period from July 1, 2010 through June 30, 2012, with an option to extend for two additional two year periods (four additional years total). Three contractors submitted responsive proposals by the deadline of April 16, 2010.

- Absolute Wireless, Inc., Hayward, CA
- Crystal Communications, San Leandro, CA
- Responsive Communication Services, Inc., Antioch, CA

An evaluation panel consisting of representatives of MTC SAFE, Caltrans and CHP staff reviewed the proposals based on the following evaluation criteria set forth in the RFP:

1. Cost Effectiveness- 35%
2. Experience and Qualifications- 25%
3. References- 20%
4. Approach to Scope of Work- 20%

Contractor Recommendation

The difference between the three proposals in the Cost Effectiveness category was close, with Crystal Communications, followed by Absolute Wireless, Inc. receiving 22.4 points and Responsive Communication Services, Inc. receiving 20.3 points. All three companies had excellent references.

Absolute Wireless, Inc. scored highest in both the Experience and Qualifications and Approach to Scope of Work categories, due to their detailed and comprehensive approach, demonstrated experience performing similar work at other organizations, and elaboration of their communication and testing protocol above and beyond what the scope of work detailed.

Absolute Wireless, Inc. received a total score of 80.59. Crystal Communication scored second highest, approximately 8 points lower than Absolute Wireless, Inc. primarily due to lower scores in the Approach category. Responsive Communication Services, Inc. received the lowest score of the three companies due to the lack of detail included in both the Experience and Qualifications and Approach categories and a failure to demonstrate the ability to meet the RFP criteria.

Based on the proposals, the panel recommends awarding the contract to Absolute Wireless, Inc.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract with Absolute Wireless, Inc. as the FSP In-Vehicle Maintenance provider in an amount not to exceed \$175,000 through June 30, 2012, with an option to extend for an additional four years subject to approval by this Committee.

Steve Heminger

SH: NR

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract

Work Item No.: 1232

Contractor: Absolute Wireless, Inc.

Work Project Title: Freeway Service Patrol (FSP) In-Vehicle Maintenance for Voice and Data Communication Equipment

Purpose of Project: Provide in-vehicle maintenance for voice and data communication equipment for the FSP Program from July 1, 2010 – June 30, 2012.

Brief Scope of Work: Perform installation/de-installation of radios and mobile data terminals (MDTs) at the start of new MTC SAFE tow contracts or when additional trucks are introduced into FSP service. Provide radio and MDT equipment maintenance as needed. Support MTC SAFE staff with additional work on a task order basis.

Project Cost Not to Exceed: \$175,000

Funding Source: SAFE

Fiscal Impact: Funding for contracting year to be proposed for inclusion in FY 2010

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract with Absolute Wireless, Inc. to provide FSP In-Vehicle Maintenance services, and that the Chief Financial Officer is authorized to set aside funds for such contract in the amount of \$131,200 for FY 10/11 and \$43,800 for FY 11/12 for a total of \$175,000 over the two year period, subject to the annual budgetary approval process.

Operations
Committee:

Approved: _____ Date: May 14, 2010
Amy Rein Worth, Chairperson