



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: April 7, 2010

FR: Executive Director

W. I. 1124

RE: Contract Amendment: Regional Airport Planning Analysis (RASPA) Update: SH&E, and ICF International Company

Staff recommends that this Committee authorize a contract amendment with SH&E to add \$247,000, funded by a \$200,000 Federal Aviation Administration grant and \$47,000 included in MTC's FY 2009/10 budget, to include additional tasks for the RASPA update.

Background and Project Description

The Regional Airport Planning Committee (RAPC) has adopted a three-phase work plan to direct its work over the next three to five years. Phase 1 consisted of four technical panels providing information on forecasting, aviation technology, demand management and governmental institutions.

In March 2008, RAPC staff provided the Committee with a series of recommendations on Phase 2 of the work plan. RAPC has requested that (1) the Phase 1 conclusions be integrated with the revised work plan and more closely tied to the proposed tasks; (2) forecasts include an assessment of the impacts of business jets and of varying types and sizes of planes on airport capacity; and (3) assessments of ground access be integrated into this work.

In addition to these tasks, Phase 2 will evaluate solutions that may be provided by alternatives such as airlines and air cargo service at alternative airports, diversion of some air passengers to a future California high speed rail system, and use of new air traffic control technology, demand management at existing airports, and new institutional approaches. Phase 2 will include public input and a visioning process to develop consensus on a long-range aviation plan for the region.

Recommendation

SH&E, the consulting firm selected by the Commission to assist with the RASPA update, has been under contract since July 2008 and has completed the study's current workscope. Based on direction from RAPC, staff recommends that the Committee authorize a contract amendment of \$247,000 to include additional scheduled public workshops and development of mid-point alternatives screening and final reports for the RASPA update.

Steve Heminger

DK: SH

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract Amendment

Work Item No.: 1124

Consultant: SH&E and ICF International Company (SH&E)
Cambridge, MA

Work Project Title: Regional Airport System Planning Analysis Update

Purpose of Project: To update the 2000 Regional Airport System Plan

Brief Scope of Work: Implement Phase Two work plan, which includes conducting additional public workshops and preparing mid-point alternatives screening and final reports.

Project Cost Not to Exceed: Proposed Amendment (\$247,000)
Current Contract Amount (\$1,124,582)

Fiscal Impact: \$200,000 provided by the Federal Aviation Administration grant; remaining \$47,000 included in MTC's FY 2009/10 budget.

Motion by Committee: That the Executive Director or his designated representative is authorized to negotiate and enter into a contract with SH&E for an amount not to exceed \$247,000 and the Chief Financial Officer is authorized to set aside funds up to \$247,000 for such contract.

Administration Committee: _____
Tom Bates, Chair

Approved: April 14, 2010