



METROPOLITAN  
TRANSPORTATION  
COMMISSION

Agenda No. 2f

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## *Memorandum*

TO: Operations Committee

DATE: March 12, 2010

FR: Executive Director

W.I. 310-2700, 310-2740

RE: TransLink<sup>®</sup> Program Contract Actions:

(i) Funding Agreement Amendment: SFMTA Faregate Site Preparation Oversight: BART

(ii) Funding Agreement: Implementation Oversight: VTA

(iii) Funding Agreement Amendment: Site Preparation: SamTrans

### **Program Update**

For the week ending February 12, 2010, the average weekday TransLink<sup>®</sup> transaction volume was 51,000 transactions per day. In January customers added \$3 million to TransLink<sup>®</sup> cards. For January 2010, AC Transit had the highest number of average weekday TransLink<sup>®</sup> transactions, followed by SFMTA, Golden Gate Transit bus and ferry, BART and Caltrain.

The Contractor (Cubic) completed installation of TransLink<sup>®</sup> card readers on SamTrans buses on December 15<sup>th</sup>. The Contractor began installing equipment on VTA vehicles February 1<sup>st</sup> and anticipates a May completion date. Progress is continuing on other major initiatives, including the replacement of SFMTA's Muni Metro faregates and vending machines.

Staff recommends that the Operations Committee authorize the Executive Director or his designee to negotiate and execute the following agreements:

#### **Funding Agreement Amendment: BART (\$100,000)**

In July 2009 the Operations Committee approved \$450,000 for BART to provide oversight and project management services to SFMTA for TVM and faregate site preparation activities at the shared Muni Metro/BART stations. BART's responsibilities included design reviews, approvals, inspections, management and oversight. BART needs additional funds to extend the scope to include the Muni-only Metro stations. SFMTA is covering the funding for BART's work through the above referenced funding agreement.

**Funding Agreement: Santa Clara Valley Transportation Authority (\$192,000)**

In April 2007, the TransLink<sup>®</sup> Management Group (TMG) approved assigning funding from the TransLink<sup>®</sup> capital budget for oversight and quality assurance support for the installation of TransLink<sup>®</sup> on transit operator vehicle fleets. Key aspects for this task include implementation planning and installation quality assurance and oversight; pre-revenue ready system testing and fleet inspections; and post-launch ad hoc system testing and issue resolution. The Santa Clara Valley Transportation Authority (VTA) has undertaken these tasks as part of the implementation of TransLink<sup>®</sup> on their vehicles and agrees to continue through testing and launch activities, as detailed in the Funding Agreement.

**Funding Agreement Amendment: San Mateo County Transportation District (SamTrans) (\$160,000)**

In September 2009 the Executive Director approved a funding agreement in the amount of \$90,000 for SamTrans TransLink<sup>®</sup> site preparation activities at their bus yard locations. This amount was approved to allow SamTrans to begin initial activities on the project with the understanding that additional funds would be requested at a later date to complete all site preparation-related tasks. In order to complete construction activities, staff requests an additional \$160,000

**Recommendation**

Staff recommends that the Operations Committee authorize the Executive Director or his designee to negotiate and enter into a funding agreement amendment with BART in an amount not exceed \$100,000 for SFMTA TVM and faregate site preparation, a funding agreement with VTA in an amount not to exceed \$192,000 for TransLink<sup>®</sup> implementation oversight and quality assurance, and a funding agreement amendment with SamTrans not to exceed \$160,000 for TransLink<sup>®</sup> site preparation.

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Steve Heminger

SH:BG

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## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Amendment to Funding Agreement

Work Item No.: 310-2740

Agency: San Francisco Bay Area Rapid Transit District  
Oakland, CA

Project Title: Project Oversight for SFMTA Faregate Site Preparation

Purpose of Project: Site preparation services for Muni Metro faregates and ticket vending machines

Project Cost Not to Exceed: \$100,000 (current funding agreement total = \$450,000)

Funding Source: SFMTA Grant/Cooperative Agreement (Section 5307, Section 5309, ARRA, AB664, Regional Measure 2 Capital, Prop K, MTF Operating Funds, PTMISEA)

Fiscal Impact: Included in the FY 2009-10 agency budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a funding agreement amendment with BART for site preparation services for Muni Metro faregates and ticket vending machines and the Chief Financial Officer is directed to set aside funds in the amount of \$100,000 for such funding agreement amendment..

Operations Committee:

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Amy Rein Worth, Chair

Approved:

Date: March 12, 2010

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Funding Agreement

Work Item No.: 310-2700

Contractor: Santa Clara Valley Transportation Authority (VTA)

Project Title: Phase II TransLink<sup>®</sup> Implementation Oversight and Quality Assurance.

Purpose of Project: VTA TransLink<sup>®</sup> implementation oversight and quality assurance.

Brief Scope of Work: Inspections, program management, testing, equipment checks, and issues resolution.

Project Cost Not to Exceed: \$192,000

Funding Source: CMAQ and STA.

Fiscal Impact: Funds included in FY 2009-10 agency budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a funding agreement with VTA for TransLink<sup>®</sup> implementation and quality assurance, and the Chief Executive Officer is authorized to set aside funds for such funding agreement, in the amount of \$192,000.

Operations Committee:

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Amy Rein Worth, Chair

Approved:

Date: March 12, 2010

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Amendment to Funding Agreement

Work Item No.: 310-2700

Contractor: San Mateo County Transit District (SamTrans)

Project Title: TransLink<sup>®</sup> SamTrans Phase II Site Preparation.

Purpose of Project: SamTrans facility site preparation for TransLink<sup>®</sup> Phase II implementation.

Brief Scope of Work: Design and construction of facility electrical and communications systems for TransLink<sup>®</sup> implementation.

Project Cost Not to Exceed: \$160,000 (current funding agreement total is \$90,000)

Funding Source: CMAQ and STA.

Fiscal Impact: Funds included in FY 2009-10 agency budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a funding agreement amendment with SamTrans for TransLink<sup>®</sup> implementation and quality assurance, and the Chief Executive Officer is authorized to set aside funds for such funding agreement amendment, in the amount of \$160,000.

Operations Committee:

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Amy Rein Worth, Chair

Approved:

Date: March 12, 2010