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*Scott Haggerty, Chair*  
Alameda County

**MINORITY CITIZENS ADVISORY COMMITTEE**  
**Minutes – February 9, 2010**

*Adrienne J. Tissier, Vice Chair*  
San Mateo County

**Attendance**

*Tom Azumbrado*  
U.S. Department of Housing  
and Urban Development

*Tom Bates*  
Cities of Alameda County

*Dean J. Chu*  
Cities of Santa Clara County

*Dave Cortese*  
Association of Bay Area Governments

*Chris Daly*  
City and County of San Francisco

*Bill Dodd*  
Napa County and Cities

*Dorene M. Giacopini*  
U.S. Department of Transportation

*Federal D. Glover*  
Contra Costa County

*Anne W. Halsted*  
San Francisco Bay Conservation  
and Development Commission

*Steve Kinsey*  
Marin County and Cities

*Sue Lempert*  
Cities of San Mateo County

*Jake Mackenzie*  
Sonoma County and Cities

*Jan Rubin*  
San Francisco Mayor's Appointee

*Bijan Sartipi*  
State Business, Transportation  
and Housing Agency

*James P. Spering*  
Solano County and Cities

*Amy Rein Worth*  
Cities of Contra Costa County

*Ken Yeager*  
Santa Clara County

*Steve Heminger*  
Executive Director

*Ann Flenner*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations

The meeting was called to order at 3:26 p.m. Those in attendance were Chair James McGhee, Dustin Daza and Harvey Louie of San Francisco; Vice Chair Carlos Castellanos and Jacquie Castain of Alameda County; Michael Rubiano of Contra Costa County; Charles Rivasplata of Marin County; Gerald Rico and Robert Liems of Napa County; Bill Allen and Carlos Romero of San Mateo County; Michael Lopez of Santa Clara County; Jim Simon of Solano County; Lee Pierce and David Rosas of Sonoma County; Michael D'Augelli, Native American representative; and Randi Kinman and Dawn Love, Low Income Representatives.

MTC staff in attendance included Pam Grove and Georgia Lambert. Bob Allen of Urban Habitat was also in attendance.

**Meeting Minutes**

The December 8, 2009 meeting minutes were approved.

**Chair's Report**

Chair McGhee apologized for arriving late. He said that Cathy Jackson, Advisory Council chair, suggested MCAC and the Advisory Council submit their recommendations for work plan priority items together, but discussion on the issue could occur during the agenda item discussion.

**MCAC Member Reports**

**High School Internship Subcommittee:** Subcommittee Vice Chair Michael D'Augelli reported that the subcommittee held its final meeting on Jan. 11 and discussed the outreach for the 2010 High School Internship Program, including an update on job position requests and a briefing on recruitment efforts to date. Student applications are due March 26. The subcommittee also discussed its work plan items for possible use by the Policy Advisory Council, and those items are included in the work plan discussion.

**Equity Analysis Subcommittee:** Subcommittee chair Randi Kinman reported that the group met several times (Dec. 15, Jan. 7 and Jan. 28) and will have one final meeting in February. The group has reviewed maps and other data and will give its final report for approval by MCAC in March. The subcommittee also

**MCAC Member Reports (Continued)**

**Equity Analysis Subcommittee: (Continued)**

discussed its work plan items for possible use by the Policy Advisory Council, and those items are included in the work plan discussion. Jennifer Yeamans, MTC staff, has been attending subcommittee meetings and can be a source for background information on the equity analysis for the Policy Advisory Council.

**Lifeline Subcommittee:** Subcommittee Vice Chair Michael Lopez reported that the subcommittee had not met recently due to scheduling difficulties.

**Contracting/DBE Subcommittee:** The subcommittee met on Jan. 11 to discuss its work plan items for possible use by the Policy Advisory Council, and those items are included in the work plan discussion.

**MCAC Work Plan Discussion**

Ms. Grove reviewed a draft summary of MCAC's 2008-09 Work Plan and possible MCAC priority recommendations for the Policy Advisory Council (PAC). She went over the packet item, including work plan goals/objectives and outcomes and a list of recommended priorities submitted from each of the subcommittees. Committee members agreed that the work plan recommendations and priorities on which MCAC would like to see continued focus should be listed first on the summary for the new Council, with the equity analysis as the top priority.

Regarding the suggestion from the Cathy Jackson that the Advisory Council and MCAC submit their work plan priorities together, Ms. Grove commented that the plan is to submit the priority suggestions from all three advisory committees to the Policy Advisory Council during its work plan session. Since all three work plans would be submitted together, there may not be an extra advantage to putting them together beforehand.

Lee Pierce commented that it is sometimes difficult for minority contractors to qualify as a DBE, and the committee discussed various ways to assist including working with a mentor or as an apprentice for an already-qualified DBE or entering into a joint venture with an already-qualified DBE. The possibility of creating something similar to a FICO score for minority contracting was also mentioned.

Bill Allen reminded the committee and staff of his suggestion for quarterly DBE reports to the Council (per his request of Denise Rodrigues at a previous MCAC meeting). He also reminded the committee that he had suggested work plan items be reviewed quarterly to ensure the Council is "on track."

In response to a suggestion to consider combining the recommendation on the RTP equity analysis and the snapshot analysis, Carlos Castellanos commented it is important to distinguish the snap shot analysis separate from the RTP equity analysis, since the snap shot analysis may create the potential to monitor changes over time in the communities of concern.

**MCAC Work Plan Discussion (Continued)**

Bob Allen of Urban Habitat agreed that it is important to distinguish the different pieces of work done by the Equity Analysis Subcommittee because the snapshot analysis potentially addresses issues separate from the federally-mandated RTP Equity Analysis. He also noted that the 2009 Transit Service Frequency map on the wall shows combined bus, ferry and rail service – which he feels is not useful and does not answer any questions. He feels that data needs to be shown by operator and should reflect evening and weekend service in addition to weekday schedules.

MCAC members agreed that the priority points listed in the draft should be organized under two overarching areas: equity and outreach. The committee also stressed the importance of having experienced advisors continue on the new Policy Advisory Council in order to knowledgeably carry on MCAC's legacy and provide continuity.

Ms. Grove agreed to prepare a revised version of the work plan summary and recommendations for MCAC members to review prior to their March 9 meeting. She will reorganize and wordsmith the bulleted items per the suggestions made at this meeting.

**Staff Report**

Ms. Grove went over the items listed in her staff report, including an update on the new Policy Advisory Council, the Oakland Airport Connector project, High Speed Rail funding, the Caldecott Tunnel fourth-bore project, the bridge toll increase, news on the new Bay Bridge east span, the Governor's 2010-11 budget proposal and the MTC High School Internship program. Upcoming meetings include an Equity Analysis subcommittee meeting on Feb. 16 from 2 to 4 p.m. and the final MCAC meeting on March 9 from 3:15 to 5:15 p.m.

**Other Business**

As there was no further business, the meeting was adjourned at 4:46 p.m.