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Memorandum

TO: BATA Oversight Committee

DATE: January 6, 2010

FR: Executive Director

W. I. 1251

RE: Contract Amendment – Advanced Toll Collection and Accounting System (ATCAS) Toll Plaza Server Room Improvements: Aztec Consultants, Inc.

On July 11, 2007, the BATA Oversight Committee authorized the Executive Director to enter into a contract with Aztec Consultants, Inc. for design-build services in an amount not to exceed \$600,000. A primary scope of work was identified in the Request for Proposal (RFP), and included replacing air conditioners and installing fire suppression and alarm systems in the ATCAS computer rooms at the state-owned toll plazas.

The RFP and resulting contracts allow BATA to retain the services of Aztec Consultants for a period of three years to complete other needed improvements to the toll plaza server rooms and facilities, by task order. Staff requests additional funds in the amount of \$100,000 for work related to capital maintenance of the ATCAS computer rooms. This work, to be completed via task orders, includes but is not limited to: air conditioner service; electrical improvements; security enhancements.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to amend the existing contract with Aztec Consultants for an amount not to exceed \$100,000 to fund, at BATA's sole discretion, task order work related to capital maintenance of the ATCAS equipment rooms. Task orders will be executed according to the procedures laid out in the September 17, 2007 contract between Aztec and BATA.

Steve Heminger

SH:sw

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract

Work Item No.: 1251

Vendor: Aztec Consultants
San Ramon, CA

Work Project Title: Design-Build ATCAS Facility Improvements

Purpose of Project: Improvements to the ATCAS equipment rooms at the seven state-owned toll bridges.

Brief Scope of Work: Task order work related to capital maintenance of the ATCAS equipment rooms, including but not limited to: air conditioner service; electrical improvements; security enhancements.

Project Cost Not to Exceed: \$100,000 (Current contract amount is \$1,340,000).

Funding Source: Toll Bridge Rehabilitation Program

Fiscal Impact: Project costs are consistent with funds programmed and budgeted in the BATA Operating Budget.

Motion by Committee: That the Executive Director or his designee be authorized to amend the existing contract with Aztec Consultants for an amount not to exceed \$100,000 to fund, at BATA's sole discretion, task order work related to capital maintenance of the ATCAS equipment rooms and the Chief Financial Officer is directed to set aside funds for such amendment.

BATA Oversight Chair:

Bill Dodd

Approved: Date: January 13, 2010