



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: October 7, 2009

FR: Deputy Executive Director, Policy

W. I. 1132

RE: Contract Amendment: Legislative Representation in Sacramento: Carter, Wetch and Associates

On September 30, 2005, MTC issued a Request for Proposal (RFP) for assistance in providing the Commission with legislative advocacy services in Sacramento. This contract solicitation covered a six year period through October 31, 2011. A panel of three Commissioners and MTC staff recommended the selection of Carter, Wetch and Associates. The Commission authorized a contract in 2005 to fund the first two years of the contract, and exercised two one-year options in 2007 and 2008.

Staff now recommends exercising the option on the remaining two years and extending the contract through October 31, 2011, in an amount not to exceed \$111,600 per year. This amount has remained unchanged for the six years of the contract period.

Carter, Wetch and Associates have served the Commission very well the past four years. Each of the three members of the team, Scott Wetch, Duncan McFetridge, and Paul Bauer have been effective in Sacramento carrying out the Commission's agenda, while gaining an important appreciation of MTC's need to work in consensus and cooperation with a complex array of partner agencies.

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a two-year contract extension with Carter, Wetch and Associates, to provide legislative advocacy services on behalf of MTC, in an amount not to exceed \$111,600 per year, subject to necessary budget approvals for the second year of the extension. The Committee's approval would be subject to the approval of the contract amendment by the Legislation Committee on October 9, 2009.

Ann Flemer

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1132

Consultant: Carter, Wetch & Associates
Sacramento, California

Work Project Title: Sacramento legislative advocacy services

Purpose of Project: Advocate on behalf of MTC, MTC SAFE and BATA with the California Legislature

Brief Scope of Work:

- Assist MTC in advocating for or against pending legislation, consistent with MTC's adopted legislative program
- Assist in scheduling meetings with appropriate members of the Legislature as well as with other state officials
- Assist in preparation of materials, testimony and written communication with regard to MTC's interests concerning legislation, programs and other activities

Project Cost Not to Exceed: \$111,600 per year or \$223,200 for two years (this amendment)

Funding Source: TDA, SAFE

Fiscal Impact: This year's amendment is programmed in the adopted agency budget; next year's would be subject to budget approval.

Motion by Committees: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Carter, Wetch & Associates to provide legislative advocacy services in Sacramento for a two-year period from November 1, 2009 through October 31, 2011, and the Chief Financial Officer is directed to set aside funds for such amendment, subject to necessary budget approvals.

Legislation Committee

Jon Rubin, Chair

Date Approved: October 9, 2009

Administration Committee:

Tom Bates, Chair

Date Approved: October 14, 2009