



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: October 7, 2009

FR: Deputy Executive Director, Policy

W.I.: 1255

RE: Contract – Regional Measure 2 Capital Project Monitoring Program: TYLIN International

Background

On March 2, 2004, voters passed Regional Measure 2 (RM2), raising the toll for all vehicles on the seven state-owned toll bridges in the San Francisco Bay Area, with auto tolls increasing by \$1.00. This extra dollar is to fund various congestion-reducing transportation projects within the region, making improvements to travel in the toll bridge corridors, as identified in SB 916 (Chapter 715, Statutes of 2004). Specifically, RM2 establishes the Regional Traffic Relief Plan and identifies specific capital projects and programs and transit operating assistance eligible to receive RM2 funding under Sections 30914(c) & (d) of the California Streets and Highways Code. The focus of this contract is on the capital program only.

MTC administers the implementation of RM2. In order to manage the timely and cost effective expenditure of RM2 toll revenues for the projects and project phases funded by the RM2 Program. Since 2005, MTC has been contracting for assistance with this oversight, in the form of a Project Monitoring Program (PMP). The current contract expires on October 31, 2009. In July 2009, MTC issued an RFP for a PMP contractor to continue the project monitoring and oversight of the RM2 capital projects managed by various project sponsors in the region, with an emphasis on the advanced stages of the projects. The consultant is expected to work closely with MTC staff to review project status information provided by the project sponsors, assess the progress of the projects and report on issues of concern if so directed by MTC, and present that information so that the Commission may make informed financial decisions.

Bid Process

The RFP issued on July 15, 2009 was for a two-year contract term (with the option for two additional consecutive two-year extensions) for project monitoring services. MTC received two proposals, from TYLIN International and the JAI Team.

A review panel consisting of three MTC staff and two outside transportation agency (CCTA and ACTIA) representatives evaluated the proposals based on the evaluation criteria specified in the RFP. The panel unanimously ranked TYLIN as having the highest scores between the respondents. However, the panel also requested clarification on certain aspects of the TYLIN proposal, entered into discussions with them and issued a Request for a Best and Final Offer (BAFO). After evaluating the TYLIN BAFO the panel gave TYLIN higher scores than in the original evaluation.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into a contract with TYLIN International in an amount not to exceed \$800,000 to provide RM2 capital project monitoring services for a two-year period, as described herein.

Ann Flemer

AF:SH

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REQUEST FOR COMMITTEE APPROVAL
Summary of Consultant Contract

Work Item No.: 1255

Consultant: TYLIN International
Oakland, California

Work Project Title: RM2 Capital Project Monitoring Program Services

Purpose of Project: To provide project monitoring services for the RM2 Capital Program

Brief Scope of Work: Task 1: RM2 Monitoring Program Workplan and Schedule
Task 2: Early Workplan Implementation Activities
Task 3: Ongoing implementation of the Project Monitoring Program, Preparation of monitoring/at-risk reports.
Task 4: Other RM2 Monitoring Program Professional Services as directed by Task Order

Project Cost Not to Exceed: \$800,000

Funding Source: RM2

Fiscal Impact: Funds programmed in FY 2009-10 Budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a two-year contract (with options for two additional two-year extensions) with TYLIN International for the RM2 Capital Project Monitoring Program services and the Chief Financial Officer is directed to set aside funds \$400,000 in year one and \$400,000 in year two (subject to funding approval) for such contract.

Administration Committee:

Tom Bates, Chair

Approved: Date: October 14, 2009