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Memorandum

TO: BATA Oversight Committee

DATE: September 2, 2009

FR: Executive Director

W. I. 1252

RE: Change Order – FasTrak[®] Regional Customer Service Center (CSC) Equipment Upgrades: ACS State and Local Solutions, Inc. (ACS)

BATA currently has a contract with ACS to operate the Regional FasTrak[®] Customer Service Center (CSC) through May 2013. The operations contract includes processing, reviewing images and generating violation notices. Over the past year BATA has undertaken a project to upgrade the violation cameras and software at each of the plazas. The improved violation system generates higher quality images; however these images also have a larger file size. In order to accommodate storage and processing of these images at the CSC, a server and equipment upgrade is required. Purchase, installation and setup of additional servers at the CSC is projected to cost \$128,500. Pursuant to the contract between BATA and ACS, BATA is the owner of all equipment and equipment upgrades utilized by the CSC.

Recommendation

Staff recommends the Committee authorize the Executive Director or his designee to negotiate and enter into a change order with ACS for the FasTrak[®] Regional Customer Service Center contract to upgrade the violation image server equipment in an amount not to exceed \$128,500.

Steve Heminger

SH:bz

REQUEST FOR AUTHORITY APPROVAL

Summary of Proposed Contract Change Order

Work Item No.: 1252

Contractor: ACS State and Local Solutions
San Francisco, CA

Work Project Title: FasTrak[®] Regional Customer Service Center

Purpose of Project: Operate and maintain customer service center

Brief Scope of Work: Upgrade violation image server equipment

Project Cost Not to Exceed: \$128,500 (current contract amount = \$135,053,149).

Funding Source: Bridge Tolls

Fiscal Impact: Annual Toll Bridge Operating Budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a change order to the FasTrak[®] Regional Customer Service Center contract with ACS State and Local Solutions to upgrade violation image service equipment and the Chief Financial Officer is directed to set aside funds up to \$128,500 for such change order.

BATA Oversight Committee: _____
Bill Dodd, Chair

Approved: Date: September 9, 2009