



## Agenda Item No. 3

METROPOLITAN  
TRANSPORTATION  
COMMISSION

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TDD/TTY 510.817.5769  
FAX 510.817.5848  
E-MAIL [info@mtc.ca.gov](mailto:info@mtc.ca.gov)  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

### *Memorandum*

TO: Minority Citizens Advisory Committee –  
Equity Analysis Subcommittee

DATE: August 24, 2009

FR: Pam Grove

RE: Regional Studies and Policy Documents Requested

At your last meeting, subcommittee members requested information on several MTC regional policy documents and studies, including:

- **MTC's Transit Passenger Demographics Survey**  
[http://apps.mtc.ca.gov/meeting\\_packet\\_documents/agenda\\_875/4b\\_Demographic\\_Survey\\_Memo\\_for\\_PAC.pdf](http://apps.mtc.ca.gov/meeting_packet_documents/agenda_875/4b_Demographic_Survey_Memo_for_PAC.pdf)
- **MTC's Short Range Transit Planning Program Guidelines (MTC Resolution 3532, Revised)**  
[http://www.mtc.ca.gov/funding/FTA/downloads/SRTP\\_Guidelines\\_rev\\_042308.pdf](http://www.mtc.ca.gov/funding/FTA/downloads/SRTP_Guidelines_rev_042308.pdf)
- **MTC's Community Based Transportation Planning Program Guidelines (MTC Resolution 3440)**  
[http://www.mtc.ca.gov/planning/cbtp/CBTP\\_Guidelines.pdf](http://www.mtc.ca.gov/planning/cbtp/CBTP_Guidelines.pdf)

Due to the length of these documents, hard-copy versions are not included in the packet but can be accessed electronically via the links provided; electronic versions were emailed to subcommittee members last week.

Subcommittee members also requested a summary of the current status of the region's completed and planned Community Based Transportation Plans, which is attached. Completed Community Based Transportation Plan documents are also available at MTC's web site at <http://www.mtc.ca.gov/planning/cbtp>.

In addition, at the last meeting, the subcommittee requested a copy of the two Environmental Justice principles adopted by the Commission in March 2006. Those principles are:

*Principle #1 – Create an open and transparent public participation process that empowers low-income communities and communities of color to participate in decision making that affects them.*

*Principle #2 – Collect accurate and current data essential to defining and understanding the presence and extent of inequities, if any, in transportation funding based on race and income.*

Also attached is the matrix showing the measures (by theme) to be included in the snapshot analysis.

Below is the most recent schedule for completion of the snapshot analysis:

**Updated Timeline for Key Objectives**

Review draft base maps and summaries	September 24
Complete final maps, assemble and review non-GIS data as needed	October 22
Summarize and present results	November
Formalize recommendations, if any	December

Staff will be present at your next meeting to assist in the discussion of the above items.

Attachments

/pl

J:\COMMITTEE\MCAC\Subcommittees\Equity Analysis Subcommittee\August 2009\3\_Memo\_PolicyDocuments.doc