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## *Memorandum*

TO: BATA Oversight Committee

DATE: July 1, 2009

FR: Executive Director

W. I. 1252

RE: Change Order – FasTrak<sup>®</sup> Regional Customer Service Center: ACS State and Local Solutions, Inc. (ACS)

BATA currently has a contract with ACS State and Local Solutions to operate the Regional FasTrak<sup>®</sup> Customer Service Center (CSC). In April 2009 the Committee authorized exercising 2 two-year extensions to extend the contract to May 2013.

Under the original contract between ACS and BATA entered into in December 2003, only \$12,517,723 of funding remained to cover the FY 2008-09 contract operating costs through original contract term of May 2009. Adequate funds (\$16,098,460) to cover FY 2008-09 CSC expenses were included in the BATA budget; however, we did not update the funding amount specified in the ACS contract to cover all of the FY 2008-09 CSC costs. Therefore, staff is requesting \$2,573,143 be added to the ACS contract for CSC operating costs to fully cover costs incurred in FY 2008-09.

### **Recommendation**

Staff recommends the Committee authorize the Executive Director or his designee to negotiate and enter into a change order with ACS to for the FasTrak<sup>®</sup> Regional Customer Service Center contract to add funds for FY 2008-09 in an amount not to exceed \$2,573,143.

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Steve Heminger

SH:bz

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# REQUEST FOR AUTHORITY APPROVAL

## Summary of Proposed Contract Change Order

Work Item No.: 1252

Contractor: ACS State and Local Solutions  
San Francisco, CA

Work Project Title: FasTrak<sup>®</sup> Regional Customer Service Center

Purpose of Project: Operate and maintain customer service center

Brief Scope of Work: Operate and maintain customer service center

Project Cost Not to Exceed: \$2,573,143 (current contract amount = \$132,323,242).

Funding Source: Bridge Tolls

Fiscal Impact: Annual Toll Bridge Operating Budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a change order to the FasTrak<sup>®</sup> Regional Customer Service Center contract with ACS State and Local Solutions to add funds and the Chief Financial Officer is directed to set aside funds up to \$2,573,143 for such contract amendment subject to the annual budget approval process.

BATA Oversight Committee:

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Bill Dodd, Chair

Approved: Date: July 8, 2009